



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Natalie Scheibel, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, October 9, 2019
3:00 PM – 5:00 PM

In attendance: Jason Brandt – External Director, Elizabeth Osier Moats - Treasurer, Michelle Scanlan – Vice President, Becky Flitcroft - President, Peter Stevens – President-elect, Kris Homel – Past President, Sarah Busmire – OSU Student Representative, Sage Fox – OSU Student Representative, Natalie Scheibel - Secretary

Becky- Call to Order/Additional Agenda Items/Establish a quorum

President- Becky

- AFS – Reno Update (Joint meeting)
- About 4,200 registrants
 - 150th meeting events – heard more about efforts for organizing – Becky will be helping get together some materials about the history of ORAFS
- WDAFS Business meeting update
 - Some issues were brought up about ORAFS taxes, but was resolved, miscommunication
 - Looking to ORAFS as a financial role model – Tony will be helping them with some financial sustainability planning
- National AFS – new president’s mission is climate change
 - Becky offered up what Oregon is doing
 - Awards presentations – don’t get a lot of people applying for some of the national awards
 - Would be great to have more applicants
 - ORAFS can encourage more of our students to apply for awards
- Oregon received the WD Large Chapter award
- Highlighted members who received awards at the national meeting (both WD and national level awards)
- Discussed the size and scope of the annual meeting – navigating the meeting
 - Used an app – no printed program with the actual schedule of the presentation
 - Not having a paper copy was difficult to navigate the meeting and productively use time
- Requests
 - WD Student Colloquium \$700 in Humboldt, CA

- State of the Coast is pending – Non left from non-AFS conference and projects
- Discretionary student support - \$1000 left for that line item
 - Fairly new category
 - Was to be used for projects came up beyond the student proposals
- Discussed \$500 for the colloquium – last year gave \$1000, but it was hosted in Oregon
- Discussed other sponsorships that may come up? Have not heard from OFWIM
- Could take it out of the student discretionary fund – that way we have money available for different avenues
- Sage and Sarah input– nothing new or extra needs for the OSU student subunit

○ Kris motions to provide \$500 for the WD student colloquium from the Discretionary student support line item, Peter seconded and there was no discussion. The motion passed.

- Disbursements
 - Thoughts and ideas for what to do with the money: \$17,579
 - Another RFP on specific project
 - DEI and education and outreach grants
 - Focus on the materials grants
 - Have a discussion with the education and outreach committee
 - Sponsors – communicate all the sponsorships that we provide
 - Ex. Soul River, watershed councils
- Fish Art for Migratory Fish Day
- Piscatorial Press Deadline
 - Photos from the AFS/TWS meeting
- Jordan Cove liquefied natural gas
 - Environmental impacts are bigger than those in the immediate area near the proposed plant in Coos Bay
 - There will be a pipeline that connects from the CA border across many watersheds to Coos Bay
 - It was shut down during the last administration, but is able to go through during this administration
 - Potential Ad-hoc committee discussed
 - Some members have expressed a need for a committee for addressing this
 - Impact analysis – form a committee to do a white paper and work with the Legislative Committee to deliver this
 - Becky would be able to help with leading the charge
 - Becky will talk with Troy about getting a white paper going

President-elect – Peter

- 2020 meeting planning
 - All documents are on the google drive – meeting planning document
 - Contacted several plenary options and reached out to all the listed symposia leaders
 - Art in science, science communication, economics
- Logo – had some issues with the logo – got some feedback and mixed responses
 - Does not want it to be a distraction– focus on the science
 - Use the Chapter logo – more concerned about branding the Chapter than the logo

- Becky has friend who is a graphic designer – could help with altering the Chapter logo towards the meeting theme
- Could use Blaine’s logo for a women in water group
- Potentially adding a workshop – need to decide by Friday 10/9/19
 - Could also run this as a symposia
- Editing of the website content
 - Would like edits if people have time. Specifically contacts.
- Lora Tennant will get us a 2020 meeting page – with dates posted
 - Discussed the start date (March 3-6), need to provide more nuance to the details
 - People get confused when the workshops start and when the meeting actually starts
- Spread the work load of the raffle-auction
 - ExCom help aid in soliciting donations
 - Send suggestions to Michelle for assistance or potential donors (Michelle will pass on to Sara Hart)

