



Oregon Chapter American Fisheries Society

ExCom Monthly Call Agenda

Wednesday, Dec 10, 2025, 3:00 PM – 5:00 PM

VOTE

ACTION

REVIEW FOR MISSING INFORMATION / QUESTIONS

Call to order @3:03 PM

Additional Agenda Items/Establish a quorum*– Cory Sipher

*4 officers including president

Present: Cory Sipher, Karah Roof, Gina Maag-Klobas, Kelcee Smith, Michele Weaver, Jordan Smith, Adel Bordas (OSU Student Rep), Katie Woodside, Devon Lindsay (guest, in process developing student chapter OIT), Amy Unthank

Introductions

- Devon Lindsay (guest, in process developing student chapter OIT)
- We have two voting student members on ExCom (OSU, Mount Hood). Devon can listen in.

Approval of past meeting minutes - Katie Woodside

1. **October ExCom Meeting Phone Call (not much to review) Motion to approve by Michelle, Seconded, APPROVED.**

https://docs.google.com/document/d/1HrOSSToeyqAQv796S60RMbmof1j8z7VG/edit?usp=drive_link&oid=114174591682231292724&rtpof=true&sd=true

2. **October Fall Retreat Notes (I will need to add sections in green once I access agenda notes). Motion to approve by Kelcee, Second by Jordan, APPROVED after add in links.**

https://docs.google.com/document/d/13DZcDNcVKW9g4qXoP5QSLq--85nR6uBm/edit?usp=drive_link&oid=114174591682231292724&rtpof=true&sd=true

Below are links to the 2025 Annual Business Meeting for Approval (I will send to Ashley for website upload once I verify it's been approved and is final)

PDF Version

https://drive.google.com/file/d/1znYVfBt0jQFG5JhZBZqWxX0Hhnt_bZ86/view?usp=drive_link

TASK: Cory will run language by Michele. This will be sent to members. There needs to be space for comments. 2-week comment period. We can address and then send out two weeks later for yes/no to finalize. Michele questions membership list – suggests using December membership list. **TASK:** Make sure Ashley keeps the December list up on the website. Katie ensure that Cory and Ashley have the latest list from National (Kelly Kotche).

TASK: November notes need to be combined and reformatted. Cory to check that both Cory and Amy's notes were included in one email. Send to group for review prior to next meeting.

Officer updates

President – Cory Sipher

- 2026-2030 Strategic Plan
 - Examined Clean Draft on call, minor edits font, spacing
 - Motion to approve Karah, Second Katie. ALL APPROVED.
- 2026 Annual Meeting budget
 - Questions from Western Division while Cory presented, Jordan provided responses, Gina and Jordan put a lot of work into meeting budget
 - Red questions left which were Western Division (West. Div.) specific
 - Food and beverage questions for their business meeting/happy hour
 - They don't understand auctioneer (associated with income) and band
 - We list plenary speakers as honorarium since some speakers do not have a set fee. West Div added to the budget to cover their speaker.
 - Suggested lower cost thru food and beverage reductions, but we had already lowered cost requested amount.
 - West Div ExCom on Monday, approval with minor edits expected
 - TASK: Cory will send specific bullets to Tim ahead of their meeting
 - TASK: Cory will review Jordan's responses

Past President – Michele Weaver

- Sean Simmons (Angler Atlas)
 - Angler Atlas working with WABC Chapter to do fun fishing contests
 - Michele forwarded him to OR student subunit leads (including Devon as contact)
 - Jan 9 will kick-off for OIT "Hardwater Havok"
 - Presidents Day workshop ODFW Education Section workshop ice fishing
- ExCom recruitments
 - Struggle to recruit, TASK: Help Michele recruit
 - We have one External Director candidate – Amy will give Becky Long contact info
 - Chris Lorion said no to Treasurer role
 - Hannah Moore from Clackamas nominated for any role on ExCom
 - Kevin Rybacki a maybe
- FY26 Disbursement
- Financial sustainability meeting.
 - TASK: Want to put together wish list (topics and general categories)
 - Small grant program
 - Example watershed, use volunteers
 - Fund student to do project, working with sub-unit
 - Supplement annual meeting costs- "this breakfast was funded by disbursement"
 - Publication funds
 - Conservation restoration grants or match dollars
 - Quarterly field workshops or field trips
 - TASK: Send ideas to Jordan or Michele
 - FSC promo videos? Either at a meeting or on you-tube. Describing our financial sustainability.
 - AFS Behind the scene videos

- Disbursement subgroup – goal to revise financial sustainability format
 - Have better format for how to spend disbursements
 - Send out survey to membership: what programs should we fund
 - Give back to membership or benefit membership

President Elect – Kelcee Smith

- Chum season wrapped up so ready for more OR AFS work!!
- 2026 PDX Planning Committee Updates
 - Smaller meetings for raffle and spawning run??
- Focus on Plenary Speaker recruitment
 - Reached out in Oct
 - Some huge speaker fees
 - Has one yes
 - Has more folks to ask
- 6 Workshops and 22 Symposia (new deadline = 19 Dec 2025), review last week of Dec
 - Wide variety: Sturgeon, stream temp, genetics, hatchery, wild fish research
 - **TASK: Send additional to Kelcee**
 - Any tribal symposium? Nothing specific. Tim reached out.
 - New deadline suggested because of gov shut down to extend opportunity
 - Amber Steed will review with Kelcee by end Dec
 - We don't currently have any marine symposium suggested
 - Amy Unthank: Marine Committee was going to submit symposium, **TASK: Amy follow-up**
 - OSU Marine Students (Wave, Natalie Denato)
 - Scot Groth, Steph Fields: marine inverts - **TASK Michele send Kelcee contacts**
 - Christian Heath, Melony: marine fishes - **TASK Michele send Kelcee contacts**
- Abstracts open Jan 5, 2026
 - Submission platform on Whova?? This is not set up yet, who is in charge. CVENT used to set up. Is this going through the West. Div. set up? West Div has used Google forms, and it has been separate from the app. It ends up being exported to excel so maybe a google form would be most efficient. Whova may be part of the contract, and integrates with APP. OR AFS using Whova. Figure out how to use Whova. **TASK: Weaver taking lead with Sarah Hart.** Jordan says that it redirects her to Registration every time.
- No other deadlines have changed yet – still on track
- Final Logo (Elizabeth Wilson): Comment is that water is a flat line. Would making water wavy line make it look better? Hump on head of salmon?
 - Would these colors work on stickers?
 - We don't have any other printed options
 - What about hats or T-shirts or beanie and didn't put year on it
 - We could have one with 2026 and one without year



