



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee
From: Andrea Carpenter, Secretary
Subject: Minutes from the ORAFS Executive Committee Teleconference - Thursday, July 8, 2021, 3:00 PM – 5:00 PM

In attendance: Scott Heppell – President, Chris Hirsch – President-elect, Andrea Carpenter – Secretary, Adrienne Averett – Treasurer, Victoria Quenessen – Vice President, Ryan Branstetter - External Director, Evan Cox – MHCC Student Representative

Call to Order/Additional Agenda Items/Establish a quorum (3:00) - Scott Heppell

Approval of Minutes (3:05) - Andrea Carpenter

- Peter moves to approve the June meeting minutes, Peggy seconds the motion. There was no discussion, the motion passes.

June Action items:

- Scott will check in with Ivan Arismendi regarding the advancement of women in fisheries report. Completed, they have two more papers coming out soon, one in press and one in review. Scott will follow up with Ivan and his crew to make sure they're okay with our including this in the ORAFS presentation at the Society meeting.
- Peter will reach out to the FSC to determine if it is possible to use disbursement funds for this initiative (and a potential ballpark of funds available). This was not completed.
 - Action item: Peter will send an email to Tony regarding the disbursement funds for the DEI consultant fees.
- Peter, Chris, and Vic volunteered to come up with a list of what we want to get out of the DEI consultant review by the July meeting.
 - Tried to figure out goals were as an organization before we can find out what they are with respect to DEI.
 - General language in our plan, need to update those, reword, and update our language on how we'd like to do that.
 - We don't have demographics on ORAFS right now, it's hard to measure progress if we don't know what we have currently.
 - Events by affinity group?
 - Should focus on a consultant that focuses on race and ethnicity.

- Chris is going to reach out to Corey Cipher to see if there are any specific goals for the organization (owner of the DEI folder, was External Director at the time, not the External Committee head).
- Chris also sent a note to Eva at the Society to find out about demographics.
- If we focus on inclusion, it is going to help us attract diversity in our membership.
- Strategic plan – need a little context for the committee, it expired in 2019. We were in the process of updating it in 2018 but the Society was updating theirs at the same time, so it delayed our process. Peter is going to update the ORAFS Strategic Plan (and flush out section 6.3 a little more).
- We will work on this so we can get started on discussing it at the Fall Retreat and make possible changes by the Spring Retreat of 2022.
- How do we want to bring attention to the membership?
 - Scott suggested putting an announcement in the piscatorial press that it's coming soon to the website.
 - Action item: Vic will get in contact with Emma to get some information pushed out to the website.
 - Vic wants to get more of a feel from other External Committees on some of their goals.
 - Peter thinks we might want to activate the DEI Committee to get involved with the other committees, people make action when they have a specific project to work on.
 - Action item: Vic will draft an email that she will forward to Chris, Peter, and Scott for review.
 - Vic will wait on that edited draft until Gabe transitions as the chair and coordinate with Chris to send it out to External Committees.
- Scott will circulate the FOOWW criteria ahead of the next meeting so we can discuss it. Completed right before the meeting, not a lot of time for ExCom to review.
 - Is this the best vector to provide waivers for people who would not be able to attend the meeting otherwise.
 - Peter thinks that there is a lot of clean up we need to do as there are things outlined that we don't currently do.
 - Scott thinks we probably need to add so we can broaden the reach of what we think of as fisheries.
 - Scott thinks this could be another task for the Fall Retreat.
 - Peggy wants to know if we want to include tribal members in Scott's broadened idea or is that under a separate heading.
 - Action item: Scott will work on language for new category of broadened inclusion.
- Andrea will forward (edited) minutes to Scott to circulate for a vote among membership once the comment period has closed. Completed, however, Scott has not forwarded the Business Meeting Minutes for a vote.
 - Action item: Scott will send out the Business Meeting Minutes for a vote to the membership.
- Vic will follow up with the student reps to determine if there are interim reps that will be attending ExCom meetings over the summer. Completed.

