



*Oregon Chapter*  
of the  
*American Fisheries Society*  
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

**To:** ORAFS Executive Committee  
**From:** Andrea Carpenter, Secretary  
**Subject:** Minutes from the ORAFS Executive Committee Teleconference - Thursday, June 10, 2021 3:00 PM – 5:00 PM

**In attendance:** Scott Heppell – President, Chris Hirsch – President-elect, Andrea Carpenter – Secretary, Adrienne Averett – Treasurer, Victoria Quenessen – Vice President, Ryan Branstetter - External Director

**Call to Order/Additional Agenda Items/Establish a quorum (3:00) - Scott Heppell**

**Approval of Minutes (3:05) - Andrea Carpenter**

- Peter moves to approve the Spring Retreat meeting minutes, Andrea seconds the motion. There was no discussion, the motion passes.
- Peter moves to approve the May meeting minutes, Ryan seconds the motion. There was no discussion, the motion passes.

**AFS 150th ORAFS display (3:10)**

- What should our content be?
  - Each chapter is invited to showcase their contribution to AFS over the past 150 years. Mike Gauvin has volunteered to put that together, he will join us in a future meeting. Soliciting thoughts or comments on what we should emphasize (can be a poster or pop-up display). We can also have a non-static display, an interactive screen.
  - Peter said they put together a history display for the 50<sup>th</sup> anniversary meeting for ORAFS. He thinks that Jason Seals might still have this display (or it's at OSU or in Salem). We can add 6-7 years of history since then. The format is likely a three sided display. Mike Gauvin was the president-elect that year, he may know where it ended up after the meeting.
  - Scott thinks we will want to talk to the subunits and ask significant contributions made (MHCC is new and the first community college subunit).
  - Peter thinks having the first virtual only annual meeting is a significant milestone.
  - Ryan shared this link:  
<http://scarc.library.oregonstate.edu/findingaids/index.php?p=collections/findingaid&id=1444>
  - Vic shared that Ivan Arismendi's lab looked into advancement of women in the profession.

- Action item: Scott will check in with Ivan Arismendi regarding the advancement of women in fisheries report.
- Representation at Annual Meeting - Gauvin?
  - Ryan thinks it would be worthwhile to have representation with the display. If Gauvin goes, it might be that we can cover part of the cost. Adrienne pointed out that it would be expected to cover times of presentation if we pay for it.
  - Scott will not be able to attend the meeting for the entire time, he has another conference in FL at the same time. Peter said that it might be minimal additional cost if there isn't overlap with Scott (already budgeted for a hotel for the entirety of the conference etc.)

### **ORAFS consultant review of programmatic DEI issues and initiatives (3:30)**

- Scott wants to get feedback on having a consultant review.
- Peter thinks funding it should be relatively straightforward to getting the FSC to approve it. They like more one-off costs rather than reoccurring. Peter thinks we might want to go through a RFP process.
- Andrea thinks we want to decide what we want to get out of this process and what our goals are before picking/hiring a consultant. Vic thinks it's also very impactful to know what we want.
- Peter is wondering about buy-in from membership. He wants to make sure we're communicating with membership about what we're doing and why we're doing it. We want to make sure we're bringing as many people along with us as we can.
- Adrienne wondered if we have any knowledge from the Society or other chapters have participated in this process.
- Chris thinks it might be good to receive some coaching for ExCom to help us find our blind spots.
- Action item: Peter will reach out to the FSC to determine if it is possible to use disbursement funds for this initiative (and a potential ballpark of funds available).
- Action item: Peter, Chris, and Vic volunteered to come up with a list of what we want to get out of the DEI consultant review by the July meeting.
- Once we have a list, we can approach the relevant external committees to assist with this work.
- Our second step might be a review of what other chapters or the Society have done so we're not reinventing the wheel.

### **Wildlife Society waiving Annual Meeting Registration costs (3:40)**

- Forwarded from Becky, the proposal is that the society would cover registration costs for people attending the meeting who would not likely become regular members. It's a way of incorporating voices from outside the society (provided they are not wildlife biologists).
- Also recognizes that funding can limit who is able to attend annual meetings, they have the opportunity to provide for attendees from NGOs and government agencies.
- This would be something akin to our Fish Out of Water Waivers (or may replace them).

- Initially FOOWW were for people in career transitions, over the years we have stretched the definition to include more and more situations.
- We can discuss the FOOWW criteria at the next meeting.
- Action item: Scott will circulate the FOOWW criteria ahead of the next meeting so we can discuss it.

## **Officer Reports (4:00)**

### **President - Scott Heppell**

- WD Annual monthly call update
  - WD meeting was a success and profitable. Lots of discussion for chapters on whether 2022 meetings were going to be in person or virtual meetings. For the most part, in person meetings were decided.
  - Several are exploring the option of hybrid meetings.
  - DEI committee ramping up at WD that Scott will be interacting with, we can talk to them as this progresses with our own efforts.

