



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee
From: Andrea Carpenter, Secretary
Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, October 14, 2020 3:00 PM – 5:00 PM

In attendance: Peter Stevens – President, Andrea Carpenter – Secretary, Scott Heppell – President-elect, Todd Hanna - Vice President, Becky Flitcroft – Past President, Peggy Kavanagh – Internal Director, Rudy Busch – MHCC Student Representative, Kaylea Berry – MHCC Student Representative

Call to Order/Additional Agenda Items/Establish a quorum (3:00) - Peter Stevens

Approval of Minutes (3:05) - Andrea Carpenter

- Todd moves to approve September meeting minutes and Peggy seconds the motion. There was no discussion and the motion passes.
- Andrea moves to approve the Fall retreat minutes and Scott seconds the motion. There was no discussion and the motion passes.

Annual Meeting Discussion (3:10) - Scott Heppell

- 2021 Virtual Annual Meeting
 - Website Content & Build-out
 - Action item: Andrea will send Mary Beth, our new CVENT representative, an email to make contact.
 - Scott has a few more symposia and worked up the schedule-at-a-glance
 - Spawning Run - Likely won't get a buff if registered after the early registration deadline- need to add that to website/disclaimer
 - Added the code of conduct to the site taken from the Society and modified slightly
 - We may want to send an invitation email from CVENT
 - Action item: Scott will work on letter for the invitation to the annual meeting.
 - Action item: Andrea will work on uploading the mailing list to CVENT.
 - Links for the virtual auction – will want to cross-post on orafs.org, registration site, and event hub site.
 - Info items on orafs.org that we will want to add to the CVENT site: Fish-out-of-water, auction and raffle, plenary session, tradeshow and exhibitors, vendors and sponsors, social events, student opportunities

- Peter wants the site to be in as complete a form as we can when it goes live
 - Scott is waiting on bio info for plenary speakers and annual meeting artwork which he wants to put on the buff for the Spawning Run
 - Action item: Andrea will work on adding the additional pages, shooting for getting it live within the week.
- High school student registration will not be refundable.
- Student mentor-mixer – Todd will be talking to the subunits and ask for representatives to help and contact mentors. We haven't really figured out the logistics for it at this point. Jose Marin Jarrin at Humboldt State University is in charge of undergraduate student clubs, we could engage with him to see if his students would be interested in participating.
 - Action item: Scott will forward Jose Marin Jarrin's contact info (Humboldt State University) to Todd.
- Peggy's questioned what the role the historian will play at this meeting. We're not sure, but it will be historic!
- Todd has most of his volunteers in place. Victoria will be the poster person (and running for VP for next year).
- Monthly Coordination Meeting
 - Scott wants to offset them with the ExCom meetings since people outside of ExCom will have to participate
 - Normally have a Doodle poll to find out when people are available and regularly occurring (e.g., first Monday of the month).
- Survey results regarding virtual AFS meeting from 129 respondents
 - Majority of people who responded said they would consider it, there was only one response that they would "definitely not" attend a virtual meeting
 - Fair number of respondents said they would give a talk
 - Favorable response to pre-recording talks
 - Few said they would be willing to be a moderator
 - Most important events
 - Technical and plenary sessions most important.
 - Poster Sessions still appealed to most
 - Least important is business meeting (we will need to make sure that people stay to get our quorum) and pre-meeting workshops.
 - Spawning Run and tradeshow weren't a high priority.
 - If we had to drop an event for the meeting, it was the banquet.
 - Format favored was half day.
 - People were interested in break room chats.
 - Not a lot of excitement for a virtual tradeshow but some said they would be interested.
 - No concern about using Zoom (before our CVENT solution).
 - People felt comfortable using an app to access the virtual conference.
 - Digital mentors had some support.

