



*Oregon Chapter
of the
American Fisheries Society*
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Natalie Scheibel, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, February 5th, 3:00 PM – 5:00 PM

In attendance:

Becky Flitcroft - President, Elizabeth Osier Moats – Treasurer, Natalie Scheibel - Secretary, Peter Stevens – President-elect, Jason Brandt – External Director, Anna Klundt - MHCC Student Representative, Michelle Scanlan – Vice President, Sarah Busmire – OSU Student Representative, Sage Fox – OSU Student Representative, Andrew Derugin – Internal Director,

Becky- Call to Order/Additional Agenda Items/Establish a quorum

President- Becky

- Requests:
 - OR AFS sponsoring a Lamprey ID workshop
 - Would likely happen next year, still in the planning stages
 - Discussed using disbursement funds
 - Cover 9 tribal scholarships and instructor stipends
 - Funding from multiple sources
 - Sponsorship request from ORAFS for \$5,000
 - ORAFS currently has about \$7,000 of disbursement funds
 - ORAFS ExCom reviewed the proposal
 - Discussed making sure that we are appropriating funds to include the broader membership
 - **Action Item: Becky will contact Ben Clemens for more information about the lamprey workshop.**
 - OSU Subunit budget
 - Sage gave an overview of the OSU subunit budget request for 2020 – requested \$1,500
 - Similar to past years' budgets, just shifted around some of the amounts for different activities
 - Still unsure about some of their other funding sources, but will likely be ok
 - **Michelle motioned to authorize \$1,500 for the OSU subunit budget funding for 2020, Andrew seconded, and there was no discussion. The motion passed.**
 - MHCC Subunit budget

- Anna gave an overview of the MHCC subunit budget request for 2020 – requested \$1,000
 - Michelle motioned to authorize \$1,000 for the MHCC subunit budget funding for 2020, Natalie seconded, and there was no discussion. The motion passed.
- Jordan Cove Letter
 - Becky received some edits and comments, but still waiting on some from ExCom members
 - Focus on fish related impact
 - Discussed the current status of the Jordan Cove permit requests
 - State versus federal ruling on the permit
 - Action Item: ExCom members read letter and get comments to Becky by Friday (Feb. 7, 2020).
 - Action Item: Becky will edit the letter over the weekend and get the final version for a vote on Monday.
- OR Chapter of Year nomination
 - Some modifications to the application

President-elect – Peter

- Annual meeting updates - # abstracts, posters, registrations
 - Abstracts have stayed the same
 - Registration – still have some unregistered presenters (41)
 - Projected about 374 total registrations
 - 17 registered for Introduction to R workshop
 - 12 for technical writing workshop
 - 32 registered for the spawning run
 - Programs have been sent out to the printers

Past - President- Kris (not in attendance)

- Vendor/sponsor update
- A few more have come in – right at the target
 - Lighter than past years

Vice President - Michelle

- Merchandise purchase (>\$1000)
 - Order placed under budget \$960
 - Hoodies are in the queue for printing
 - Maroon, forest green, and heather gray
- FSC meeting
 - Bouck Scholarship – interested
 - Asked to see the 2020 annual meeting budget
 - Send ideas for disbursement funds
 - Tony offered to sit in on an ExCom call
 - The internal committees need some updates – add Troy Brandt as co-chair
 - Action Item: Becky will forward the website changes to Lora.

Internal Director- Andrew

- Reservations for plenary
- 150th Annual Meeting – Andrew has a digital copy of the exhibit, but needs some updates
- Spring Retreat – date and location preferences

- Changes to the menu
- Keep the choice to pork, chicken, and vegan
- Equipment/storage inventory – power strips
 - iPads and squares for the merchandise– one was Katie’s personal, but ORAFS owns one
- Need to get in touch with the hotels about making the room reservations for student volunteers
- Rooms are filling up fast at the Riverhouse, getting close to filling all
- There are ExCom rooms in the budget if anyone on ExCom needs them, but they do not always get used

Treasurer- Elizabeth

- Treasurers Report
- Business Checking Update
 - Checking Account Statement

Beginning Balance (01/01/2020)	\$72,778.78	
	Credits	
	\$2,000.00	AM Sponsorships
	\$7,740.60	Cvent Registrations
	\$1,200.00	AM Registrations by check
	Checks	Webhosting
	(\$377.98)	Native Fish Award
	(\$24.11)	
Statement Balance (1/31/2020)	\$83,317.29	

- Available Funds

Balance as of 1/31/2020	\$83,317.29
2018 Tax Filing	(\$1374.00)
2020 SOS Business Registration	(\$50.00)
Registration Thank yous	(\$317.85)
AM Supplies (Lanyards, etc.)	(\$645.12)
Native Fish Conserv. Award	(\$326.06)
AM Band Deposit	(\$475.00)
PayPal (NF Donations & USFS)	\$2,248.81
Available Funds as of 2/5/2020	\$82,378.07

- Fish Out of Water Waivers (5 applicants, we have 7 FOOWW available)
- Elizabeth motioned to approve the FOOWW for Joe, and Andrew seconded. There was some discussion on multiple applicants from the same organization. Discussed approving for those presenting and since we have not had many request, should approve for those who are not able to get funding.
- Andrew motioned to approve the FOOWW for Kelsi, and Michelle seconded. There was no discussion and the motion passed.
- Elizabeth motioned to approve the FOOWW for Travis, and Andrew seconded. There was no discussion and the motion passed.
- Peter motioned to approve a FOOWW for Nicole, and Michelle seconded. There was no discussion and the motion passed.
- Elizabeth motions to approve the FOWW for Carmen, and Andrew seconded. There was no discussion and the motion passed.
- Action Item: Elizabeth will follow up and let them know they have been awarded the FOOWWs.

- Awarded 5 FOOWW, and have 2 remaining
- 2019 Disbursement balance = \$7,490
 - Student Workshop Scholarships = 6 awarded as of today (\$300)
- Elizabeth has been in discussion with a CPA from Wisconsin, gives a 20% discount for non-profit outdoor related companies for tax preparation
 - Per year fee would be \$680
 - Would like to look at the contracts and work out the timing
 - Action Item: Elizabeth will review the contract with the new CPA and will discuss this on the next call.
 - Need to be aware of timelines for taxes

External Director- Jason Brandt

- Committee reports
 - Legislative liaison contract
 - Troy has not heard back from Erik about the contract
 - Troy contacted ExCom about some bills that Erik brought attention to
 - We have a good lead on some of them
 - Potentially need a new committee co-chair on the Marine Ecology and Habitat Committee
 - Need Climate Change Committee chairs
 - Gabe proposed another DEI workshop for the 2021 Annual Meeting
- Becky and Jason have been working with Jeremy Romer and Ian Tattam about how to spend the money for the watershed councils
 - Discuss rolling over the money or working towards a targeted amount that would be a point where watersheds could submit applications for that money
 - We have \$3,000 set aside for this year, may not be enough to garner enough attention
 - May need a total more like \$10,000

Secretary - Natalie

- Minutes – December and January out for review
- Email vote

Student Representatives

- OSU Update
 - Planning spring break trip
 - Working on subunit of the year WD application
- MHCC Update
 - Winter Term club fair
 - Next meeting – showing 2 films by Freshwater Illustrated on the Oregon Chub and Oregon spotted frog
 - Crabbing trip rescheduled – Feb. 15
 - [Member spotlight](#) on MHCC student Caleb Yann on the AFS Student Subsection of the Education Section website

Meeting adjourned at 4:35 PM. Next ExCom call on March 11, 2020 from 3-5 PM.