



DATE: December 13, 2012

TO: ORAFS Executive Committee

FROM: Garth Wyatt, Secretary/treasurer

SUBJECT: Draft minutes for ORAFS Executive Committee Meeting, December 13, 2012 from 1500-1600

ATTENDEES: Garth, Jeff, Todd, Michele, Colleen, Bill, Shivonne, Kat?

Conference Call Information: 1-877-581-9247 participant code **290657**

1500 ITEM 1: Review

1. Introductions, life, and work updates – Michele will be changing positions within ODFW, she will be starting Jan 2 in the Salem office as the ESA Specialist. E-mail will stay the same, phone number will change.
2. Review Agenda
3. Action Items from November meeting
 - a. Resend fall retreat minutes for final approval – Garth-DONE
 - b. Finalize Sue Marshall's contract – Jeff - DONE
 - c. Address edits on the Elk River emphasis letter – Shivonne and Ian- DONE
 - d. Correct workshop prices on 123 site – Garth-DONE
4. Approve Fall Retreat minutes-Waiting for Colleen to read the latest version then we will vote by email.
5. Edits to November minutes – get back to Garth and vote via email

1515 ITEM 2: President's Report

1. WDAFS Update
2. Pam Raber agreed to convene a symposium on restoration planning and monitoring at the Boise WDAFS meeting. All the state chapters were solicited by the program committee to 'sponsor' a session. Parent Society Update
 - a. No updates
3. Old Business
 - a. Run Forecasting Workshop
 - o Double Tree Invoice/Bill-\$6,711.25. We were not charged for coming in under our minimum room nights or minimum food and beverage minimum, and we didn't get charged for the internet hook up fee.
 - o Net 123singup registration recuperation-\$4,600.00

- o Checks received at the registration desk-\$851.75 (In the call I indicated \$601.75 was deposited but upon further review I found \$250 lumped into a 123 deposit that was not reflected in the report from 123.)
 - 1. Net deficit-\$-1,259.50, add \$555.50 rollover held in reserve by 123 puts us at a total net deficit \$-704.00 for the workshop.
 - ii. DATAGLE survey
 - 1. Jeff will follow up with Jens and the natural production committee on sending out the DATAGLE survey discussed at the November call
 - iii. Space on website for forecasting information sharing
 - 1. Colleen discussed this option with Kelly and Kara, and it was decided that having a space on the ORAFS website for this purpose wasn't feasible. Kat suggested having a Facebook group for this purpose. Jeff will pass on the suggestion to Jens.
4. New Business
- a. No new business

1530 ITEM 3: ExCom Reports

- 1. Past-President
 - a. Website improvements
 - i. Colleen continuing to work with Kara. Shivonne had Kara add a calendar feature and suggested folks review it for utility. Any other recommended changes/modifications should be sent to Colleen.
 - ii. NWFCC was informative and there appeared to be quite a few folks in attendance. Doug Olson was pleased with the three scholarships awarded by ORAFS to attend the meeting. Close to 50 students attended
- 2. President-Elect
 - b. Annual Meeting planning committee call to follow at 1600
- 3. Vice President
 - a. Student bylaws are submitted to constitutional consultant, but do not expect to hear anything until after the holidays.
- 4. External Director
 - a. Elk River Emphasis Letter
 - i. Resent the letter for further review to ExCom.
 - ii. Todd made a motion to approve the Elk River Emphasis letter, Shivonne seconded it, the motion passed unanimously. **Action Item: Jeff will sign and send the Elk River Emphasis letter.**
 - b. White Paper Development
 - i. Hatchery-Colleen will work with Ryan Couture to finalize a hatchery white paper by mid-January.
 - ii. Suction Dredge-Ian commented that the suction dredge white paper won't be developed by mid-January, maybe by mid-February.

- iii. Wave Energy-Scott Heppell is reviewing a draft created by an OSU student. Will most likely have a draft for the legislative session.
- iv. Multi-species coastal conservation plan- The plan is not finalized and is in the public comment period. Shivonne spoke with Tom Stahl (ODFW) who indicated there would be substantial revisions being made to the plan based on public comment, so he recommended that ORAFS wait to review it.

5. Internal Director

- a. On-line scholarship form
 - i. Scholarship application is up and running. Some of Scott's improvement suggestions were able to be incorporated this year and the site seems to be running smoothly.
- b. Archiving project update
 - i. No update.

6. Secretary-Treasurer

- b. Recent income and expenses
 - o Business Checking-11/30/2012-\$99,591.23
 - Five Debits in November totaling \$3,911.25
 - Electronic payment-\$500.00-NWFCC Sponsorship.
 - Returned Check-\$330.00-Muckleshoot Tribe accidently wrote me a check instead of to Doug Olson for the NWFCC.
 - Returned Item Charge-\$6.00
 - Check 1131-\$75.00 Jason Westlund student reimbursement for the Run Forecasting Workshop.
 - Check 1132-\$125.00-Sarah Sapienza refund check for the Run Forecasting Workshop.
 - 2 Credit in October totaling \$4,212.00
 - 11/06/2012-\$601.75 registration fees for the Run Forecasting Workshop.
 - 11/23/2012-\$3,610.25 Registration fees for the Run Forecasting Workshop.
 - o Western Division-11/30/2012-\$10,323.75
 - o Money Market-11/30/2012-\$100,095.76
 - Interest accrued in November-\$5.76
 - Interest accrued in 2012-\$95.76
- c. Investment Committee Update
 - o No update

7. Student Representative

- a. Student Subunit Update
 - i. No update.

1600 ITEM 5: Upcoming ORAFS meetings

- 1. Next call scheduled for January 10th at 1500