



*Oregon Chapter
of the
American Fisheries Society*
OR Chapter AFS: PO Box 8062 Portland, OR 97207-8062

To: ORAFS Executive Committee

From: Natalie Scheibel, Secretary

Subject: Minutes from the ORAFS Executive Committee Teleconference- Tuesday, February 12, 2019
3:00 PM – 5:00 PM

Call to Order/Additional Agenda Items/Establish a quorum

In attendance: Kris Homel - President, Becky Flitcroft – President-elect, Natalie Scheibel-Secretary, Kevin Stertz-Internal Director, Katie Pierson-Treasurer, Shivonne Nesbit-Past President, Jason Brandt-External Director

Secretary – Natalie Scheibel

- ExCom Monthly Meeting Minutes – Natalie moved to approve the November and December minutes, Katie seconded, and there was no discussion. The motion passed unanimously.
- Talked about the January minutes and the addendum with votes that will be attached. The addendum summarized the motions/votes that took place outside of monthly calls from the past few months.

Vice President – Jim Bartlett (not on the call)

OSU Student Representatives – Brooke Schlipf, Sarah Busmire (not on the call)

MHCC Student Representative – Miley Mclaughlin (not on call)

President- Kris Homel

- Climate letter has been updated and submitted.
- Have not fleshed out the climate white paper yet, but will solicit at the Annual Meeting
- Bouck Scholarship Update – Kris and Becky talked with Steve and Christine. They have raffle items and proceeds would go towards the scholarship. Planning to use playing cards to separate the scholarship raffle from ORAFS raffle. Steve will bring a poster. All the crowd sourcing and funding will be finalized after the meeting.
- Best Chapter of the Year Award – WD is still working on the format, may use the old format
- Requests
 - Katie – Envirothon
 - Oregon Envirothon - Katie's connection is with a co-worker, who is a chair.
 - Is asking ORAFS to provide mentors or judges. We could send out a call to listserv about opportunities.

- Mainly wants to bring Envirothon to our organizations' attention.

Past-President- Shivonne Nesbit

- Ad Hoc ORAFS Communication Committee – not active, nothing more to report
- Career Counselor list – as we update the website, we will have to think about how better to use the list. Create a page or link with career counseling info that would include contact email address and information about the program (need to include a write up- there should be some material on the google drive).
- Update ExCom recruiting sheet – Shivonne created a google doc tracking who was asked and nominations coming in. We still do not have a presidential candidate, have one potential but needs to check with supervisor. ExCom will continue to reach out to others if we have ideas.
 - If we do not have a presidential candidate, do we have to do an email vote? Could do it at the business meeting, but still have time to do the email vote. If it does not go out as an email vote, members who do not attend the meeting do not get to vote. Need to try and avoid this.
- Kris will plan to get something out Sunday or Monday on the Code of Ethics – need to send out the Code of Ethics revision.
- 150th Meeting team – still looking for someone to represent the Oregon Chapter for the Columbus, OH meeting. It will be a substantial commitment helping on the national planning team and can it be any member of ORAFS.

President-Elect – Becky Flitcroft

- Annual Meeting Planning update – need to finish up the TV decision
 - Request from the film festival organizers for a TV– mainly for the picture quality
 - Discussed buying a TV vs. setting up a projector and screen
 - Better resolution on the TV screen.
 - If we bought a TV could it go to the auction or raffle? Could advertise it as a prize – generate more revenue.
 - If we had a TV we could get it in the venue without taking up more space – could get away with not paying a fee for the TV.
 - More accessible for people walking around the tradeshow and didn't think the projector would be suitable.
 - Would use a flash drive to play the footage– costs ~\$300 to rent a TV from the venue
 - Need to get in touch with the raffle auction committee – to see if there are any funds available to make this purchase
 - We can talk about this at the next planning call once we check out all of our options and see if there are funds available. Talked about what is left in the raffle and auction budget and how we could make this happen.
 - Table further discussion until the planning call.
 - Questions about media at the annual meeting
 - Should we invite media to cover the plenary and have them register?
 - What have we done in the past regarding media?
 - In the handbook it states that it is to be decided on by the ExCom.
 - Discussed inviting media but not charging them, if they are only going to be at the plenary.
 - Offering an invitation to the plenary at no charge, but if they wanted to do more then they need to go through the normal registration. Media passes?

- Should we be inviting other media sources? – Bend Bulletin, OPB, Oregonian, Statesmen Journal
- Becky moved that we have up to three media at no charge to cover the plenary, Shivonne seconded, and there was no discussion. All in favor and the motion passed.
- Action item for all ExCom: Need to re-look at our Fish Out of Water Waiver policy – make sure that the FOWW waiver and the fee waiver policy are aligned and match up

Internal Director – Kevin Stertz

- Working with everyone on the Annual Meeting arrangements.
- Plenary and ExCom member’s rooms are arranged.
- Updated the account so President and Treasurer can make decisions regarding purchases at the Riverhouse.
- Kevin submitted all room request and checking with the convention hall manager that all the requests are feasible.
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Treasurer – Katie Pierson

- Treasurers Report

- Accounts Update

- Business Checking

December	01/01/2019	\$66,767.36
	Credits	\$10,403.54
	Transfers	\$0
	Debits	- \$65
	Checks	- \$0
	01/31/2019	\$77,105.90

- Investments **Will be updated quarterly

WDAFS Endowment Fund – Oregon Chapter fund

Balance	06/30/2018	\$21,846.49
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From Troy Brandt:

On Wednesday, Jan 30, 2019, the WDAFS account value was \$401,840.80. The ORAFS percentage (5.23045342580136%) of the WDAFS account equated to a value of \$21,018.10. I sold 238 shares of BAM at \$42/share to generate \$9,990.92 and I sold 137 shares of XBI (biotech ETF) at \$80.59 to generate \$11,035.37 for a total of \$21,026.29. There were also \$10.17 in trade commissions.

