



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Sarah Sapienza, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference – Thursday, August 11, 2022, 3:00 PM – 5:00 PM

In attendance: Chris Hirsch – President, Scott Heppell – Gary Vonderohe – President-Elect, Sarah Sapienza – Secretary, Adrienne Averett – Treasurer, Joe Lemanski - Internal Director, Claire Rosemond – Vice President, Alex Harrison – External Director

Call to Order/Additional Agenda Items/Establish a quorum (3:00) – Chris Hirsch

Approval of Meeting Minutes – Sarah Sapienza (3:05)

- Scott moved to approve the June and July meeting minutes as submitted and Alex seconded the motion. There was no discussion and the motion passed.

Main topics of conversation

- Covid precautions for ORAFS sponsored events. Will provide safety precautions—masks, hand sanitizer, and disinfecting wipes
- Need to create a waiver to sign at the Annual Meeting. Scott does AFS have a signed waiver that ORAFS can use? Need to note the social obligation.
- Chris/Scott will contact Dan Brown Western AFS for the wording of a potential waiver/ vaccination requirement.
- Adrienne stated other events are having a signed waiver at events. Scott suggested a full /partial refund for the registration fees in someone tests positive for COVID. Claire suggested refund the full amount of in person registration to the cost of the virtual registration.
- Alex will create a COVID waiver.
- Handbook update - committee to review and update with strategic plan - Joe and Sarah take the lead
 - DEI Committee
 - DEI Scholarship –DEI Committee will review scholarships and make selections with assistance? from Education and Outreach Committee.

- DEI Scholarship will be changed to needing only 1 letter of recommendation.
- Code of Ethics will be approved/voted on at the Business Meeting at the Annual Meeting.
- Joe/Sarah will find Business Meeting notes from 2020.
- Albert G. Lassuy Diversity, Equity and Inclusion Scholarship: needs to have paragraph added to Administrative Handbook from the ORAFS page.
- Legislative Liaison update was provided by Troy Brandt. Working with The Wildlife Society to share Legislative Liaison due to fairly large legislative session coming up. Scope of work compiled, should we send to all members for volunteers? RFP has been sent to ExCom to share.
- WDAFS - auction items to donate? Claire – two small amount gift cards are in office, will save for ORAFS auction.
- Fall Retreat planning (Sept 23-25). 9/8 meeting focus will be planning Fall Retreat agenda
- Starting next month, monthly meetings will be Annual Meeting focused
- Group photo...Taken during ExCom's Teams Meeting

Officer Reports

President – Chris Hirsch

- WDAFS monthly call- no monthly call due to the Spokane Meeting.
- Spokane meeting attendance
 - Cultural Competency and Relevancy in Natural Resource Sciences

Past-President - Scott Heppell

- Report out from FSC quarterly check in, still financially sound, it is actively managed.
- Bouck Scholarship will be communicated later via email.
- Adrienne: Strategic Plan was shared with the FSC.

President-Elect – Gary Vonderohe

- Met with CVENT discussed options for the in person and virtual meeting costs and packages.

Vice President – Claire Rosemond

- Reviewing letter for solicitations.
- No big role commitment yet but people have volunteered
- Reaching out to student officers and attending the sub-unit meetings.

Student Representatives

- Absent

Internal Director – Joe Lemanski

- Looking into VRBO-Air BNB in Eugene for the Fall Retreat.

- Chris suggested looking to the Belknap Hot Springs Resort.
- Will check in with all of the Committees before the next meeting.

External Director – Alex Harrison

- Legislative Liaison: Search for candidates.
- No DEI Chair yet, recruitment is active. Chris suggested Conrad for DEI Chair.
- Seminar candidates selected but no dates locked in yet.

Secretary – Sarah Sapienza

- Antonio Salgado interested in giving a R3 talk at the Annual Meeting
- Habitat Water Program looking into sessions at Annual Meeting

Treasurer – Adrienne Averett

Treasurers Report

1. Business Account Update

Checking Account Statement

Beginning Balance (07/01/2022)	\$52,746.39	
Deposits/Credits	\$0	
Debits	(\$500.00)	AFS Annual Meeting Sponsorship (Contributor Level)
Checks	(\$500.00)	AFS-EOS Student Travel Award Sponsorship
Transfers	(\$0)	
Statement Balance (07/31/2022)	\$51,746.39	

Available Funds

Balance as of (08/01/2022)	\$51,746.39	
Deposits/Credits	\$30,000.00	AG Lassuy DEI Endowment Fund
Donation		
Debits	(\$90.00)	AFS Annual Meeting Workshop
Registration (Hirsch)		
Checks	(\$0)	
Transfers	(\$0)	
Available Funds as of 08/11/2022	\$81,656.39	

FY23 Operating Budget Cap = \$58,994.06

2. 2022 Virtual Annual Meeting (final, final net profit update)
- Projected Expenses: **(\$31,129.60)** ACTUAL EXPENSES: **(\$22,310.35)**
 - Projected Revenue: \$19,625.00 ACTUAL REVENUE: \$24,185.52
 - Projected Net Profit: **(\$11,504.60)** **ACTUAL NET PROFIT: \$1,875.17**

3. Investment Account

- First Quarter Performance

ORAFS Fiscal Year 2023	Fund Allocation for Statement Period Ending:		
	5/31/2022	6/30/2022	7/31/2022
Period Starting Account Value	\$ 667,034	\$ 658,681	\$ 624,327
Ending Account Value	\$ 658,681	\$ 624,327	\$ 666,159
ORAFS Ending Balance (87.09%)	\$ 573,674	\$ 543,754	\$ 580,187
Bouck Memorial Ending Balance (4.51%)	\$ 29,707	\$ 28,157	\$ 30,044
Lassuy DEI Endowment Ending Balance (8.40%)	\$ 55,300	\$ 52,416	\$ 55,928

- Pending transfer from Business Account to Investment Account - Lassuy DEI Endowment Fund of \$30,623.25.
 - Received \$30,000 donation check from Denny Lassuy on July 28, 2022, for the AG Lassuy Memorial DEI Endowment Fund; plus total Annual Meeting registration donations of \$623.25 for DEI efforts.

4. Financial Sustainability Committee

- Q2 FSC Meeting held on August 11, 2022.
- Tony and I are updating the ORAFS Financial Trends Tracking Spreadsheet [tracking all income and expenses across the operating and annual meeting budgets and ORAFS accounts) so it is current through FY2022 (FY2010 – FY2022); will share at the September or October ExCom monthly meeting.
- Big shout out to Katie Pierson for being elected AFS-Equal Opportunity Section Co-Treasurer!
- Shared the Center for Diversity and the Environment proposal for diversity, equity, inclusion, and justice training and capacity building services at the FSC meeting. Feedback from FSC:
 - i. This is necessary work, but there are concerns about the high cost (~\$70,500) for services that will have a limited reach within the membership (9-20 of 300+ members) and will likely require additional phases/funding and ORAFS capacity for post-training implementation.
 - ii. Recommended soliciting additional bids/proposals for comparison.
 - iii. Consider talking with Becky Flitcroft about ORAFS’s past experience with CDE trainings.
 - iv. AFS and/or WDAFS may be good partners/potential funders for this work.
 - v. Peter recommended Dr. Larry Martinez (PSU) as a potential DEI and allyship in the workplace reference and offered to contact him if ExCom is interested.
 1. PSU Website <https://www.larrymartinez.com/>
 2. State of Oregon Research Academy presentation <http://oregonresearch.org/2019/12/11/new-research-in-diversity-inclusion-and-allyship-at-work/>

Adjourned 4:32 PM