



Oregon Chapter American Fisheries Society

ExCom Monthly Call Agenda

Wednesday, **Nov 12, 2025** 3:00 PM – 5:00 PM

VOTE

ACTION

REVIEW FOR MISSING INFORMATION / QUESTIONS

Call to Order 3:02 PM

Additional Agenda Items/Establish a quorum*– Cory Sipher

*4 officers including president

Present: Cory Sipher, Michele Weaver, Jordan Smith, Karah Roof, Amy Unthank, Bianca Wiens, Gina Maag-Klobas, Tim Copeland (WD ExCom), Chris Penne (WD ExCom)

Notes compiled by Amy Unthank and Cory Sipher.

Approval of Meeting Minutes

**did not vote on previous meeting notes for Oct and Fall retreat*

Past President -Michele Weaver

- Michele working on members list for listserv
- Moved google drive docs to workspace. Many files are still in zip form. Open with the zip extractor “extract files to drive” – then can delete the zip folder which is duplicative to the individual files.
- Discussion of how to archive or delete old/duplicate files which are located in the old work space.
- Amy will reach out to external committees for their interest/need in Google workspace
- Michele will reach out to Troy to ask about the Drive and talk to Sarah Abbott about previous archives or back-ups of the Drive. Should any be saved/set as “read only”?
- Working on recruiting for next round of officers in 2026-27

President –Cory Sipher

- Opened with discussion of the WD ExCom retreat and presentation of the initial draft budget to ExCom
- Present a revised draft budget for WD ExCom approval at Dec meeting
- Introduced Tim and Chris

- Tim
 - I looked at the calculations in the spreadsheet and it seemed like 600 attendees was doable. at original price point
 - Had a suggestion to look to simplify the fee structure, make fewer categories
- Chris
 - Consider XCD for meeting app, might reduce cost and effort to chapter
 - Reconsider or negotiate AV through Encore or Shawn (AFS)
- Smaller ticket items like band and meeting swag could be modified/reduced
- Tim added that WD ExCom is contributing \$7,500 for plenary cost
- No WD awards lunch, they will conduct a happy hour business meeting. The 200 plates could be moved to the Oregon lunch (400 total), which is the total ORAFS budgeted for with the hotel.
- Jordan asked about comped rooms. WD reimburses their officers after they pay, so need to address these details as part of budget discussions.
- Tim mentioned that there will be two National AFS members attending and we are expected to provide rooms/registration. They have also compensated plenary speakers and/or students in the past.
- Encouraged to consider all inclusive registration costs with CEs, workshops, and banquet dinner.
- Our meals are at per-diem rate.
- Michele mentioned that all rooms at per diem and parking included was a bonus we should mention
- Discussed pros/cons of plated vs banquet dinner, we have a \$72,000 minimum food and bev order. Tendency has been for too much food waste when ORAFS has not charged specific for banquet meals.
- Tim and Chris dropped off around 1545 and we continued the AM planning discussion. More discussion at next week's planning meeting will help hash out details.
- Michele asked about using remaining disbursement to cover ExCom rooms, we had around \$16,000 remaining
- Cory will reach out to Troy/Tony to ask about the process for accessing previous disbursement
- Gina spoke about her interactions with Shawn. Issac (Encore) would consider negotiation after we put in the order. We probably have enough info to put in the order and request negotiated rates.
- We could save \$2000 just providing our own power cords and strips, etc.
- Could have 3 plenary speakers same day/morning and save some on AV
- Jordan was going to set up a small AM budget working group meeting in the coming weeks.

ORTWS Liaison - Derek Broman

- Not present

President-Elect – Kelcee Smith

- Not present

Vice President – Karah Roof

- Talked to Kate Self about helping with Raffle/auction and she'll bring some assistance.
- Coordinating with Regan Doss (sp) who is the WD student rep. working on colloquium ExCom meet and greet.

Student Representatives

- Bianca (Mt. Hood MHCC)
 - Bioswale service event that students recently conducted.
 - Worked with the watershed council on event.

Internal Director – Gina Maag-Klobas

- Dylan and Tyler are co-chairing awards
 - Brian Bangs can still do the awards announcements at lunch
- Emails from OIT on forming a new student subunit
- Will need to confirm fire permit for event

External Director – Amy Unthank

- Asked about OIT application for subunit rep. What follow up is needed/who?
- Michele mentioned that in bylaws that we have two ExCom student representatives at one time. One from technical school and one from 4 yr program
- Cory will reach out and respond to the OIT email and include folks.
- Amy confirmed \$20,000 education grants for committee (re Marty Olsen question)
- Native fish field trip postponed to the spring due to low attendance
- DEI webinar training has had about 40 participants as of the beginning of September. Guillermo will do some follow up to get more exact numbers who have taken it and wants to do additional outreach to Oregon Chapter members as a reminder to take the three part webinar.
- Touched base with respectful meetings group, which has some ideas for the joint Portland meeting. More info to come.
- Talked to Chris Hirsch about redoing the meeting buddy at WD meeting, she has some interest

Secretary – Katie Woodside

- Not present

Treasurer – Jordan Smith

- Presented treasurer's report
- Got the final vendor payment from last AM
- We have around \$19,000 in account

Adjourn @ 5:00 PM

**ORAFS Executive Committee
12 November 2025
Treasurer's Report**

Checking Account Statement

Beginning Balance (10/01/2025)	\$22,043.39	
Deposits/Credits	\$886.00	25 AM Vendor, PayPal
Debits	(\$577.09)	Fall retreat reimb.
Checks	(\$2827.74)	MHCC subunit support, fall retreat reimb.
Transfers	(\$0.00)	
Fees	(\$0.00)	
Statement Balance (09/30/2025)	\$19,524.56	