



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Sarah Sapienza, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference – Thursday, June 9, 2022, 3:00 PM – 5:00 PM

In attendance: Chris Hirsch – President, Gary Vonderohe – President-Elect, Sarah Sapienza – Secretary, Adrienne Averett – Treasurer, Joe Lemanski - Internal Director, Claire Rosemond – Vice President, Alex Harrison – External Director, Natalie Godwin and Elena Eberhard (out going)– OSU Student Subunit

Call to Order/Additional Agenda Items/Establish a quorum (3:00) – Chris Hirsch

Approval of Meeting Minutes – Sarah Sapienza (3:05)

- Adrienne moved to approve the May meeting minutes and Spring Retreat Meeting Minutes as submitted and Joe seconded the motion. The was no discussion and the motion passed.

Main topics of conversation

- [Strategic Plan update](#) (will need to update admin handbook) ([messy track-changes version for reference](#))
- Conrad Gowell -- DEI consultant - next steps- Go slow to go far, need a strategy that membership will support
- Understanding Your Current State- Where are we now and how are we working at the moment.
- Chris suggested DEI training for all of ExCom and DEI committee members.
- Alexis suggested inviting all of the Committee chairs for the DEI training.
- Conrad suggested creating a DEI statement.
- Adrienne what is the timeline for reviewing DEI proposal?
- Competitive bid not needed for DEI training.

Officer Reports

President – Chris Hirsch

- Will research other grant DEI opportunities and WDAFS.
- WDAFS monthly call interested in DEI trainings and Bouck scholarship for national/international.
- Questions of dispersement with down economy

- Recovering America’s Wildlife Act (RAWA) being voted on by Congress next week,
- Scholarships for Spokane AFS meeting not claimed.
- World Migration Day updated on our ORAFS website: <https://orafs.org/world-fish-migration-day/>
- Chris’ costs are covered for Spokane Meeting, will get registered.

President-Elect – Gary Vonderohe

- Ed Bowles will be one of the plenary speakers
- Amy (Yurok Tribe) trying reach out to her as plenary speaker
- Reaching out to Jeff McEnroe for pictures.
- Need new Spawning Run Coordinator
- Potentially reaching out to Laura Tessler/Pete Baki for Underwater workshop

Vice President – Claire Rosemond

- Still contacting potential auction and raffle members.
- Will attend first OSU meetings in the fall.
- Scholarship Check has been cashed by Elena.

Student Representatives

- OSU update Natalie Godwin-will be out in remote location for the summer off and on. Club will have stock pond clean ups throughout the summer.



Internal Director – Joe Lemanski

- Read through Contact with hotel, needs at least 120 day notice IF meeting needs to be rescheduled.
- Will develop plan and poll members regarding in-person meeting
- Idea: Record talks before, could look into YouTube- does OR AFS have a channel

External Director – Alex Harrison

- Working with committees on work plans and update membership lists.

Secretary – Sarah Sapienza

- Updating Cvent account and working on familiarity with platform.

Treasurer – Adrienne Averett

Treasurers Report

1. Business Account Update

Checking Account Statement

Beginning Balance (05/01/2022)	\$61,023.03	
Deposits/Credits	\$1,596.00	Cvent, Auction (Willamette Trip #2)
Debits	(\$0)	

	Checks	(\$10,208.51)	Scholarships, Education Grants, ExCom Spring Retreat Reimbursements, Lamprey Workshop Instructor
	Transfers	(\$0)	
Statement Balance (5/31/2022)		\$52,410.52	
<u>Available Funds</u>			
	Balance as of (6/1/2022)	\$52,410.52	
	Deposits/Credits	\$1,702.10	BCI Silver Sponsorship, Member Dues
Rebate from AFS			
	Debits	(\$0)	
	Checks	(\$724.56)	OSUFWC Tomelleri Print (VAM Auction Item), ExCom Spring Retreat Reimbursements
	Transfers	(\$0)	
Available Funds as of 6/9/2022		\$53,388.06	

FY23 Operating Budget Cap = \$58,994.06

2. Annual Meeting Net Profit Final Summary

Calculation Method	Projected Net Profit/Loss	Actual Net Profit/Loss
2022 Cvent Contract Expenses	(\$11,504.60)	(\$108.10)
3 Year Cvent Contract Expenses	(\$25,114.60)	(\$11,840.40)

- Final Silver Sponsorship funds received and deposited (\$1250 BCI Contracting Silver Sponsorship)
- Per Chris Anderson (Cvent Account Manager, 5/26/22 email), all outstanding issue on our account have been resolved.
- Detailed expense/revenue information summarized in files:
2022_ORAFS_VAM_ExpenseRevenueTracker_2022CventExpenses_20220609.xls and
2022_ORAFS_VAM_ExpenseRevenueTracker_3YCventContract_20220609.xls

3. Investment Account Balance

- FY22 Ending Balance (4/30/2022): \$667,034.13
- FY23 Month 1 Ending Balance (5/31/2022): \$658,681.28

4. Taxes

- Virago Consulting (Accountant) FY23 services proposal = \$680 (same as previous years)
 - Costs will increase to ~\$850 in FY24
- Organizing documents for FY2022 taxes (9/15/2022 filing deadline)

Adjourned 5:02 PM