



DATE: October 9, 2012

TO: ORAFS Executive Committee

FROM: Garth Wyatt, Secretary/treasurer

SUBJECT: Draft minutes for ORAFS Executive Committee Meeting, October 11, 2012 from 1500-1700

Attendees: Shivonne, Todd, Colleen, Jeff, Todd, Garth, Bill

Conference Call Information: 1-877-581-9247 participant code **290657**

1500 ITEM 1: Review

1. Introductions, life, and work updates
2. Review Agenda
3. Action Items from September 11th call:
 - a. Website links to our social media sites (Facebook and Twitter feed) - Colleen
 - b. Post August minutes to website – Garth / Kara-Done
 - c. Renew Parent Society insurance – Garth / Jeff-Garth will send check.
 - d. Book vacation rental for fall retreat – Jeff-Done
 - e. Follow-up with Sue Marshall to negotiate 2013 contract – Shivonne (see External Director's report)
 - f. Sponsorship check to the state of the Beaver conference – Garth-Done
 - g. Follow up with Don Ratliff re: next steps for achieving project – Michele (see Internal Director's report)
 - h. Travel funds to Kat for the student colloquium – Garth-Done
 - i. List serve announcement for fall workshop registration – Kara
 - j. Food choices for fall workshop social – Michele and Colleen
4. Approve September minutes

1510 ITEM 2: President's Report

1. WDAFS Update
 - a. Mid-year retreat in Davis, CA this weekend. Items to discuss.
 - Distribution of travel funds for 2014 Mazatlan meeting
 1. There seems to be some confusion on how the travel funds are being dispersed (between what we put in and the match) and who gets to pick the attendees. We will still try to fund 4 people to attend the Mazatlan meeting.

- Alaska chapter bid for 2016 meeting
 1. The Alaska Chapter voted to rescind their 2016 bid for the National meeting and may try to bid for the 2017 meeting.
- Earth justice amicus brief on Oregon logging road WQ monitoring
 1. Jeff mentioned that we may want to wait until we hear back from the external committees before approving it.
 2. Jeff will discuss this with Tina to see if when they need us to sign onto it before we vote.
- 2. Parent Society Update
 - a. No update
- 3. Old Business
 - a. Fall Retreat Agenda
 - i. Include time/space for discussing the annual meeting, run forecasting workshop, white paper, and budget update.
- 4. New Business
 - a. No Update.

1530 ITEM 3: ExCom updates

1. Past-President
 - a. Website improvements
 - i. Kara filled in the white space on the webpage to include the run forecasting workshop, annual meeting, and the Facebook page. The new website links/updates directly to our new Facebook page. Old members will have to visit the new Facebook page then like it.
 - ii. Can we include a Twitter feed on the new webpage?
 - b. Check the Damn Box
 - i. Waiting for people to start their annual renewals to start the "Check the Damn box."
2. External Director's Update
 - a. Social Media Policy – vote to approve
 - i. Shivonne is going to integrate Michele's user versus administrator language and finalize.
 - ii. Todd moved that we approve the Social Media Policy, Bill seconded the motion. The motion was approved by ExCom.
 - b. Status of education committee work plan
 - i. Sent several emails to Karen. Shivonne will likely finalize the plan and post it.
 - c. White paper update
 - i. No update.
 - d. Sue Marshall contract
 - i. Action Item: Shivonne will revise the contract and send to Sue for negotiating.
 - e. Conservation Leaders Meeting tomorrow
 - i. Plug the Run Forecasting workshop at the conservation leader's meeting.

3. President-Elect
 - a. Focal items prior to fall retreat
 - I got pulled away from the computer so please feel free to fill in this section Todd.
 - b. Annual Meeting costs
4. Vice President
 - a. Student Subunit Bylaws
 - They are in the process of being reviewed and will get them to us ASAP.
5. Secretary-Treasurer
 - a. Recent income and expenses
 - Overall financial/investment status-Will be issued at the Fall Retreat.
 - State of the Beaver sponsorship check sent.
 - b. Recent Income and Expenses- September 28th, 2012.
 - Business Checking-\$ 100,201.48
 - One debit in September totaling \$156.51
 - Check 1120-\$156.51-Michele Weaver Reimbursement
 - Western Division-\$ \$10,780.52
 - Money Market-\$100,083.67
 - Interest accrued in September-\$6.11
 - Interest accrued in 2012-\$83.67
 - c. Investment Committee Update
 - Nothing to report
6. Internal Director
 - a. On-line scholarship form
 - i. Michele has been in email contact with Scott Heppell to line out/streamline the online scholarship admission process. It is progressing...
 - b. Achieving project update
 - i. Probing.....
7. Student Representative
 - a. Student Subunit Update-No update.

1640 ITEM 4: Estimating Anadromous Return Workshop

1. Program update
 - a. The agenda is all together and the commitments are lining up.
 - b. Need to discuss some small details at the Fall Retreat.
2. Registration update-13 registrants to date. We are going to give students a 50% discount.
 - a. Action Item: Garth will update the 123website with the 50% off student rate = \$62.50.
3. Lodging for Internal Director

- a. Jeff proposed that we cover Michele's room costs.
- 4. Advertising
 - a. No additional avenues for advertising at this time.
- 5. Food
 - a. Our'derves instead of a plated dinner.

1650 ITEM 5: Upcoming ORAFS meetings

- 1. See you all in Bend next Friday the 19th!