- Elena (OSU) will not make it over the summer with her busy work schedule.
- Evan (MHCC) – he will be able to attend in August but will be gone in September.

Proposed Aquaculture certificate (3:30)

- Forwarded from Becky, rumblings of creating an aquaculture certificate.
 - Traditionally ORAFS has been open to criticism for hatcheries and aquaculture groups that there aren't activities for those portions of the profession
 - Asked Jason Winterstein to join us in a future meeting to discuss this.
 - Marine Studies Initiative at OSU is putting together a graduate level Hatcheries and Aquaculture certificate, essentially continuing education

Officer Reports (3:35)

President – Scott Heppell

- Need to start planning/organizing for a Fall Retreat. Last year's was held in the middle of September.
 - Peter confirms that Sept is usually when it is held, he wouldn't recommend doing it any later as we need to get moving on planning for the Annual Meeting.
 - We're at an odd crossroads for COVID at this point, we will keep this discussion evolving.
 - Action item: Scott will propose a few weekends prior to the fall OSU term and send out to ExCom.
- No Western Division ExCom meeting this month.

Past-President – Peter Stevens

- Fall retreat - Reminder for Chris to have an idea of symposiums, workshops, etc. ahead of the fall retreat. It's never too soon to contact plenary speakers to get them lined up.
- If anyone knows it's their last dance on ExCom, let Peter know ASAP or if there were someone who you would enjoy working with. We tend to have higher success with people who have a relationship with someone else on ExCom.

President-Elect – Christine Hirsch

- Chris suggests a hole of golf as a team building activity if we end up doing a Fall Retreat in Newport!
- Getting a feel for in-person vs virtual meeting for ORAFS in 2022
 - Wildlife Society Meeting is planning on virtual in November
 - Society is in person in November
 - Western Division affinity groups identified for outreach: First generation college students, LGBTQIA+, BIPOC, primary caregivers, women

Vice President – Vic Quenessen

- Nothing to report.

Internal Director – Peggy Kavanagh

- Should start planning Fall Retreat. Part of it would be to go to the Riverhouse, tour the facilities, etc.
 - If we're going to go hybrid, we are going to need to bring in additional help and get started on that ASAP.
 - She's going to look at the contract to determine additional costs with A/V if we go forward on hybrid, and our minimum amounts for food, rooms, etc.
 - We would also need to find a place to stay near the Riverhouse if we are moving forward with an in-person meeting and Fall Retreat.

External Director – Ryan Branstetter

- Put treasurer and VP stuff in the mail.
- Needs to work with Habitat and Natural Production Committees to get them merged before the end of his term.

Secretary – Andrea Carpenter

- Nothing to report.

Treasurer – Adrienne Averett

Statement of Financial Position

Oregon Chapter - American Fisheries Society

As of June 30, 2021

	JUN 30, 2021
Assets	
Current Assets	
Cash and Cash Equivalents	
Small Business Account	96,896.40
Total Cash and Cash Equivalents	96,896.40
Investments	6,242.50
Total Current Assets	103,138.90
Long Term Assets	
Bouck Memorial Investment	12,709.60
ORAFS Investment	458,639.90
Total Long Term Assets	471,349.50
Total Assets	574,488.40
Liabilities and Equity	
Equity	
Current Year Earnings	(17.90)
Retained Earnings	29,095.33
Unrestricted Net Assets	545,410.97
Total Equity	574,488.40
Total Liabilities and Equity	574,488.40

- Not a lot of updates, pushing some checks out to students.
- Received last document needed for taxes and will be forwarding to the accountant.

Student Representatives – Evan Cox

- OSU update – not present.
- MHCC update (Evan) – will be the next treasurer for their group. He's working through documentation and creating a better idea of the funding coming in and going out.

Adjourned 4:00