



DATE: November 19, 2012

TO: ORAFS Executive Committee

FROM: Garth Wyatt, Secretary/Treasurer

SUBJECT: Draft MINUTES for ORAFS Executive Committee Meeting, November 20, 2012 from 1500-1600

Attendees: Bill, Jeff, Michele, Garth, Kat, Shivonne, Todd (late arrival), Colleen was absent.

Conference Call Information: 1-877-581-9247 participant code **290657**

1500 ITEM 1: Review

1. Introductions, life, and work updates
2. Review Agenda
3. Action Items from Fall Retreat (does not include action items for Annual Meeting or Run Forecasting Workshop):
 - a. Updated budget worksheets to ExCom – Garth-Done
 - b. Post September minutes to website – Garth-Done
 - c. Post external committee work plans on website – Shivonne / Jeff - Done
 - d. White Papers
 - i. Task Hatchery Committee with paper on Hatchery BMP's – Colleen
 - ii. Task Marine Committee with paper on Wave / Alternative Energy paper – Shivonne
 1. Sent an email but hasn't heard anything back.
 - iii. Task Freshwater Habitat Committee with paper on Suction Dredge Mining – Shivonne
 1. Sent an email but hasn't heard anything back.
 - iv. Task Legislative Committee with paper on Columbia River water withdrawals – Shivonne
 1. Sent an email but hasn't heard anything back.
4. Approve Fall Retreat minutes
 - a. **Action Item: Garth will resend with edits to approve via email.**

1510 ITEM 2: External Director's Report

1. Legislative Liaison Contract
 - a. Vote to approve 2012-13 contract
 - i. Sue asked to increase the ceiling on her contract from \$4,500 to \$6,000. We budgeted \$4,500 for her contract in 2013. However, provided Sue typically bills us around 50% of the ceiling on the contract, Jeff agreed to sign the new contract with the aforementioned increase.
 - ii. Michele asked for clarification surrounding the added value line.
 1. Shivonne added that this is extra work in addition to her work load under the new contract.
 - iii. Jeff motioned to approve the 2013 contract with some added language about more frequent updates on her costs. Bill so moved second the motion. The motion carries. **Action Item: Jeff will finalize the 2013 contract and send a signed copy to Sue.**
2. Elk River Emphasis Area Letter
 - a. Vote to approve
 - i. Jeff suggested Shivonne take Colleens edits back to Ian to close the loop.
 - ii. **Action Item: Shivonne will send the edited letter back to Ian.**
3. Legislative Update from Sue Marshall (11/16/12)
 - a. Shivonne requested Sue keep us updated on her costs.

1525 ITEM 3: President's Report

1. WDAFS Update
 - a. Boise Meeting
 - i. Symposia proposals due November 30
 - ii. Pam Raber - Data collection for Habitat Restoration Planning
 1. She is with the Coast Fork Watershed Council, and may be willing represent the Oregon Chapter by hosting the symposia. She is recruiting speakers and was inquiring about funding to pay speakers to travel.
 - b. USFWS Approval to Serve
 - i. Pam Sponholtz, WDAFS President-Elect, was asked to step down from her AFS position because her service conflicts with USFWS policy. While this is getting resolved, Oregon ExCom members that work for the USFWS should be aware. Locally, all supervisors from the USFWS are supportive of those members involvement and we anticipate no issues.
2. Parent Society Update
 - a. No updates
3. Old Business
 - a. Run Forecasting Workshop
 - ii. Recap
 1. Final attendance-52
 2. Costs / Penalties-52 * \$125 = \$6,500 in registration fees which does not account for 123 fees, 1 cancelation refund, and a 50% refund for a student.

3. Michele has not received a final invoice from the Double Tree. Michele is in negotiations to try and recoup penalties.
 4. Need follow up from Colleen on putting together a forum on our website for presenters to carry the momentum generated at the workshop and gather feedback.
- iii. Follow-up Items
1. Posting Presentations
 2. Surveys – DATAGLE
 - a. Jens is going send out a teaser to see if his committee will send out an online evaluation form.
4. New Business
- a. Vote to support certification scholarship for Michele Weaver
 - \$100 to support Michele during the professional certification process through the Parent Society.
 1. Shivonne made a motion to support Michele for the certification at the \$100 level, Garth seconded it. The motion passed unanimously.

1540 ITEM 4: ExCom Reports

1. Past-President-Colleen was not in attendance.
2. President-Elect
 - b. Annual Meeting planning committee call to follow at 1600
 - Dave is done with Texas hold'em, Tom is waffling. Probably need to identify someone to run it.
 - c. Steve Kucas has a symposia lined up for salmon recovery.
 - d. Make sure the early registration date is set to January 11th from the 20th.
 - e. Workshop prices set at \$125 for early bird AFS member, \$175 for non-member. Increase by \$50 dollars across the board for general registration.
 - f. Action Item: Garth will adjust the 123site to reflect the workshop prices.**
3. Vice President
 - a. Vote on Student Subunit Bylaws
 - i. Bill motioned we vote on the current bylaws that Megan sent out, Shivonne seconded the motion. The motion passed unanimously by Oregon AFS ExCom.
 - b. OSU RAFWE symposium 2/15/13
 1. Shivonne made the motion to support RAFWE at \$500, Michele seconded the motion. The motion passed unanimously to be funded out of the miscellaneous line item (Develop programs...1.3)
5. Secretary-Treasurer
 - a. Recent Income and Expenses- October 31st, 2012.
 - o Business Checking-\$96,415.23
 - Eight Debits in October totaling \$3,911.25
 - Electronic payment-\$605.00-Absolutely Bend-Fall Retreat house.

- Check 1123-\$500.00-State of the Beaver Sponsorship
 - Check 1124-\$1,077.62-Kat Gilles-Rector Student Colloquium sponsorship.
 - Check 1125-\$150.00 Chapter Insurance.
 - Check 1126-\$767.61-Jeff Yanke-Western Div. Retreat reimbursement.
 - Check 1127-\$174.42-Bill Brignon mileage reimbursement fall retreat.
 - Check 1128-\$602.10-Jeff Yanke food reimbursement fall retreat.
 - Check 1129-\$34.50 Jeff Yanke parking reimbursement for Western Div. retreat (left of initial expense report).
 - 1 Credit in October totaling \$125.00
 - \$125.00 registration fee for the Run Forecasting Workshop from the CTWSRO.
 - Western Division-\$10,323.75
 - Money Market-\$100,090.00
 - Interest accrued in October-\$6.33
 - Interest accrued in 2012-\$90.00
 - b. Investment Committee Update
 - No update
6. Internal Director
- a. On-line scholarship form
 - i. Should be operational soon.
 - b. Achieving project update
 - i. No update.
7. Student Representative
- a. Student Subunit Update
 - i. Two restoration workdays with non-profits. They are hosting a how to get into graduate school workshop.
 - b. 2012 Student Colloquium recap
 - i. Kat was the only person who attended from out of state. There were few sessions as a whole and most surrounded desert fish biology/ecology and field trips.
 - ii. They want the OSU subunit to host next year's colloquium. Kat had reservations about taking on the responsibility.

1600 ITEM 5: Upcoming ORAFS meetings

1. Next call scheduled for December 13th at 1500