



*Oregon Chapter*  
*of the*  
*American Fisheries Society*

*OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062*

TO: ORAFS Executive Committee

FROM: Josie Thompson, Secretary

SUBJECT: Minutes from ORAFS Executive Committee Teleconference, Thursday, March 8, 2018: 1500-1700

In attendance: Ben Clemens – Past President, Shivonne Nesbit - President, Kris Homel - President-Elect, Shannon Richardson - Vice President, Kevin Stertz – Internal Director, Dan Bingham – External Director, Katie Pierson - Treasurer, Josie Thompson – Secretary, Brooke Schlipf- OSU Student Subunit Representative, Rachel Lertora- OSU Student Subunit Representative, Anthony Pedro - MHCC Student Subunit Representative, Christian Sorrano - New MHCC Student Subunit Representative

Guests: Britta Baechler – WDAFS Student Representative

**15:04 Call to Order/Welcome Additional Agenda Items/Establish a Quorum**

All on the call introduced themselves to the new MHCC Student Subunit Representative.

**President-Elect – Kris Homel**

No agenda items.

**Past-President- Ben Clemens**

No agenda items.

**Treasurer – Katie Pierson**

Jerry Bouck Scholarship

- Steve Bouck and Christine Moffitt have put together a proposal document for administering the scholarship.
- The proposal is being edited by ExCom Presidents and the Financial Sustainability Committee leaders.
- Then it will go to Christine Moffitt and Steve Bouck, and then to ExCom for vote approval.

**Vice President – Shannon Richardson -**

OSU Subunit Bylaws Update

- The bylaw revisions have been approved by the subunit membership.
- No more action is required by ExCom or the Oregon Chapter.
- Shannon will upload them to the website.
- Kudos to Brooke and Rachel for navigating this process very well.

Mount Hood Community College (MHCC) Student Subunit Bylaws

- Revised draft bylaws are now in accordance with what AFS HQ has requested.
- MHCC will send all of the materials to the AFS Management Committee for final review and approval.
- Anthony will see this process through to final/ official bylaw approval, and Shannon will provide guidance.

**Student Representative – Brooke Schlipf, Rachel Lertora, Anthony Pedro**

OSU Student Subunit of the Year Award Application

- Comments were received from a handful of ExCom members.
- Rachel and Brooke will integrate comments and submit final application next week.
- Katie reminded everyone that the OSU Student Subunit grant funding (approved in the 2017-18 Operational Budget) is still available but only until the end of the fiscal year, which is quickly approaching.
- Brooke is working on the OSU Subunit’s funding proposal, and hopes to have it completed by Monday.

OSU Officer Elections- Brooke Schlipf & Rachel Lertota

- Brooke will remain as the Primary Student Subunit Representative for the 2018-2019 academic year.
- Rachel has been elected President for the 2018-2019 academic year.
- Sarah Busmire, an Idaho e-campus student, has been elected as the incoming secondary OSU student representative.
- Official change of duties occurs in June.

MHCC Officer Elections & Upcoming Events- Anthony Pedro

- All candidates ran unopposed.
- Christian Sorrano will be the new President, replacing Anthony.
- The subunit is assisting the Sandy River Watershed Council with a stream clean-up event on Earth Day on Beaver Creek (East Multnomah).

**Internal Director – Kevin Stertz**

No agenda items.

**External Director – Dan Bingham**

Letter of Support for HB 4015

- Shivonne’s [letter of support](#) from the Chapter was approved and submitted.

Commented [1]: Is there a link?

Short 2018 Legislative Session

- The legislative session is over.
- ACTION ITEM: Dan / ExCom will invite Erik Kancler, Legislative Liaison, to a future call to provide a summary.

**Secretary – Josie Thompson**

Meeting Minutes Update

- ACTION ITEM: Josie will put November meeting minutes on website.
- The ExCom monthly minutes from December through March will be ready for review shortly after the Annual Meeting.

**President – Shivonne Nesbit & Treasurer - Katie Pierson**

**Rescheduling the April ExCom Call**

- ACTION ITEM - Shivonne will send out a Doodle poll to select an ideal date for the April call.

**Election Results (2018-2019 ExCom Officers)**

- There was some discussion about how and when the candidates are informed in relation to the official announcement at the Annual Meeting.
- The consensus was that it is best to inform the candidates of the results prior to the AM.

**Business Meeting at Annual Meeting**

- The presenters will be: Shivonne, Katie, a WDAFS representative, Brooke and Rachel, Anthony, and Dan.
- The student subunits will only about two minutes to speak and summarize their year.
- The MHCC Subunit will provide some background about who they are, and their process for becoming a club and now applying for formal student subunit status.
- Dan will report on the external committee activities, and provide a legislative actions summary for the past year. Dan will have about five minutes to present.

