



***Oregon Chapter***  
***of the***  
***American Fisheries Society***  
***OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062***

**To:** ORAFS Executive Committee

**From:** Natalie Scheibel, Secretary

**Subject:** Minutes from the ORAFS Executive Committee Teleconference - Wednesday, March 11<sup>th</sup>, 3:00 PM – 4:30 PM

**In attendance:** Becky Flitcroft - President, Elizabeth Osier Moats - Treasurer, Natalie Scheibel - Secretary, Jason Brandt – External Director, Peter Stevens – President-elect, Anna Klundt – MHCC Student Representative, Michelle Scanlan – Vice President, Sage Fox – OSU Student Representative

**Becky- Call to Order/Additional Agenda Items/Establish a quorum**

**President- Becky**

- Requests:
  - Native Fish Society asked ORAFS to do an independent science review on SW OR Native Fish Plan
  - ORAFS does not provide these kind of reviews
- Jordan Cove Letter is in the process to submit – it is Becky’s understanding from Troy Brandt, that the letter will be submitted to the Governor soon
- Lower Snake River Dam comments are being led by the ORAFS Legislative committee with input from several Chapter members
  - Becky was in touch with Troy and others to put Barry McPherson’s motion from the 2020 Business Meeting into action
- Larval Lamprey Workshop – Becky sent ORAFS ExCom another copy of the proposal that Ben Clemens sent originally and had a chance to talk with Ben about the event and funding request
  - Larval Lamprey Workshop is asking for \$5,000: \$2,500 for the instructor and other \$2,500 for scholarships
    - Becky asked Ben if the scholarships could be allocated for five tribal members and five ORAFS members
  - Ben offered to follow up with a PP write up, ORAFS recognition, and social media promotion
  - Ben felt the contribution would set them up well to get more funding for the workshop
  - ExCom discussed some questions about the proposal: purpose and use of workshop funding
  - Discussed if this is something we want to support, and at what level?
    - Want to make sure that it aligns with our mission and benefits ORAFS members

- If we help advertise this workshop, we would be able to include our membership and would it be worthwhile to make this opportunity available for ORAFS members
  - If we wanted to support the instructor and scholarships, with half of the scholarships going to ORAFS members, that would provide enough benefit to the Chapter members
- Discussed using disbursement funds to sponsor the workshop
  - 2019 Investment Disbursement Total: \$8,102.91
    - Student Workshop Scholarships (9): \$450
    - Disbursement Balance (3/11/20): \$7,652.91
- Andrew motioned that ORAFS support the Larval Lamprey Workshop at \$5,000 (\$2,500 for the instructor and \$2,500 for scholarships – with half of the scholarships going to ORAFS members) from disbursement funds. Peter seconded the motion and there was no discussion. The motion passed unanimously.
- This will be something that comes out of disbursement funds and will be provided when the funding is needed for the lamprey workshop
- Discussed remaining disbursement funds \$2,652.91
  - If the disbursement funds are not spent, they would ultimately be transferred back into the investment account
- Discussed the work the FSC has done and the benefits they have created, through these disbursement funds
- ExCom needs to develop a plan, to further our mission with these funds
  - Make the best use of these funds
- Discussed rolling additional funds into the \$3,000 watershed grant
- Discussed a broad request for proposals
  - Look into WDAFS small project grants for example, but would still need a committee to review
- FSC had approached ExCom about creating a committee to help with how to spend disbursement funds, but ExCom wanted to keep it in elected officials hands
- Would be good to discuss unused funds with FSC and what our strategy would be
- Disbursement funds are intended to be used in addition to our operational budget
  - Operational budget fits with the work plan and fulfills those goals

#### **President-elect – Peter**

- Annual meeting recap
  - Meeting went well
- Follow up re: police incident – discussed incident complaint from ORAFS member
  - Andrew followed up with the Riverhouse - Riverhouse was not disrupted from the incident
  - Do not wish to have this reflected on the organization
  - Not during a sponsored event during the meeting
  - Discussed future action to reduce the chances for this to happen
    - Ways to set things up so that there are not any incidents afterwards, events cutoff sooner, address responsible behavior
    - Address the group ahead of time to reduce chances – advise them to take their gathering to place where there will not be any disturbances to other guests
    - Give people more time in the venue
    - Suggest more of a public place for interactions to take place

