



American Fisheries Society

Oregon Chapter

Conference Call Number: (641)715-0700 Participant Code 942535#
Thursday, November 11, 3:30 PM – 5:00 PM

TO: ORAFS Executive Committee

FROM: Shannon Richardson, Vice President

SUBJECT: Minutes from ORAFS Executive Committee Teleconference, Thursday, November 11, 2017: 1530-1700

In attendance: Ben Clemens – Past President, Kris Homel - President-Elect, Shannon Richardson - Vice President, Katie Pierson – Treasurer, Kevin Stertz – Internal Director, Dan Bingham – External Director, Brooke Schlipf- OSU Student Subunit Representative

15:34 Call to Order/Welcome Additional Agenda Items/Establish a Quorum

Past-President- Ben Clemens

- Call for Additional Agenda Items
 - Diversity, Equity and Inclusion scholarship updates.
 - Discussion on Chapter's professional awards and student scholarships.
- Oregon Ethics Commission (OEC) Updates
 - Shivonne is now logged in to receive our OEC updates and lobbyist due dates.
- Cutthroat Trout Book Fund Request
 - Everyone has now reviewed the request.
 - Katie confirmed that there are funds or cost savings in the budget to support this request.
 - Katie made a motion to donate \$1,000 to publishing costs for the Western Division of the American Fisheries Society's Cutthroat Trout book.
 - Kris seconded the motion.
 - Discussion: The Chapter provided money to publish Doug Markle's book on the Fishes of Oregon last year.
 - All in favor. Motion passes unanimously
- Jim Capurso's Fundraising Proposal for the Native Fish Committee
 - The proposal is to sell "Native Fish Committee" foam beverage insulators (including a native fish skeleton image) and profits will go towards paying for the Native Fish Conservationist of the Year (NFCY) award.
 - **ACTION ITEM: Katie will ask Jim if he is also asking the Chapter to manage the sales money.**

- Some concerns were raised including competition with regular Chapter merchandise sales, and whether this could encourage other committees to do the same.
 - Resolved to give Jim the go-ahead to proceed.
 - ACTION ITEM: Katie will contact Jim and cc Ben, Shivonne and Kris, to indicate ExCom support for the Native Fish Committee foam beverage insulator sales proposal. Katie will also ask Jim if the Committee can handle purchasing and sales management rather than doing it through the Chapter Treasury.
- Recognition for Webmaster (Lora Tennant) and Piscatorial Press Newsletter Editor (Natalie Scheibel)
 - Ben made a motion to present them each with some type of recognition (award or gift card) for their work, for going above and beyond expectations of their positions.
 - There was discussion on whether this award / recognition is usually given out each year and it is not. Recognition is generally given after several years of service in these capacities.
 - Ben made a revised motion to purchase and give a \$100 gift card to both the Webmaster and the Newsletter Editor.
 - Kris seconded the motion.
 - All in favor. Motion passes unanimously
 - ACTION ITEM: Katie will purchase gift cards.

Treasurer – Katie Pierson

- Treasurer’s Report

- Accounts Update

Business Checking:

Balance on 10/01/2017	\$57,442.73
Credits*	\$13,655.70
Transfers	\$0
Debits	-\$0
Checks^	-\$10,143.01
Balance on 10/31/2017	\$60,955.42

*Credits are disbursement from investment fund and Jerry Bouck Memorial Scholarship money.

^Checks went to reimbursing the Salvelinus confluentus Curiosity Society organizers and for fall retreat costs.

- Investments – (Only updated quarterly)

- WDAFS Endowment Fund – Oregon Chapter fund

Balance on 09/30/2017	\$20,793.94
5-Month Gain/Loss	+\$1,706.04 (+8.2%)

- Charles Schwab ORAFS Investment Account

Balance on 09/30/2017	\$337,341.08
Transfers	\$0
Lifetime Gain/loss	+25,838.14 (9.2%)
Equities/ETFs/Bonds	\$306,076.28
Cash & Cash Invested	\$31,264.80

- **ACTION ITEM: Katie will set up a time for ExCom to discuss where we'd like to spend the new investment account Disbursement. If no times emerge in common, Katie will start a Google doc for electronic discussion until we can find a time to meet.**