- Overall feeling: people weren't excited but on average they were on board with doing it that way.
 - Need to publicize and push the event more than we normally do and need to keep the meeting compact so we hold the audience's attention.
- Raffle/Auction - Todd Hanna
 - Purchased license for the auction (which is good for one year)
 - Meeting with Katie and Natalie on Friday to get their ducks in a row before meeting with the people from Autria and to schedule the meeting (likely in the next couple of weeks).
 - Todd wanted to know about having the auction open longer than the meeting, having it open the week before and run through the meeting. We would need to have all of the items set up on our end. Open on Feb 22 and have it close on March 5 (when the meeting is in progress).
 - Virtual raffles have been 50/50 raffles where 50 percent of the pot goes to one winner, the rest comes to the host. The Society did this for their meeting, the winner has the option to donate the winnings back to ORAFS.
 - Lots of little prizes would likely be difficult to do logistics wise.
 - Peter thought that we get a lot of small donations through the raffle
 - Working with smaller groups from each subunit to work on getting donations for the annual event.
 - Katie suggested pushing for 10-15 big ticket items. Peter said 10 for the live auction, and 10-20 for the silent auction. Prize will likely go directly from the donator to the purchaser.

World Fish Migration Foundation Petition (3:50) - Peter Stevens/Becky Flitcroft

- Scott likes the approach of the letter versus making demands.
- Todd moves that we sign the World Fish Migration Foundation Petition letter as written, Becky seconded. Peter wants to know how we want the signature to be released (president, ExCom, etc.). It was resolved that Peter will sign on behalf of the chapter. Motion passes.

Officer Reports (4:00)

President - Peter Stevens

- WD AFS ExComm Call Update – We're in front leading the pack in our planning cycle. One chapter might do a hybrid event, everyone else is going virtual.
- Peter attending the virtual WD retreat this weekend, he'll pass on any relevant info.

Past-President- Becky Flitcroft

- Sponsor/vendor letter is up and ready to be distributed.
- Officer Recruitment – difficulty with finding someone to fill the treasurer position. Please forward suggestions to Becky.
- Bouck Scholarship - Review Agreement. They're working so that the advertisement for the scholarship is consistent with the other scholarships and that the requirements are clear before advertising.

- World Migratory Fish Day – set to go, Zoom call with Bruce last night. Have about 44 people signed up for the workshop, Peter is going to give an intro and Annika from the OSU Subunit. All of the paints and papers have been shipped out, Bruce is finding out what fishes participants are using. Becky has some photos of supplies and will be taking photos during the workshop as well to document.

President-Elect – Scott Heppell

- Oregon Chapter of Wildlife society – not holding it at all, going with a winter seminar series instead
- Really impressed with how willing people have been to forge ahead without being familiar with how to proceed.

Vice President – Todd Hanna

- Action item: Todd will solicit subunit proposals for their funding next year (due in early January).

Internal Director – Peggy Kavanagh

- 2022 contact signed with Bend.
- CVENT contract signed for 2021.

Treasurer – Elizabeth OsierMoats (not present)

- No update at this time other than the CVENT check has cleared.

External Director – Ryan Branstetter (not present)

- Kris Homel is looking at transferring Climate Change committee to someone else.
- Action item: Ryan will check in with the education subunit on whether they've advertised their grand opportunities (and Peter will notify him of this).

Secretary – Andrea Carpenter

- Focused on CVENT and getting the site up and running, nothing else to share

Student Representatives – Rudy Busch, Scarlett Arbuckle, Caleb Yann, Annika Carlson

- OSU update – no representative present. Todd said that the bylaws haven't been returned from the Constitution representative. We are still awaiting their approval.
- MHCC update (Rudy) – First term of being online, getting the hang of it.
 - First club meeting tomorrow. Moved someone into their social media position, recruiting first year students to get involved as well. Holly Huchko and Damien Ebert are our ORAFS social media consultants, they would be good contacts to promote their activities.
 - Action item: Peter will forward Holly and Damien's contact info to Rudy.

Adjourn 5:00 PM