



*Oregon Chapter
of the
American Fisheries Society*
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Natalie Scheibel, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, May 22, 2019
3:30 PM – 5:00 PM

In attendance:

President – Becky Flitcroft, Vice President – Michelle Scanlan, Past President – Kris Homel, Treasurer – Elizabeth Osier Moats, Internal Director – Andrew Derugin, Secretary – Natalie Scheibel, Troy Brandt – Legislative Committee Co-chair, MHCC Representative – Daniel Pokorny, OSU Secondary Representative – Sara Busmire, OSU Primary Representative – Sage Fox

Becky Flitcroft – 3:30 p.m. Call to Order/Additional Agenda Items/Establish a quorum

Troy Brandt– Legislative Committee Co-Chair and Financial Sustainability Committee Representative

- **Legislative Committee Update**
 - Write response to environmental dam- earthen dam bill for agriculture benefit in eastern Oregon
 - Troy has kept in touch with ODFW and Erik Kancler regarding this bill
 - Troy is working on the letter and is close to completion – will be similar to the artificial beaver dam issue (will be submitting the artificial beaver dam letter very soon)
 - Wallowa Dam – Troy hasn't heard anything lately
 - Becky was wondering if we could get ahead of some of the legislative issues before they come up in the legislature
 - Get some topics to start working on material
 - Be able to jump start a letter that can be ready ahead of time
 - Troy said we can foresee some of the things coming down the pipe
 - Water Quality – if it doesn't come up it can still be used as a potential position paper
 - Most of the time we will need to wait until the session – it is usually a scramble because of the specific nature of the bills
 - Erik could have a better idea for the short session next year
 - Tap the membership during the summer perhaps when people have more time to help with the water quality issue or other topics that are likely to come up

- **Financial Sustainability Committee Update**
 - The FSC just recently had a quarterly (Q1) meeting
 - Troy explained the background of the FSC and the investment/disbursement strategy
 - After the end of the third quarter will be when the decisions are made about disbursement
 - FSC documents are on the google drive

President- Becky Flitcroft

- Access to the Google Drive and Calendar – all can access
 - If you find that you can't find or access something contact Becky and will get added to the access list
 - WDAFS Update
 - Becky attended the last call and got a good perspective from other chapters and heard what they were up to
 - Discussed the Annual Meeting in Reno
 - Request for registration support
 - *Salvelinus confluentus* Curiosity Society (ScCS) – Steph Gunckel is assisting with organizing the meeting this year
 - Last time (2017) ORAFS helped with registration for this meeting and ScCS would like help with that again
 - Natalie, Elizabeth, and Katie Pierson will set up and help run the registration
 - ScCS will use the 123 signup account and ORAFS will get them funds afterwards
 - Monetary requests
 - Dan Dauwalter (Trout Unlimited) requested \$500 for the publication of the AFS book “Multispecies & Watershed Approaches to Freshwater Fish Conservation”. The book description can be found here: <https://www.researchgate.net/project/Multispecies-and-Watershed-Approaches-to-Freshwater-Fish-Conservation-Science-Planning-and-Implementation>
 - If we would like to support this ORAFS has money in the budget we could use to sponsor this project
 - Discussion
 - What line item in the budget would this request pertain to? – discrecnary sponsorship
 - Non ORAFS – Goal 1 – conference or project: \$1,500 available
 - Or sponsorship: \$1000 available
 - Last year we supported the following with these funds – WAFWA meeting, Equal Opportunities Section, Western Division Student Colloquium, State of the Coast, Soul River
 - All the funds in these line items were not used last year
 - Would not get mentioned anywhere if we contribute
 - AFS set a fundraising goal – book organizers met that, but they have to raise more if they would like it to be a quality publication
 - Kris motioned to approve the request for \$500 to support the publication of the AFS book “Multispecies & Watershed Approaches to Freshwater Fish Conservation” using ORAFS discrecnary sponsorship funds, and Michelle seconded the motion. There was no further discussion and the motion passed unanimously.
 - Action Item: Kris will get the sponsorship invoice to Elizabeth.
- ExCom Monthly call date/ time - 2nd Wednesday of every month 3-5PM

Past-President- Kris Homel

- Bouck Scholarship update – sent out document with revisions
- This has been a process ORAFS has been involved with for several years and have had several meetings with Steve Bouck and Christine Moffitt
- Came up with an approach for the role that ORAFS will play regarding the scholarship
- Action Item: ExCom members need to read the Bouck Scholarship document in order to be able to vote on it
- There are some questions about when the funds are going to be converted over to the national AFS – this is left fairly vague in order for ORAFS to have flexibility
- Steve and Christine would like to transfer funds regularly, and would like to start disbursing relatively soon – need to clarify when they will disburse – when they want to give the scholarship and how much – from the principal or the interest?
 - The specifics of how they disburse are up to them, but in the ways it relates to our accounts and what the treasurer has to do needs to be clear before we can vote
 - Action Item: Becky, put this on the agenda for next month's call.
 - Action Item: Elizabeth – identify the spots in the document that you would like clarified.
- FSC call – Discussed what type of industries we invest in
 - Exchange trade or index funds
 - Talked about this last year – not wanting to support fossil fuel while we write climate change papers
 - Would need to put it as a goal in the FS Plan– identify industries we specifically do not want to support
 - Make a request for more ecologically sustainable investments
 - Follow up with this on the next call

President-Elect – Peter Stevens (not on the call)

