



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Sarah Sapienza, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference – Thursday, August 10, 2023, 3:00 PM – 5:00 PM

In attendance: Gary Vonderohe – President, Michele Weaver– President-Elect, Chris Hirsch – Past President, Kate Self –Vice President, Sarah Sapienza – Secretary, Jordan Smith – Treasurer, Alex Harrison – External Director, Tjaden Archer–OSU Student Subunit

Call to Order/Additional Agenda Items/Establish a quorum (3:00) – Gary Vonderohe

Approval of Meeting Minutes – Sarah Sapienza (3:05)

- Jordan moved to approve the July Minutes as edited and submitted and Chris seconded the motion. There was no discussion and the motion passed.

Main topics of conversation

- WDAFS 2026 Annual Meeting planning update
- ORAFS-USFS proposed agreement- looking into using the Chair of the FSC as the address where mail can be received. Michele wanted to verify is the address transferable? How easy is it to change? Would the HQ location be a better option
- ORAFS Webmaster – search continues-
 - checked and a disbursement is possible, proposal, possibly look into the wording of “webmaster” re-work the announcement?
 - Can the position be a learned position? Are the skills needed before?
 - Coding seems intimidating, could this be looked as a development opportunity?
- Sent out electronic voting of Chapter Business meeting minutes
 - Voting will be open until the end of the month. Please be sure to vote.
 - Possibly change the format of the Meeting Minutes. Three columns as clunky.
- WDAFS 2026 Annual Meeting planning update
 - Shaun Johnson-RFP-Fall Retreat item
- Will send out fall retreat agenda before mid-September
- September ExCom meeting?
 - Will cancel the September OR AFS Monthly meeting due to have the Fall Retreat later in the month.

- Virtually attending Pacific Island ExCom meeting Sept 6th
 - Gary and Tony will join at 6pm. Gary sent link for the Admin Handbook to the Pacific Island ExCom.

Officer Reports

President – Gary Vonderohe

- WDAFS Mid monthly meeting.
 - See above for updates.

Past President – Chris Hirsch

- FSC- Bouch Scholarship revision, document close to finalization.

President-Elect – Michele Weaver

- 2024 Annual Meeting Planning updates
 - Planning team file - https://docs.google.com/spreadsheets/d/1IAFm6zVSNFk-rYdaumyfldyJBpI5mJSv/edit?usp=drive_link&oid=104877884719263382265&rt_pof=true&sd=true
 - Working on symposiums with volunteers, ideas include mussel, pink/Chum, habitat
 - Working with artist to create the AM logo and will have booth there also.
 - Natalie Schneibel will create the PDF version of the Annual Meeting Program

Vice President – Kate Self

- Admin Handbook updates
- Collected student stories that are ready to be posted for social media.
- EIS Meeting occurring at Portland now at convention center, could catch up with the planning group with that program now.
- **ACTION: Gary will post to Facebook for now, Kate will send him the student articles.**

Student Representatives

- OSU update: Just met a few weeks ago, most student sub unit are out in the field. Currently planning all funding of events for Fall term. Events coming up are Subunit fishing trip with Trout Unlimited. Coastal river cleanup near Corvallis, overnight stay at OHRC
- Mt Hood update: Absent

Internal Director – Joe Lemanski

- Absent but sent update via email:
- First, question for group: during our Fall Retreat next month, he asked Kelly if we would be able to tour the facilities on Saturday afternoon and she said that would be tough because they have an event going, but we could still see a fair bit of the space, but we would be able to get a more thorough walk-through on Sunday AM if we'd like. Do folks have a preference here?

- Kelly mentioned the Riverhouse is going to be reworking their banquet menu to ‘simplify’ it for the future, which means prices will be changing and options may/may not be available that are on the current menu.
- Sounds like they are also *considering* working with a third-party company to do A/V as the equipment at the Riverhouse is becoming dated. She said she would hopefully know more about what path the chosen path forward will be by our visit next month. Again, new pricing, different options.
- The Riverhouse is finishing up renovations of the rooms and convention space, so that’s a nice touch.

External Director – Alex Harrison

- Back from leave, please contact her if ExCom would like any specific updates regarding a committee.

Secretary – Sarah Sapienza

- Will get to update the boxes into clear totes by summer’s end.

Treasurer – Jorden Smith

- ORAFS sent the \$500 donation to WDAFS for the EOS student travel fund, they confirmed receiving it on Aug 8th
- ORAFS sent the signed contract to the accountant
- We received payment for the 2023 AM from OSU. Payment from U of O is still pending
- ORAFS is still waiting to hear back from the IRS about a waiver for last year's taxes
- Was were able to finalize our 2023 AM income and expenses. We landed at a profit of \$59,961.84. That brings our operating budget up to 53,910.94, a \$685.94 increase from when we approved the existing budget.
- Jorden attended the Financial Sustainability Committee meeting. We did not make it through the planned agenda, but overall things are looking good.
- Jorden finalized the account balance for the end of FY23 and were able to push \$19,071.83 in overages to the investment account.
- Michelle and Jorden demoed apps together,
 - questions came up about fliplet app security - the web app can be accessed via QR code, the mobile app would be a stand alone app that you can just search in the app store unless we make it private and pay the higher fees. It looks like we can create some security qualifiers and flags for suspicious activity within the public app as well.

ORAFS Executive Committee
10 Aug 2023
Treasurers Report

1. Business Account Update

Checking Account Statement

Beginning Balance (07/01/2023)	\$61,141.30	
Deposits/Credits	\$3,380.00	2022 Chapter Dues
Debits	(\$2,223.53)	AFS Annual Meeting Registration
and Flights, Fall		
Checks	(\$2,162.45)	Retreat Lodging
Transfers	(\$0)	2023 AM Honorarium, Legislative Liaison, 2023 AM Reimbursement
Statement Balance (7/31/2023)	\$60,135.32	

Available Funds

Balance as of (08/01/2023)	\$60,135.32	
Deposits/Credits	\$835.00	2023 AM Registration (OSU)
Debits	(\$0.00)	
Checks	(\$0.00)	
Transfers	(\$19,071.83)	FY23 OB Overage to Investment

Account

Available Funds as of 08/10/2023 \$41,898.49
FY24 Operating Budget Cap = \$53,910.94

Adjourned 4:26 PM