



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Andrea Carpenter, Secretary (first draft compiled by Ryan Branstetter)

Subject: Minutes from the ORAFS Executive Committee Teleconference - Thursday, October 14, 2021, 3:00 PM – 5:00 PM

In attendance: Peter Stevens – Past-President, Chris Hirsch – President-elect, Andrea Carpenter – Secretary, Adrienne Averett – Treasurer, Victoria Quenessen – Vice President, Peggy Kavanagh - Internal Director, Ryan Branstetter - External Director, Shalynn Pack – Faculty Advisor for OSU Student Subunit, Gina Maag – MHCC Student Subunit

Call to Order/Additional Agenda Items/Establish a quorum (3:00) – Peter Stevens

Approval of Meeting Minutes – Andrea Carpenter (3:05)

- Andrea would like everyone to review the August meeting minutes that she circulated and update with officer reports and other activities and vote at the next meeting.
- Andrea motions to approve the July Meeting Minutes, Peggy seconds the motion. There was no discussion. The motion passes.

Annual Meeting

- Update from Chris
 - Plenary – have Bob Gresswell (Fish and fire), Anna Spalding (Marine disturbance), and wants to reach out to Frank Lake to talk about the long view about fire and traditional ecological knowledge. She has additional backup ideas.
 - Technical Sessions – several scheduled and have moderators lined up with talks in mind. Some moderators are excited, quite a few diverse topics with technical symposia that have a lot of opportunity for talks.
 - Workshops – tried to find some topics and needs to get advice.
 - Ideas: Team Science, R
 - Not very far along in the planning of these
 - We probably want to table this discussion since we probably can't do it with the Annual Meeting at this point

- Working on volunteer coordinators – Christina helping to recruit other students to be Volunteer Chair
- High School students – attendance was low, might want to get in touch with Salmon Watch as those students would likely be interested
- Shalynn is interested in helping to advertise the Annual Meeting to students at OSU
- Shalynn suggested contacting the Native American Fish and Wildlife Society for the native fish update
- Go live day is likely Nov 1.
- Riverhouse Contract
 - Phone conversation with set up to discuss postponement of our 2022 meeting.
 - We will have assistance from a consultant to discuss the impact of the postponement. Her fee is paid through the facility in future negotiations. It won't cost us anything this go around.
- CVENT Contract
 - Pricing is part of a three-year package for Attendee Hub. A single year contract increased the price quite a bit per person.
 - The Society has a contract and Peggy has reached out to them but working to get some information from them.
 - Our per attendee rate this past year was not as favorable as the Society's.
 - Their total price is less than what we would on any of those pieces separately
 - If the one-year contract pricing is more favorable, even if we double pay for registration, it might still save us in the long run.
 - Hoping to have this in line before the end of the month.
- Revised Budget
 - Updated to reflect cancellation fee from Riverhouse.
 - Removed Spawning Run income. Updated postage estimate for swag items.
 - Added 250 attendee level per retreat discussion.
- Logistics
 - Likely need to have Volunteer Coordinators set up in January to reduce our respective workloads
 - Vic is looking for someone to help her receive donated items
- Swag – likely falls to Chris
 - Good quality items are good. Ryan expressed that we don't want to give out something that is going to end up in the landfill shortly.
 - Buff or beanie most likely
- Society meeting in Spokane in 2022

- Bouck Scholarship
 - If there's enough money, Peter will contact the family about serving on the panel and get the blurb to advertise it.
 - If all of that doesn't line up, we won't be able to offer it this year

Officer Reports

President – Scott Heppell (not present)

- Attended WD meeting

Past-President – Peter Stevens

- Still recruiting for ExCom officer elections. Please let him know if you have ideas of someone who would be good at the role or someone you would enjoy working with.

President-Elect – Christine Hirsch

- Chris will be back to her regular email next week Thursday.

Vice President – Vic Quenessen

- Update on communication with subunits – there were some email issues, which have been sorted out.
- Looking into mixers for students. Want to find out what the meeting can do for them.

Internal Director – Peggy Kavanagh

- No further updates.

External Director – Ryan Branstetter

- Forwarded DEI letter to committees. Waiting to hear from some other committees. Deadline to have their comments back by Nov 1 regarding hiring the consultant.
- Sent reminder for committees to have their work plans submitted.

Treasurer – Adrienne Averett

- Oct 12 treasurer’s report

Statement of Financial Position

Oregon Chapter - American Fisheries Society

As of October 12, 2021

Accrual Basis

OCT 12, 2021

Assets

Current Assets

Cash and Cash Equivalents

Small Business Account 52,529.21

Total Cash and Cash Equivalents 52,529.21

Total Current Assets 52,529.21

Long Term Assets

Bouck Memorial Investment 18,952.10

ORAFS Investment 496,056.10

Total Long Term Assets 515,008.20

Total Assets 567,537.41

Liabilities and Equity

Equity

Current Year Earnings (5,468.89)

Retained Earnings 46,581.10

Unrestricted Net Assets 526,425.20

Total Equity 567,537.41

Total Liabilities and Equity 567,537.41

- We have \$37,000 moved to the investment fund so it can grow until we decide what to do with the DEI consultant.
- Student subunits funds have been paid out.
- Adrienne and Peter have a meeting with FSC later this month.

Secretary – Andrea Carpenter

- Reminder for everyone to review the August meeting minutes that she sent out. All officer reports are missing.
- Working on the website for the annual meeting and using the color scheme from Lauren’s artwork.
 - Adrienne suggested checking pages for accessibility for people with colorblindness. She thinks it might be called Color Oracle.
 - Action item: Andrea will investigate color compatibility for viewers with colorblindness.

Student Subunit

- MHCC update (Gina)
 - Start classes late Sept so just the subunit just had their first meeting.
 - Low number of first year students, about 10.
 - Clarifying that Vic wants to meet the officers first but then also wants to attend the regular meeting to meet students (Nov 18) and will also include OSU rep on email.
 - Organizing FishMas party, which most likely will have to be off campus.
- OSU update – not present

Next meeting is on a holiday, we might want to reschedule.

Adjourned 4:50 PM

November meeting was rescheduled for Friday, November 19.