**Finance and Budget Updates and Decisions**

- Financial Stability Plan and Investment Policy - Revisions Review
  - Comments on the revised plan should be vetted by ExCom before going back to the Committee Chair.
  - The review has been tabled.
  - ACTION ITEM: Shivonne will send a reminder out after the AM with a new draft for review.
- Operational Budget Update
  - Unused Funding for Fish Culture Committee
    - The Operational Budget includes a \$1500 allocation to the Fish Culture Committee for the purpose of supporting travel assistance to students and others who wish to attend the Northwest Fish Culture Conference.
    - The funding was not spent even though the conference has occurred.
    - During a Annual Meeting Planning Team call on 2/28/2018 the ExCom voted to use \$1000 of these unspent funds to pay for surplus student lodging needs in Eugene.
    - Note who motioned, seconded, etc.
- Current Sponsorship Requests
  - ExCom has \$296 left to spend on sponsorships in our Operational Budget.
  - Of the \$10, 540 Disbursement Fund allocated to ExCom by the Financial Sustainability Committee at the end of 2017, only \$1,000 has been allocated.
  - Shivonne proposed that ExCom spend some of this funding on some recently received sponsorship requests, given that the funding needs to be spent by the end of April, or end of the budget cycle.
  - THE FOLLOWING PROPOSALS WERE DISCUSSED:

Commented [2]: Kris? Do you have the notes?

- Katie proposed giving \$1,000 to the new MHCC Subunit as seed money to help them get started and pay for costs like travel mileage, and food and snacks for monthly meetings, and for group events.
  - Ben made a motion to allocate \$1,000 of the 2017-18 Disbursement Fund to the MHCC Subunit.
  - Shannon seconded the motion.
  - No discussion.
  - Motion passes unanimously.
  
- Katie proposed the idea of spending a portion of the fund on travel awards for members to attend the Western Division and National AFS meeting.
  - Kris suggested that they could also be diversity scholarships.
  - Though many ExCom members were in favor of this idea, it was also understood that it would require process development and there may not be enough time to get this completed ahead of the meeting dates.
  - ACTION ITEM: All - It was decided that ExCom will consider this idea for inclusion in the forthcoming guidelines / suggestions for future FSC Disbursement spending; for example, a percentage or set amount could be allocated from the disbursement fund each year for travel awards and/or professional scholarships, and a process would have to be established.
  
- Western Association of Fish and Wildlife Agencies [WAFWA](#) Vendor Booth / Sponsorship Request
  - The WAFWA meeting will be hosted by Oregon this year in Eugene from July 12-17, 2018
  - The rate for a vendor booth is currently \$850 and rates increase to \$1,000 after May 1st.
  - The fee includes a standard display space, one complimentary registration/banquet ticket, a brief company listing in the final program, and a 6' skirted table.
  - Space will be assigned on a first paid, first served basis, and will be set up in a central location at the conference. Power & internet is not included in the fee and will be available for an additional charge.
  - Kris made a motion that we fund \$850 for a booth at WAFWA
  - Josie seconded.
  - Discussion - Ben asked the group to clarify the goal of attending and sponsoring the event. ExCom generally agreed that this will help showcase what we do as the state's award-winning AFS Chapter, which would not be such a successful Chapter with such high membership levels if it was not for ODFW's support, and ODFW is essentially the agency that is organizing the meeting.
  - All in favor, motion passes unanimously.
  
- Publishing Support for Trouts and Charrs of the World Book
  - Chapter member, Jack Williams, sent an email request to Shivonne to help fund this effort by donating \$2,000 to publishing costs.
  - \$ 7754 remained in the Disbursement fund after the votes to fund the WAFWA request and the MHCC Subunit starter fund.

- Many felt that \$2,000 was a relatively large amount of support compared to other sponsorships funded by the Chapter over the 2017-18 budget cycle, especially compared to sponsorships for fish habitat education programs for underserved youth and all youth.
  - Kris made a motion to support publishing costs for Jack Williams' Trout and Chars of the World book in the amount of \$1000.
  - Kevin seconded.
  - No discussion.
  - 7 voted in favor, 1 voted against (Josie Thompson).
- Instream Flow Council Meeting Request for Sponsorship
    - The meeting will be held in Fort Collins, CO from April 25-26, 2018
    - Tim Hardin sent Shivonne an email on March 12th requesting Chapter support.
    - Instream flow sustainability is critical for the sustainability Oregon's fish populations, as cold, clean water and flow is the most essential habitat for many of Oregon's native fish species.
    - Most ExCom members did not feel strongly about supporting this request, and there was no further discussion about it or a request for more information.

MEETING WAS ADJOURNED at 16:19