



Oregon Chapter
of the
American Fisheries Society
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Natalie Scheibel, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference - Wednesday, December 11th, 4:00 PM – 5:20 PM

In attendance: Becky Flitcroft - President, Michelle Scanlan – Vice President, Peter Stevens – President-elect, Jason Brandt – External Director, Natalie Scheibel – Secretary, Anna Klundt – MHCC Student Representative, Kris Homel – Past President, Andrew Derugin – Internal Director, Troy Brandt – Legislative Committee Chair

Becky- Call to Order/Additional Agenda Items/Establish a quorum

Legislative Committee Chair - Troy Brandt

- Legislative liaison contract for short session
 - Troy reached out to TWS for legislative liaison – conversed with President of TWS and Erik Kancler
 - Not able to work out a joint liaison arrangement at the moment
 - Timing is not right yet, TWS still has a contract until January
 - Need to go over the current liaison contract and see how ORAFS can modify it in the future
 - No update from the session
 - Budget - \$6,000 in the budget for legislative liaison
 - Assess and see if we want more of a year round arrangement
 - Troy plans to reach out to the membership and have a better pool of people to provide legislative committee support
- Jordan Cove Letter
 - 5 page document – lead by Christine Moffit and Bob Hughes
 - Incorporating more references
 - Will go to the ExCom for review
 - Troy will follow up with Bob and Christine and get back to ExCom on where they are with the document

President- Becky

- Reminder: Piscatorial Press Submission December 15
- WAFWA sponsorship request
 - Sponsored in the past
 - General request from WAFWA

- Last year it was in Oregon and we had a booth at it
- Less of a focus on it this year – meeting is in California
- OR AFS support for Aquaculture certification through AFS
 - Ryan Couture would like to ORAFS to be involved and perhaps write a letter of support

President-elect – Peter

- Western Division Call Update
 - Getting ready to open up applications for Outstanding Chapter – March 15th, 2020 deadline
 - Mexico Chapter – discussed the status and how to work with that chapter
 - WD ExCom wanted to know about the tax preparation costs and how chapters are handling that
 - Up until this year – 123signup in the past
 - Discussed IMIS registration – discussed with the Chapters
 - Peter expressed our work with Cvent
 - Note: need to put placeholder in the budget for the annual fees for Cvent
 - Additional \$250 for the second Cvent access code
- Annual meeting updates
 - 26 abstracts and about 23 registrations so far
 - Some symposia have fallen through
 - Option to extend the abstract deadline
 - Schedule at a glance will not be in time for the winter PP – could delay the edition
 - Planning call December 12, 2019 3-5 pm
 - Heather Stanley in unable to do the program this year, but she did recommend Dan Elvis Orgill
 - Peter will be talking with Dan tomorrow
 - Would like to talk about the smaller format for the program
 - Need to draw up three contracts – program formatting, auctioneer, and band

Past - President- Kris

- ExCom recruitment
 - Candidates for every office
 - Received most of the candidate statements

Vice President - Michelle

- Michelle met with Mt Hood subunit
- Prep for the annual meeting
 - Working on the merchandise
 - In the process of getting a quote for long-sleeve shirts and hoodies
 - Will send a quote to ExCom
- Temporary merchandise available online – web store option
- Upcoming events for OSU subunit
 - ORAFS meeting prep class – February 24
 - What to expect at the meeting
 - Michelle will be there
 - Hopefully can get that recorded and distributed to other schools
 - R studio workshop
 - Interview panel workshop

- Surf and turf bowling night
- Soliciting donations – protocol for soliciting businesses or organizations with political affiliations
 - Policies or guidelines- google sheet, tax documentation

Internal Director- Andrew

- Update on 2021 Eugene meeting contract
 - Honoring everything that was in the Hilton contract
 - They will update contract with their logo
- Second portion of the deposit needs to go to the Riverhouse by January 3
- Auction – confirmed auctioneer Ramona for \$100
 - Need a contract
- Rooms reserved for the students - volunteer rooms from Monday through Thursday
 - Riverhouse communicated that we are free to change room nights
 - Would want to change the quantity of rooms for each day (fewer available on Tuesday night)
 - Coordinate with Amanda Pollock and Alex Jensen

Treasurer- Elizabeth

- Treasurers Report

- Business Checking Update

- Checking Account Statement

Beginning Balance (11/01/2019)	\$59,576.33	
	Credits	Investment Disbursement
	\$8,102.91	123Signup
	\$377.50	Lussay Diversity Scholarship Donation
	\$2,000.00	State of the Coast, Student Colloquium
	Checks	
	(\$1,000.00)	
Ending Balance (11/30/2019)	\$69,056.74	

Available Funds

Balance as of 11/30/2019	\$69,056.74
Web Design	(\$700.00)
Fish Culture Travel Awards (\$500x2)	(\$1,000.00)
Spawning Run Insurance	(\$225.00)
Plenary Speaker Travel	(\$1,164.12)
Final Payout for ScCS	(\$1,127.87)
Available Funds as of 12/10/2019	\$64,839.75

- 2019 Disbursement = \$8,102
 - Status of Ad-Hoc committee to develop the Disbursement Grant Funding program
 - Schedule – time frame
 - Core topic for the next ExCom call
 - Becky will circulate some ideas
- Carl Bond Scholarship
 - TOTAL Amount available = \$6,023

- Discussed on the last call – could do an additional scholarship(s) – should we do two or three? Equal amounts or one greater
 - Decided on one scholarship for \$5000 and will roll over the remaining \$1000 for next year's scholarship
 - Normal annual allocation is \$2000
 - Action Item – Peter need to send out a reminder about the scholarships and inform the scholarship committee about the number of scholarships and the amount
- Education Grants
 - Could we ask applicants to link their project/grant to World Fish Migration Day?
 - Elizabeth was on the World Fish Migration day webinar
 - Elizabeth suggest advertising the k-12 education grants – have some relation to the world fish migration day
 - Not sure if it should be a requirement – preference might be given to the projects that might include activities related to World Fish Migration day
 - Should get our meeting (Herman's plenary) on the agenda and our WFM day event
 - Action Item – Jason and Elizabeth can follow up with education and outreach committee
 - Need to talk to EO committee chair about grant advertisement and updates from previous recipients

External Director- Jason Brandt

- Committee reports
- Sent email out to all external committee chairs – soliciting thoughts about committee speed talks
- Will follow up with this idea and Jason got positive feedback about the idea
- Aquaculture committee worked with Elizabeth and awarded two travel grants for NW aquaculture conference
 - Native Fish DNA analysis results – from September
 - Becky reached out to Jim and she wanted to know what his plans are with this and if they were going to publish this – made sure that if it is he should have his name on it and acknowledge OR AFS
 - Talked to Gabe about the DEI scholarship and Ryan Battleson about the EO grants
 - Action Item – Jason discuss watershed funding with Jeremy

Secretary - Natalie

- Minutes for vote
 - Fall Retreat
 - October
 - November – adjust the disbursement
 - Natalie motioned to approve the minutes from the Fall retreat, October and November. Peter seconded and there was no discussion. The motion passed.

Student Representative - Anna

- MHCC Update

- Michelle went over ORAFS and the AM with the MT Hood CC subunit
- Fish cookies and a gingerbread hatchery – send pictures to the PP and social media accounts
- Raffle – fundraiser for 4 registrations for the annual meeting
- Attendance has been go for the monthly meetings (18 people in attendance at the December meeting)
- Final touches on the MHCC bylaws and will get those to Michelle

Next ExCom call – January 8 – need to change to Tuesday, January 7, 2020 from 3-5 p.m.