- Some of this is beyond our control
- Thinking about professionalism – no reports of inappropriate behavior
- Discuss further at the Spring Retreat

#### **Past - President- Kris**

- Nothing to add and not on the call

#### **Vice President - Michelle**

- Question about thank you notes
- ORAFS thank you note template on the google drive
- Discuss at the Spring Retreat – some topics that came up from the meeting

#### **Internal Director- Andrew**

- Spring Retreat – April 3<sup>rd</sup> -5<sup>th</sup>, discussed location – options due to scheduling conflict changes
  - Andrew reached out to a few of the incoming ExCom members, but will try and contact those he did not reach out to already
- Action Item: Contact Rich Grost about photos from the meeting.
- Discussed a World Fish migration Day event at Bonneville
  - Invited others to participate – May 15<sup>th</sup>
  - Talked to Caleb Yann from the Mt Hood Community College and Todd Hana – they have students who would be interested in helping out with the event - Anna confirmed
  - Asked not to promote the event just yet, need to consider events given the current Coronavirus status

#### **Treasurer- Elizabeth**

- Meeting overview
  - Total 397 meeting participants, 13 guests
  - Estimated ~\$113,000 in Cvent, Square totaled \$14,033 (plus additional \$170 from cash count)
  - Riverhouse bill ~\$51,211
  - Estimated revenue was \$75,000
  - Costs were very similar to last year
  - Elizabeth will have the past three years' revenue ready for the Spring Retreat
  - Action Item: Elizabeth will work with Peter on putting together the budget, ready to present at the Spring Retreat.
  - Elizabeth will have more details at the Spring Retreat
  - Needed status on goal 3 funds from the current operating budget
    - Participation and educational materials grants for K-12 schools and Sponsor an Education Assistance Grant to an institution that provides career development trainings to K-12 teachers related to fisheries/aquatic biology curriculum implementation (\$3,000)
    - Jason does not think that those grants have been awarded yet
    - Checks have to be written and needs to be wrapped up by May 1
  - Watershed group and material grant – ExCom decided to roll over into next year
    - Next year's funding for that would be \$3000, plus any additional funds
    - Decision was based on the point discussed in the past that funds would be more useful for watershed groups in the \$10,000 range

- Becky has been thinking about the logistics for World Fish Migration Day and a contract for Bruce Koike

#### **External Director- Jason Brandt**

- Education and Outreach
  - Education and Outreach grants are still in the works
  - Hoping to run the watershed grants through the Natural Production committee
    - Goal is to accumulate \$10,000
- Legislative Committee
  - Lower Snake River dam comments are moving along with Troy Brandt leading
  - Troy sent out some information about suction dredge mining
  - Troy is still working with Erik on the Jordan Cover letter
  - Elizabeth asked to check on legislative activities – wanted to see what ORAFS activities were
    - What do we owe for the February session?

#### **Secretary - Natalie**

- February Minutes out for review, will vote on them at the Spring Retreat
- Need to get minutes posted on the website from September 2019 – January 2020
- Action Item: Natalie send Becky minutes that need to be posted

#### **Student Representatives**

- OSU Update (Sage)
  - Still planning to do their spring break trip
  - Working on updated member list
  - OSU elections are coming up – have candidates for all the positions
- MHCC Update (Anna)
  - Anna requested a link to the photos Rich took at the meeting
  - MHCC having March meeting tomorrow – speaker from the pike minnow program
  - Fishing printing workshop in May with the MHCC Japanese Club
  - Tomorrow (3/12/20) are the elections for new MHCC student subunit officers
  - Discussed potential MHCC students who will be attending OSU, to continue their leadership involvement

**Next meeting is planned for the Spring Retreat April 3-5, 2020. (The Spring Retreat was rescheduled to April 9-10 and changed to a virtual meeting due to Covid-19 response).** ExCom discussed the purpose of the retreat and the roll out of the new budget and work plan. Peter is planning to do a post-meeting survey. If there are questions others are interested in having in the survey, please get them to Peter. If there are questions on the survey platform, Elizabeth will be meeting with Cvent and can help facilitate the survey development.

**Meeting adjourned at 4:30 p.m.**