The Power of Perspective

May 4-7th 2026, Portland, OR

Vice President – Karah Roof –

- Chapter subunit updates
- Sponsors versus donors?? Folks have either been sponsor or vendor, now we want to add donors to raffle. Should this be separate letter? We could update letter – not every vendor or sponsor has something appropriate to donate for raffle. We could mention we have a raffle and ask if they have something to donate for personal use. **TASK: Cory will share old draft to update.**
 - Extra Tuff
 - Grunden's
 - Waders
- Made new sheet for raffle and auction tracking
- Met with Kate Self, Kate will take charge of writing draft for those who sponsor donated before
 - Question: how to share drive?
 - We can share link to anyone with Gmail account

Student Representatives –

- MHCC – Not present
- OSU - Adel
 - Devon sent Ice Fishing invite so that OSU can put together team
 - Secondary ORAFS liaison position has been filled in the club: Sophia Jones
 - Introduced to Karah
 - Trying to have OSU funding request to Jorden at end of term
 - Planning on sending as many folks to meeting as possible
- OIT - Devon (Oregon Institute of Technology)
 - Approached by Shaylyn Pac
 - Start TWS subchapter
 - Officially recognized by school, just cleared 50 members

- Fishing event going to recruit more members
- Goal is to get folks out fishing and hunting through events and members so have those personal experiences prior to professional experience
- School hasn't had good AFS presence
- AFS certified school in terms of curriculum

Internal Director – Gina Maag-Klobas

- Get word out to apply for scholarship, deadline will likely be extended through January given school timeline
- **Awards deadline is Jan 31**
- 2026 PDX planning updates
 - Eliminate cookies for afternoon refreshments (2 to 2:30) to save 6k on budget?
 - Sign off on AV budget to Encore? 20K – SIDE MEETING NEEDED, MEET EARLY NEXT WEEK (Kelcee, Jorden, Gina)
 - **TASK: Have Kelcee go through budget by room**
 - **TASK: Gina look at capacity of each room**
 - Grand ballroom is one big room: Plenary and banquet in same room – tables need to be changed
 - Thursday change Awards lunch to also be in Grand Ballroom
 - There are no sessions in Ballroom
 - 4 on bottom by river, big room divided by 2: 6 rooms for concurrent session. There are 2 additional non-Ballroom rooms (Outside Wings).
 - 2 are part of salon (Grand Ballroom divided into 2 East and West); we are not dividing ballroom
 - Daily charge – putting events in same room and same day saves charges
 - Current quote has 8 rooms
 - Plenary kicking off every morning for 3 days was an expressed interest of planning committee – this can be in same room as 2 of 3 days (Banquet, OR Awards and Business Meeting). Tues, Wed, Thurs
 - Ask if this can be added to existing quote, it would be better to have larger quote and be reduced later or if we can have separate quote
 - Western Division wanted lower AV cost, Tim is aware of possible increase to budget
 - Charge for every piece of equipment used
 - Plenary will still increase in cost for extra equipment but cost increase less by bundling rooms
 - Hotel pre-approval often needed when there are program changes for AV
 - Need to make sure space is available thru hotel first
 - Agreement signed by 12/18/25 to lock in prices
 - **TASK: Let Jorden know about due date and amount**
- 2028 venue updates
 - Salishan bumped food/beverage minimum from 16K to 55K. Cheryl had initially underestimated the number of attendees (200) in the initial bid. Salishan also seemed uncertain about the number of folks for an extended period (more than one day). May need to switch to Riverside at this point. If we can do a site visit and feel good then proceed. If there continues to be changes and miscommunication or uncertainties, then we can change to Riverside.

External Director – Amy Unthank

- Coffee shop and band (Jack) in Portland 70s, 80s, 90s hits (~\$2K), has a video

Secretary – Katie Woodside

- Gina had to go into request from National AFS to get OR AFS emails to her personal
- **TASK: Send Michele personal email**

Treasurer – Jordan Smith

- Disbursement (cont.)
 - FSC videos/Poll
 - Got value, will get moved to next fiscal year
- OP Budget Update
- Bouck Donation
- Treasurer’s Report
- Ordered lanyards and badges, they were on sale
- Devon: Fishing license are big expense since a lot of out of state students, non-resident licenses
 - Non-sub-unit for discretionary funds, Devon willing to write what is needed

Adjourned at 5:12 pm.

**ORAFS Executive Committee
10 December 2025
Treasurer’s Report**

Checking Account Statement

Beginning Balance	\$19,524.56	
(11/01/2025)		
Deposits/Credits	\$0.00	
Debits	(\$925.11)	Website form extension, AM Lanyards & badges
Checks	(\$628.68)	WDAFS Mid-year retreat reimb.
Transfers	(\$0.00)	
Fees	(\$0.00)	
Statement Balance	\$17,970.77	
(11/30/2025)		