- Annual Meeting Planning update

Vice President – Michelle Scanlan

- In the process of identifying candidates for AM committees – raffle auction, volunteer coordinator
 - Get in touch with past chairs – Becky or see AM program
 - Michelle has also talked with past VPs
- Sat in on a meeting with the OSU subunit
- Working to get a meeting with OSU leadership team and MHCC

Internal Director – Andrew Derugin

- Planning the fall retreat – should we have it in Bend or in another place? Bend
 - Headcount (14+) and scheduling (last 3 weekends in September)
 - Doodle poll for Fall Retreat – Andrew will send this out soon
- Looking for an imbibements chair
- Will work with Elizabeth on the retainer funds for the conference center (2020 meeting)
- Andrew was in touch with Rob White from the Riverhouse for next year's conference
 - Ice endangerment and coffee service were discussed
 - Reviewing 2022 proposed contract and figuring out any adjustments

Treasurer – Elizabeth OsierMoats

- Treasurer's Report

- Business Checking Update

- Monthly Summary

Beginning Balance (04/01/2019) \$150,959.75

Credits \$12,710.63
 Transfers \$0
 Debits (\$417.50)
 Checks (\$71,687.59)

Ending Balance (04/30/2019) \$91,565.29

- Current Balance (5/19/2019) \$91,940.09

- Outstanding Debits

Naomi Rodriguez (\$2,000)
 Howard Elem School (\$500)
 Bethany Charter School (\$500)

Available Funds \$87,940.09

- Investments **Will be updated quarterly

- Charles Schwab ORAFS Investment Account

- Fiscal Year Report

Beginning Value (4/30/2018) \$338,965.85
 Transfers \$43,059.13
 Withdrawals (\$13,012.00)
 Transactions & Income \$7,086.56
 Income Reinvested \$0
 Change in Value \$20,673.73

Ending Value (4/30/2019) \$396,673.73

- New Money Market Fund - \$50,000 purchased Q1 to move toward goal of 70:30 equities to fixed income ratio

Account Summary (from 3/31/2019 account data)

Investment	Amount	% of Account	Unrealized Gain/Loss	2019 ORAFS Total Account Performance %	2019 S&P 500 Performance %
Stocks	\$130,566	34	\$16,046	9.8	13.1
ETFs	\$153,539	40	\$10,962		
CDs	\$35,034	9			
Cash	\$16,770	4			
Money Market	\$50,000	13			
Total	\$385,909	100%	\$27,008		

- Annual Meeting

- Net Profit = \$75,211.29

- Jerry Bouck Memorial Scholarship Money: \$4,200

- Collected at Annual Meeting and deposited in Checking account

5. FY 2020 Operating Budget Total: \$52,850

6. Transfer to Investment Account

Current Available Funds \$87,940

Less Operating Budget \$52,850

Surplus in Checking \$35,090

- a. Move to transfer 35,090 money to Investment account consistent with ORAFS Financial Sustainability Plan and Investment Policy
- b. \$4,200 of the transfer will be allocated to The Bouck Memorial Scholarship and accounted as such by the Financial Sustainability Committee

- Expense Summary of the 2019 Annual meeting
 - The bottom line is correct, Elizabeth will revise the sponsorships
 - Becky just needs to make sure that it matches the meeting metrics
 - Bouck Scholarship money is included in the available funds
- Need to vote on switching our bank account to a new type of Business account offered by Bank of America – move the remaining amount in the account to the investment account
- Pretty typical to do this at this time of year
- Will hold off until the next call to discuss and decide on the transfer
- Leave a buffer, as we already have some costs not accounted for in the budget
 - Additional website costs
 - PO Box solution- Post forwarding service – around \$20 to enroll and then costs per shipment
- Transfer the majority and leave a cushion – then we could do another transfer later
- Would rather transfer larger amounts to the investment account
- Andrew mentioned the retainer for the annual meeting is actually \$5,000, not \$1,500
- The bank account transfer, to Elizabeth’s name, is in process and we will find out in the next few weeks
- Katie forwarded Elizabeth’s info to the CPA and Elizabeth will follow up with the accountant before next meeting, taxes for ORAFS are usually due in September

External Director – Jason Brandt (not on the call)

- Committee Reports

Secretary – Natalie Scheibel

- Piscatorial Press Edits – finish Spring
- Introduce newsletter editor duties to Stacy Strickland
- Minutes are up to date

Student Representatives – Sage Fox, Sarah Busmire, Anna Klundt

- OSU update
- Sara Busmire – Sarah is the secondary rep. and Sage is the primary rep.
 - April 3rd OSU subunit had their bimonthly election
 - May 4th fish printing workshop
 - Spring Break trip in southern Oregon – cave tour and volunteered with ODFW, toured wildlife forensics lab and Roseburg District office
 - Canceled the OHRC trip due to conflicts with a conference

- Film event was rescheduled: Breach – pebble mine documentary
- Have a chartered fishing trip scheduled this spring
- Working on spreading out events so the spring is not so busy
- Can work with Michelle on the OHRC workshop, since she works and has contacts out there
- Sage is getting up to speed and will be able to get more in touch this summer and fall
- MHCC update – Daniel Pokorny (old vice president)
 - Recently had elections
 - Still looking for a secretary – Daniel is filling in for now
 - Camping trip coming up on June 30-31

Next meeting scheduled June 12, 2019 from 3:00-5:00 PM.

Meeting adjourned at 5:00 PM.