### **Past-President - Peter Stevens**

- Recovering Wildlife for America Act
  - Davia suggested we could support it a few different ways. She is still formulating her game plan and Peter thinks it's most effective to coordinate with her. He is still working with Davia on the most effective approach for this cycle.
  - Scott wondered if there was a sense of urgency on this. Peter doesn't think that's the case here, it will likely be a slow burn. It's pretty quiet legislatively right now, so it would be easy to pass this on to the Legislative Committee to form a letter.
- Future ExCom officers – Peter has started talking to people who he thinks would be good candidates for ExCom. Please pass on names if you have anyone in mind. Also be in touch with Peter if current ExCom members know they will not be serving another year.
- 2022 Annual Meeting: In person, virtual, or hybrid?
  - We need to start thinking about how comfortable we and our members will be in March 2022.
  - If we go hybrid, we will likely need to bring additional people on early on in the process to reduce the load.
  - Both meetings are a lot of work and look at what our cost structure would be.
  - We have to think about the logistics of how we want to do sessions, posters, and vendors.
  - We made the call to go virtual in July or Aug of last year so we need to be on top of that.
  - We should do at least do part of the auction virtually, it was a big success to include money from outside of attendees.
  - Vic suggested only doing part of the sessions hybrid, it would keep people engaged and an incentive to attend in person.
  - Riverhouse in Bend might be the place to explore a hybrid meeting, we might have to explore the contract we've signed.

- Another large consideration is if state and federal employees will be allowed to travel to the meeting. OSU is opening up in the fall.
- Adrienne wondered about capacity of the in-person meeting and profitability. Peter thinks we can adjust some of the in person costs to budget.

#### **President-Elect – Christine Hirsch**

- Email seems to be working now.
- She needs to schedule a time to talk with Scott – they'll stay on after the ExCom meeting and catch up.
- Her agency gives field tours to students. She's not sure if this is the appropriate year to do that with COVID restrictions but it might be something to look into for student subunits in the future.

#### **Vice President – Vic Quenessen**

Nothing to report.

#### **Internal Director – Peggy Kavanagh (not in attendance)**

#### **External Director – Ryan Branstetter**

- Reached out to External Committees for topics for Piscatorial Press, not a lot of new items.
- Native Fish Workshop is still on the calendar for September with their in person workshop.
- Still working on the Umatilla Tribal article with Gabe Sheoships.

#### **Secretary – Andrea Carpenter**

- So far no comments on Business Meeting Minutes, deadline is Friday, June 11.
- Action item: Andrea will forward (edited) minutes to Scott to circulate for a vote among membership once the comment period has closed.
- Andrea will be out on maternity leave for a while, likely at the time of the next meeting. ExCom should plan to have someone else take minutes, though she'll try to attend if she can. Use [secretary@orafs.org](mailto:secretary@orafs.org) (which is forwarded to [afs.andreacarp@gmail.com](mailto:afs.andreacarp@gmail.com)) if you need something, as her work email will be pretty clogged.

Treasurer - Adrienne Averett

## Statement of Financial Position

Oregon Chapter - American Fisheries Society

As of June 10, 2021

JUN 10, 2021

### Assets

#### Current Assets

##### Cash and Cash Equivalents

Small Business Account	96,896.40
<b>Total Cash and Cash Equivalents</b>	<b>96,896.40</b>

Investments	6,242.50
<b>Total Current Assets</b>	<b>103,138.90</b>

#### Long Term Assets

Bouck Memorial Investment	12,709.60
ORAFS Investment	456,639.90
<b>Total Long Term Assets</b>	<b>471,349.50</b>

<b>Total Assets</b>	<b>574,488.40</b>
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### Liabilities and Equity

#### Equity

Current Year Earnings	(17.90)
Retained Earnings	29,095.33
Unrestricted Net Assets	545,410.97
<b>Total Equity</b>	<b>574,488.40</b>

<b>Total Liabilities and Equity</b>	<b>574,488.40</b>
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- No changes since last month.
- Adrienne and Becky were able to get the Bank of America accounts transferred to Adrienne. She will start working on getting money out to the student subunits.
- Budget for this fiscal year was stamped draft, wondering when she is able to mark that as final. Peter clarified that we voted on the budget at the spring retreat and we just voted to approve the minutes so it's considered final.
- Adrienne wanted to know from Ryan what the budget is for external committees. Generally it is \$500 but not all of the committees use up their funding, it's very loosely \$500. ExCom is happy to fund committee activities.

### Student Representatives (not present) – finals week

- Peter wondered if any of the student reps are leaving over the summer and have someone else filling in for them. Vic said she wasn't sure but would check in.
- Action item: Vic will follow up with the student reps to determine if there are interim reps that will be attending ExCom meetings over the summer.

Adjourned 4:25