



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee
From: Andrea Carpenter, Secretary
Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, February 10, 2021 3:00 PM – 5:00 PM

In attendance: Peter Stevens – President, Andrea Carpenter – Secretary, Scott Heppell – President-elect, Todd Hanna - Vice President, Becky Flitcroft – Past President/Interim Treasurer, Peggy Kavanagh – Internal Director, Ryan Branstetter - External Director

Call to Order/Additional Agenda Items/Establish a quorum (3:00) - Peter Stevens

Approval of Minutes (3:05) - Andrea Carpenter

- Todd moves to approve, Becky seconds the motion. There was no discussion, motion passes.

Annual Meeting Update (3:10) - Scott Heppell

- 2021 Virtual Annual Meeting
 - Registrations Submission Numbers – 197 registrants
 - Program Progress – underway, working on getting edits made and finalized for publication.
 - Speaker Schedule – one of our keynote speakers is not able to accept our honorarium and they requested that it get rolled into a student scholarship. Becky suggested it go into the Bouck Scholarship.
- Next Organizing Call? Next Wed

Whistleblower Policy (3:25) - Peter Stevens

- Discussion & Vote on Whistleblower policy that was circulated to ExCom.
- Designed for volunteer boards and staff, edited to adjust for potential future employees.
- Need to designate a compliance officer – Peter chose the Past President, they're the institutional knowledge within the group.
- We should replace board members with ExCom before our final draft.
- Accounting and auditing matters – goes to ExCom and Financial Sustainability Committee, everyone can serve as the checkpoint.
- Becky moved to accept the Whistleblower Policy as amended, Peggy seconded the motion. There was no discussion and the motion passed.

Officer Reports (3:45)

President - Peter Stevens

- WD AFS ExComm Call Update – They've reopened award deadlines for Student Subunits. Passed info to Todd for OSU and MHCC to take a look, new deadline is March 1st.
- WA/BC, ID, and MT Chapters worked out a cooperative agreement where \$40 extra fee on registration gets access to all of their virtual meetings, that are being held concurrently. Are we interested in participating? Not really a lot of interest for us based on return on investment for the extra effort.
- WD Chapter of the Year Nomination – submitted by Feb 1st.
- Junior Hutton Award – something we've sponsored in the past, we've had requests to do it again this year. It's for young professionals, we sponsored it in 2020 for \$1,000.
- Becky moved that we support the Junior Hutton Scholarship with \$1,000 and Ryan seconded the motion. There was no discussion and the motion passed.

Past-President/Interim Treasurer- Becky Flitcroft

- Treasurer's Report, [FY 2021 Budget](#) (for reference)

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As of February 5, 2021

	FEB 5, 2021
Assets	
<u>Current Assets</u>	
<u>Cash and Cash Equivalents</u>	
Small Business Account	70,543.35
Total Cash and Cash Equivalents	78,543.35
Accounts Receivable	11,250.00
Total Current Assets	89,793.35
<u>Long Term Assets</u>	
Bouck Memorial Investment	12,874.07
ORAFS Investment	458,639.90
Total Long Term Assets	471,513.97
Total Assets	561,307.32
Liabilities and Equity	
<u>Equity</u>	
Current Year Earnings	15,896.35
Unrestricted Net Assets	545,410.97
Total Equity	561,307.32
Total Liabilities and Equity	561,307.32

- We are receiving money but we haven't been spending so the investment portfolio is building.
- FOOW Applications
 - No additional ones submitted since our last meeting.

- Specific Tribal/Diversity Category – We should probably contact Gabe Sheoships to work on what we want to call it and how we want to frame these awards, we want to target underrepresented groups at our meeting and it could potentially include some travel funding for hotel, travel, meals. We will need to discuss this as part of the Annual Meeting budget, probably want to discuss at the Fall Retreat.
- Award Plaques – Michele Scanlan took the awards home to take to the engravers, they were never engraved for 2019 awards because of COVID. We'll get both engraved at the same time after this year's awards. We also don't have a DEI Award plaque and it will take some research for who it's been in the past. We might have this information for the recent past based on the work by Stacy Strickland looking through the past Piscatorial Press issues.

President-Elect – Scott Heppell

No additional updates.

Vice President – Todd Hanna

- Email went out to Constitutional Consultant to check in about OSU Bylaws, they still have not been approved or finalized.
- After the Annual Meeting, he will get the annual budget approved for the student subunits with the newer timeline.

Internal Director – Peggy Kavanagh

- Working on CVENT issues, dry run next week, Feb 17.

External Director – Ryan Branstetter

- Movement on committees, Kris Homel is leaving the Climate Adaptation Committee, Kara Anlauf-Dunn to take over.
- Trying to get breakout sessions for committee chairs, not a lot of interest or response.
- Still working on updating bylaws to merge committees.
- Human Dimensions – Ben Clemens and Jason Dunham have been working on getting this established. Will likely start as an ad hoc committee which can be established by the president, make sure we have enough enthusiasm/interest with a good chair, then we can move forward in creating a spot permanently. Ben and Jason said they would be the spiritual guides, but neither can commit to chairing this.
- Communication Committee is defunct. We will probably want to roll this into the Human Dimensions Committee. We need to verify whether this is an ad hoc committee and then decide how to proceed.
- We will want to discuss Committees during one of our summer meetings when we have more time, Peter said that he can spearhead this as Past President. Social Media Committee would be a good update to keeping ORAFS relevant.

Secretary – Andrea Carpenter

No update

Student Representatives – Rudy Busch, Scarlett Arbuckle, Caleb Yann, Annika Carlson – not present

- OSU update – not present
- MHCC update (provided by Todd) – Becky presented at one of their meetings. They have a meeting tomorrow with a speaker from F&W.

Adjourned 4:50 PM