Vice President – Shannon Richardson

- Mount Hood Community College (MHCC) – Student Subunit
 - Club will meet 11/30 and any ExCom members are welcome to attend.
 - **ACTION ITEM: Shannon will forward meeting info to ExCom members.**
 - Shannon presented at the OSU subunit November 1st meeting with Daphne Day from the Oregon Chapter of The Wildlife Society (TWS) on how to participate in a professional society.
 - Shannon noted that the Oregon TWS Chapter is working on a Diversity, Equity and Inclusion (DEI) initiative and would like to collaborate with us on this effort in the future (i.e. workshops, trainings, etc.).
- Quick Notes on 2018 Student Awards and Professional Awards Nominations
 - Shannon sent out notifications to student listserv, Early Career Pros and College and university contacts about student award opportunities and application process.
 - **ACTION ITEM: Ben will work with Colleen Fagan on soliciting more nominations for the professional awards.**

OSU Student Representative – Brooke Schlipf

- Proposed Bylaw Changes
 - Brooke and the OSU Subunit team have finalized the new draft of their Bylaws.
 - **ACTION ITEM: ALL – ExCom has until 11/30 to review and make comments on the OSU Subunit Bylaws draft.**
 - **ACTION ITEM: Shannon will ask John Boreman, AFS Constitutional Consultant, if ExCom or the Chapter need to vote to approve the “final” version before it is sent to National AFS for review.**
- Subunit Activities Update
 - The recent Goytaku activity was well-attended and Brooke received positive feedback about how students left feeling more confident about attending the 2018 Annual Chapter Meeting.

Past President—Ben Clemens for Josie Thompson

- Vote to Approve September ExCom Monthly Meeting Minutes
 - Katie motioned to approve the September meeting minutes.
 - Ben seconded approval of September minutes.
 - No discussion.
 - Motion passed unanimously.

Internal Director – Kevin Stertz

- Logistics for Spring Retreat
 - ACTION ITEM: ALL - Please fill out doodle poll for Spring Retreat availability.
 - It was requested that Anthony Pedro, MHCC Student Subunit Representative be included on the Doodle Poll.
 - ACTION ITEM: Katie will provide Kevin with contact information for Anthony.

External Director – Dan Bingham

- The new Contract for Legislative Liaison, Eric Kancler, has been approved and signed.
 - Contract totals \$2,333 in payment to represent the Chapter from 12/30/2017-4/30/2018.
- External Committee Work Plans
 - All Committee Work Plans have been submitted for 2017-18 except for the Native Fish Committee’s plan because they develop and renew theirs on a different schedule.
 - There isn’t anything included in the plans which stand out.
 - The Marine Committee requested \$50 for a pizza lunch meeting.
 - The Natural Production Committee’s Plan could use some additional detail, but is fine for now.
 - Dan proposed providing the External Committees with a plan template in the future so that they have a more consistent format.
 - Approval of 2017-18 Committee Work Plans and Budgets
 - Dan made a motion to approve all of the Committee Work Plans.
 - Katie seconded the motion.
 - No discussion.
 - Motion passed unanimously.
- Representing ORAFS on Recent WDAFS Mid-Year Retreat
 - Dan noted that during the call it was clear that WDAFS really looks to the Oregon Chapter as a Division Leader on many topics including their DEI initiatives and financial stability.
- ORAFS Brochure
 - Ryan Battleson forwarded us a new draft of the brochure for review.
 - ACTION ITEM: Dan will invite Ryan Battleson and Jim Yeo to join in on the December meeting call to discuss brochure draft and what they would like from us in terms of assistance with design and content.
- DEI Committee Scholarship Update
 - ACTION ITEM: Dan will follow up with Lora Tennant and Gabe Shoships as needed about updated information on the new DEI Committee Scholarship opportunity and getting it posted on the website.

President-Elect – Kris Homel

- Next Annual Meeting Planning Team Call is TBD, and will be after Thanksgiving.

Meeting adjourned at 16:30

Next conference call: December 15, 2017

