



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Sarah Sapienza, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference – Thursday, July 13, 2023, 3:00 PM – 5:00 PM

In attendance: Gary Vonderohe – President, Chris Hirsch –Past President, Kate Self –Vice President, Sarah Sapienza – Secretary, Jordan Smith – Treasurer, Joe Lemanski – Internal Director

Call to Order/Additional Agenda Items/Establish a quorum (3:00) – Gary Vonderohe

Approval of Meeting Minutes – Sarah Sapienza (3:05)

- Chris moved to approve the June Minutes as edited and submitted and Kate seconded the motion. There was no discussion and the motion passed.

Main topics of conversation

- WDAFS updates
 - WDAFS 2026 Annual Meeting planning update
 - Travel Portland possibly need more estimates for people/rooms
 - Kate suggested looking into the Hilton Portland location.
 - AFS Equal Opportunity Section funding request
 - Western Division will fund \$500. Do we want to support WDAFS directly or fund directly to Oregon Chapter members with a DEI lens.
 - 1.4 aiii- Sponsorship discretionary Chris moved to support the travel funding for one student for \$500 for the National meeting and Sarah seconded the motion. There was some discussion regarding the application deadline, May 1, 2023. Though the deadline has passed the funding is still needed. They may be able to send more students due to additional funding. The motion passed.
- Search for ORAFS Webmaster
 - Gary commented that had one intrigued chapter member, but they were looking for compensation.
 - Troy Brandt suggested funding the ORAFS Webmaster, possible use of reengaging of social media. Joe discussed possible deliverables and payment. Jordan suggested re-

branding the label as content manger and not just webmaster. Options: volunteer, compensation of the former webmaster and payment for a new webmaster.

- Website/Admin Handbook/Annual Meeting Handbook updates
 - Will hold off of website updates until new webmaster in on.
 - Action: Deadline for comments will be July 30 , afterwards, Kate will look over comments of the Admin Handbook and the Annual Meeting before the next meeting.
- Electronic voting of Chapter Business meeting minutes
- Action: Gary will be sending out the Meeting Minutes.
- Update ORAFS logo
 - **Requirement that all chapters include the new AFS logo in the chapter logos.**
 - Graphic designer may be needed. May time new logo with the 60th Anniversary annual meeting.

Officer Reports

President – Gary Vonderohe

- WDAFS Mid monthly meeting.
 - See above for updates.

Past President – Chris Hirsch

- Reached out to all students for the scholarship recipients, all five will have write ups for the Pictorial Press.
- Chris suggested having the DEI committee to be sure to help nominate for more diverse award candidates.

President-Elect – Michele Weaver (absent)

- 2024 Annual Meeting Planning updates
 - Planning team file - https://docs.google.com/spreadsheets/d/1IAFm6zVSNFk-rYdaumyfldyJBpI5mJSv/edit?usp=drive_link&oid=104877884719263382265&rt_pof=true&sd=true

Vice President – Kate Self

- Contacted both student subunits. Emma will be Mt Hood sub-unit rep.
- Working on Pictorial Press for the student highlights, Kate wanted to post to Instagram
- Also the possibility of the webmaster helping create a Annual Meeting app.
- Checked the mailbox and sent mail to Jordan.

Student Representatives

- OSU update: Absent,
- Mt Hood update: Absent

Internal Director – Joe Lemanski

- Rental reserved for the Fall Retreat in Sunriver.

- Joe will be contacting more volunteers for the Annual Meeting

External Director – Alex Harrison (on leave)

- Committee Work Plans- President Gary Vonderohe contacted External Committees and got updates. Most of the Committee Work Plans have been sent over.
- Alex will be off for a couple of more weeks on maternity leave and then will be back.

Secretary – Sarah Sapienza

- Kate now has the ORAFS mailbox keys.
- Action: Sarah will start organizing the ORAFS AM storage bins in the next month.
- Action: Sarah will continue to send the June member updates to Emma for the Listsev.

Treasurer – Jorden Smith

- Selecting a new accountant, Gary will need to sign the contact agreement.
- No sign of payment from OSU or University of Oregon.
- No response from UofO when the payment was sent. Jorden will be contacting them. Jorden suggested collecting the payment for the OSU and UofO before the next Annual Meeting.
- Jorden participated in multiple demonstrations of applications for the Annual Meeting.

ORAFS Executive Committee
10 July 2023
Treasurers Report

1. Business Account Update

Checking Account Statement

Beginning Balance (06/01/2023)	\$66,929.40	
Deposits/Credits	\$1,000.00	AM Auction
Debits	(\$48.10)	Last Xero Charges
Checks	(\$6,740.00)	Legislative Liaison, 2023 AM Fire Marshall, 2024 AM Deposit
Transfers	(\$0)	
Statement Balance (6/30/2023)	\$61,141.30	

Available Funds

	Balance as of (07/01/2023)	\$61,141.30	
	Deposits/Credits	\$3,380.00	2022 Chapter Dues
	Debits	(\$1,260.81)	AFS Annual Meeting Registration and
Flights	Checks	(\$2000.00)	2023 AM Honorarium, Legislative Liaison
	Transfers	(\$0)	
	Available Funds as of 07/10/2023	\$61,260.49	

FY23 Operating Budget Cap = \$53,906.76

Adjourned 4:26 PM