Past - President- Kris

- Bouck Scholarship
 - Provided edits and questions to Steve and Christina
 - Steve responded – would like to award the scholarship each year at the Oregon Annual Meeting
 - Would be happy to attend the quarterly call and summarize his fundraising efforts
 - Reached a point where we have a final version of the document
- ExCom recruitment
 - Scott Heppell – running for president elect
- Going to update our strategic plan

Vice President - Michelle

- 2020 Annual meeting
 - Still looking for raffle co-chair – have Sarah Hart, but would like a co-chair
 - Student lodging for annual meeting – will email Andrew about this
 - OLCC permit - Issuing just for one day? Just need it for the day of the raffle – filled out by Michelle
 - Merchandise - What is the available budget? \$1,500 allocated
 - Spoke with Michelle Weaver at headquarters to see what we have and what we should buy more of
- Bylaws & Resolutions - Timeline for updates/completion?
 - Need help reviewing our current bylaws and need help from the student reps to make sure all student information is up to date

Internal Director- Andrew

- Not on the call

Treasurer- Elizabeth

- Treasurer’s Report (insert)
- Business Checking Update
 - Checking Account Statement

Beginning Balance (09/01/2019)		\$58, 219.60
	Credits	\$6,422.04 (ScCS registrations, Bond Scholarship refund)

	Debit/Fee	(\$1,101.36) (Fall Retreat, President's travel to AFS,
	Checks	(\$2,597.44) (partial ScCS payout, EOS sponsorship, etc)
Ending Balance (09/30/2019)		\$60,942.84

- Available Funds
- Balance as of 9/30/2019 \$60,942.84
- Native Fish Workshop (\$211.69)
- President to AFS (\$1,159.82)
- PENDING
- Chapter Insurance (\$150.00)
- State of the Coast Sponsorship (\$500.00)
- Funds owed to ScCS (\$1,127.87)
- Available Funds \$57,793.46**

- Disbursement
 - Need to develop written spending plan for disbursement
 - Must serve Chapter's mission and enhance services to membership
 - Disbursement funding shouldn't be an afterthought. ExCom should have running list of projects/programs to fund out of investment disbursement.
 - Can be novel programs, scholarships, grants, etc. Should tie into 5-year goals of Chapter.
- Registration set up
 - Officer testing (10-11-19 through 10-17-19)
 - Refund policy
- Other Budgetary Fund balances
 - K-12 grants = \$2000
 - K-12 teacher training = \$1,000
 - Watershed group sponsorship = \$3,000 (need to figure out what to do with this – need to talk to Jeremy Romer about this, could help put together an RFP)
 - Jason will check with Jeremy Romer
 - Diversity Support? = \$2,000
 - Discretionary Student Support = \$1,000 (WD Student Colloquium?)
 - Fish Culture staff support = \$1,500
 - External Committee funds = \$1,388 uncommitted
 - Non-ORAFS conferences/projects = \$1,500
 - AFS Certification Scholarships = \$300
- Cvent
 - Testing from ExCom – Elizabeth will send an email out around 10/13/19
 - Questions have come up that we have not had to deal with in the past
 - Refund policy- based on timing, a percent, how do we want to do this?
 - Cover costs when refunding (6.5%)

External Director- Jason Brandt

- Committee reports
 - Legislative liaison- waiting for Troy's response – talked about partnering with TWS on the liaison
 - Followed up with State of the Coast, sponsored – complimentary registration
 - The Native Fish workshop – successful and summarized in the Piscatorial Press

Secretary - Natalie

- Minutes - July minutes were approved via an email vote.
- Sent out the August minutes and will send the Fall Retreat minutes soon.

Student Representatives

- OSU Update
 - Fall term started September 25
 - Trivia night
 - Meeting on October 17 – discussing the different societies students can get involved in
 - Coos Bay Salmon ladder field trip – September 26
 - Planning OHRC trip for November
- MHCC Update – no one on the call

Meeting adjourned – The next call is on Wednesday, November 13, 2019 from 3-5 p.m.