



*Oregon Chapter*  
of the  
*American Fisheries Society*  
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

**To:** ORAFS Executive Committee

**From:** Sarah Sapienza, Secretary

**Subject:** Minutes from the ORAFS Executive Committee Teleconference – Thursday, July 14, 2022, 3:00 PM – 5:00 PM

**In attendance:** Chris Hirsch – President, Scott Heppell – Past President, Gary Vonderohe – President-elect, Sarah Sapienza – Secretary, Adrienne Averett – Treasurer, Joe Lemanski – Internal Director, Alex Harrison – External Director

**Call to Order/Additional Agenda Items/Establish a quorum (3:15) – Chris Hirsch**

**Approval of Meeting Minutes – Sarah Sapienza (3:05)**

- Meeting minutes were not available at time of meeting. Will be approved at August meeting.

**Main topics of conversation**

- [Strategic Plan update](#) (will need to update admin handbook) ([messy track-changes version for reference](#))
- Sarah moved to adopt the updated 5 year Strategic plan as submitted and Joe seconded the motion.
- Joe and Sarah will update the 2020 Administrative Handbook by next meeting.
- Pacific NW Aquatic Marine Partnership meeting sponsored by ORAFS, meeting in Hood River in November. Two tickets available. Poster presented at meeting, one ticket could go to poster person. One ticket is available, will be given to tribal members/students.
- Fall retreat date set for September 23-25, location will be near Eugene.
- Adrienne: We need to look at budget line items and access what will be used and re-allocate where needed.
- Gary motioned to fund \$500 for the AFS-EOS student travel fund, Adrienne seconded the motion, the motion passed.
- Christine: will check with Adrienne and the get funds to the AFS-EOS Section.

**Officer Reports**

**President – Chris Hirsch**

- Cal/Neva pushed their meeting to May for in person. They had about 150 people and folks were glad to be back in person

- Western Update: Spokane meeting: early registration was extended to accommodate Department of Interior approval processes.
- The Society has been focusing on under-represented groups at the Annual Meeting. Last year was HBCU's. This year is focused on Indigenous peoples. 13 people covered were sponsored to attend the meeting. There will be special activities for this group.
- Christine will attend Cultural Competency workshop at Spokane Sunday morning and the WDAFS meeting Sunday afternoon before the main meeting.

#### **Past-President – Scott Heppell**

- Bouck scholarship update: met with scholarship representatives, ORAFS will continue to administer the scholarship. Scholarship representatives want quarterly reporting and to be a part of the scholarship selection committee. ORAFS will not fundraise for the scholarship.
- Christine: West Region is interested in the Bouck scholarship.
- Adrienne: we need to have clear endowment fund (Bouck and Lassuy) benchmarks for future ExCom.
- New Pacific Islands Chapter of AFS, need to find ways to support chapter.

#### **President-Elect – Gary Vonderohe**

- Discussion of hybrid Annual Meeting will occur at Fall Retreat. Will be in-person in Eugene.
- Confirmed Plenary Speaker: Krystyna Wolniakowski habitat related.
- Both Ed and Krystyna will coordinate their talks.
- Workshops: Laura Tessler: all in for underwater photography workshop, will approach Derek Wiley about videography.

#### **Vice President – Claire Rosemond**

- Not present

#### **Student Representatives**

- No student groups present.

#### **Internal Director – Joe Lemanski**

- In-person update: can postpone hotel dates but not cancel due to COVID-19.
- Update with Spokane, in person registration is high, has reduced virtual attendees, some events including Plenary speaker are live streamed.
- Drawback was virtual vs in-person engagement .
- Adrienne: CVENT has additional platforms for virtual option, what would attendees want to see (poll members?) We need to stick with CVENT for virtual platform
- Christine: will need to hire AV help with the virtual option

#### **External Director – Alex Harrison**

- Troy Brandt will be invited to the next meeting regarding Legislative Liaison and partnership with the Wildlife Society
- Working on virtual talks, looking into Zoom account for the future.

- Gabe Sheoships is stepping down from DEI Chair.
- Possible DEI co-chair to get more interest?

**Secretary – Sarah Sapienza**

- Will meet with Joe to update the 2020 Administrative Handbook.
- Working on getting familiar with CVENT.
- Artist: for CVENT, not needed yet.
- Registration page launch on Oct 15<sup>th</sup>.

**Treasurer – Adrienne Averett**

Treasurers Report

1. Business Account Update

Checking Account Statement

**Beginning Balance (06/01/2022) \$52,410.52**

Deposits/Credits	\$1,702.10	BCI Silver Sponsorship, Member Dues Rebate from AFS
Debits	(\$595.00)	AFS Annual Meeting Registration (Hirsch)
Checks	(\$771.23)	OSUFWC Tomelleri Print (VAM Auction Item), ExCom Spring Retreat Reimbursements
Transfers	(\$0)	

**Statement Balance (6/30/2022) \$52,746.39**

Available Funds

Balance as of (7/1/2022)	\$52,746.39	
Deposits/Credits	\$0	
Debits	(\$500.00)	2022 AFS AM Sponsorship (Contributor Level)-pending
Checks	(\$0)	
Transfers	(\$0)	

**Available Funds as of 7/14/2022 \$52,246.39**

**FY23 Operating Budget Cap = \$58,994.06**

2. Investment Account

- Financial Sustainability Committee meeting in August (Date TBD) to discuss FY23 1 st quarter investment account and endowment fund (Bouck, Lassuy) performance.
- Based on market performance since January 2022, an investment gains disbursement from the investment account is highly unlikely this fiscal year (consistent with the Financial Sustainability Plan and Investment Policy).

3. Taxes

- All FY22 tax documents submitted to Virago Consulting (Accountant) for processing; the filing deadline is 9/15/2022.

Please track weekly and hourly time on ORAFS.

Adjourned 5:08 PM