On Feb 1, I transferred \$21,007.93 from the WDAFS Schwab account to the ORAFS Schwab account. Since the transaction incurred a commission fee of \$10.17, the transfer amount of \$21,007.93 was \$10.17 less than the ORAFS value of \$21,018.29.

- Charles Schwab ORAFS Investment Account

Period Starting Account Value	12/31/2018
Deposits	\$ 356,236.22
Withdrawals	\$ -
Transactions & Income	\$ -

Income Reinvested	\$ 1,220.94
Change in Investment Value	\$ -
Ending Account Value	\$ (26,591.52)
	\$ 330,865.64

- Now that ORAFS funds have been transferred (from the WDAFS investment account) to the ORAFS investment account it will be easier to track in the future.
- Request for FOOW for Natalie Ochmanek
 - Katie moved to approve the FOOW for Natalie Ochmanek, Shivonne seconded, and there was no discussion. The motion was unanimously approved.
 - We have 4 FOOW left – will do email votes for the remainder
- Estimates we will have around 375 attendees for the annual meeting
 - Keep in mind the projected revenues are for x number of attendees, vendors, sponsorships
 - Discussed the Bouck Scholarship and the raffle items associated with the scholarship fundraising at the 2019 annual meeting
- Disbursement Funds: watershed council idea (tabled after the Disbursement call on Jan. 30th)
 - Romer had brought up a watershed council grant – and how to fund that
 - We discussed a couple different things – maybe having one \$5000 - \$6000 award and running it through the Outreach and Education committee
 - Maybe introducing the idea at the committee meeting and then getting the applications and working through it after the annual meeting
 - Would like it to be more of a competitive process
 - Disbursement call - \$700 and passed the 3-year contract with Cvent (\$10,086.30).
 - We have just over \$6000 left on the table from disbursement
 - Talked about a workshop scholarship – a little too late
 - Could have a discussion at the Spring retreat, to see where the stock-market is going and what may be needed down the road
 - We do have a list now, and we have priorities for the disbursement funds
 - Advocates for using the money while we have it – Cvent will benefit the membership
 - Talked about travel awards, scholarships, and doesn't have to be something we fund every year
 - Last year we decided not to fund something because the selection process was not worked out
 - What are our priorities, move forward with watershed council grant? To come later, after the annual meeting. To fund other things?
 - Pitching the idea to the education and outreach committee meeting to have that type of award, wanted to talk with the committee to see about taking this on
 - Katie said that Ryan Battleson would take this on, overseeing this and someone would create an application and ranking to bring to the meeting and then post it. A percent of each years' disbursement was discussed.
 - Kris can contact Jeremy and talk with him about balancing our priorities and how we want to move through with this. Jeremy needs an update and
 - Could we just do this as a onetime support?

- Kevin moves that we fund Jeremy Romer's request to fund the three watershed councils in the amount of \$5,000 disbursement fund. Natalie seconded.
- Discussion. Good point made that we did not have a competitive process for previous decisions.
- A competitive decision process could be done for future projects and disbursement money in the future. Education and outreach investments in the future would be beneficial, reaching a larger audience. Would be good to bolster the education and outreach in the future. Jeremy has put a lot of effort into this proposal. Do we want to split what we have left towards the education and outreach? Could split the money up and help cover the watershed and the education outreach grants? Adding onto the education and outreach would not be funding the operational budget, it would be in addition. If we fund the watershed proposal we still have ~\$1700 left over.
- All in favor motion passes.
- ExCom will discuss the remaining amount of disbursement funds and how that can be potentially disbursed as education and outreach scholarship augmentation.

External Director – Jason Brandt

- Committee reports – got quite a few of the chairs to do posters this year and have gotten the committee meetings
- Legislative session – The climate letter was sent out and Erik Kancler was pleased that it came together.
 - Erik sent out a list of bills that would have potential impacts on fish.
 - Kris, Troy, and Jason wanted to get a call on prioritizing the most pertinent bills to focus on. They have discussed a few already. There has been a bill discussed about suction dredge mining that would take fines from the illegal suction dredge miners and give it back to suction dredge miners to clean up rivers. This would be a good one to comment on or resubmit the white paper we had.
 - There is one coming up discussing cleaning out perennial ditches and exemptions to that. It looks at increasing the amount of cubic yardage to clean out.

Meeting adjourned 5:16 PM.

ExCom will be on the next Annual Meeting planning call on Feb. 21 from 3-5 p.m. The next monthly meeting will be after the 2019 Annual Meeting, on Tuesday, Feb. 12, 2019 from 3-5 p.m.

Addendum:

Vote that took place on the Feb. 21, 2019 Annual Meeting Planning Call:

Katie moved to apply the unused sponsorship waiver to Chad Brown's (Soul River) registration, Shivonne seconded.

Vote that took place on the Feb. 27, 2019 Annual Meeting Planning Call:

Kevin moved to grant Karina (media) a FOOW waiver, Becky seconded, and there was discussion about the appropriate use of FOOW waivers and if they should be applied to media personnel. The motion passed 3 to 1.

Votes that took place at the 2019 ORAFS Annual Meeting in Bend, OR (3/6/2019):

Katie moved to grant Sarah Sapienza a FOOW waiver, Natalie seconded, and there was no discussion. All in favor and the motion passed.

(Note that Sarah declined the waiver because she was able to register at a reduced price because of her student status.)

Jason moved that we allow the Education and Outreach Committee to combine budget items 3.1.b.i, 3.1.b.ii, and 3.1.c; for a total of \$3,000 to be used by the Education and Outreach Committee as they see fit, Katie seconded, and the motion passed unanimously. .