



DATE: September 11th, 2014

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer

SUBJECT: Minutes from ORAFS Executive Committee Meeting, September 11th, 2014 from 1505-1615

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Mike Gauvin, Vice President – Jason Seals, External Director – Holly Huchko, Internal Director - Kelly Coates, Student Subunit Representative – Emily Schroeder, Secretary/Treasurer – Tony Siniscal.

1505 Call To Order and Welcome

1. Review Agenda – There were no new items added to the agenda.

1520 ExCom Updates

1. Secretary-Treasurer – Tony Siniscal
 - a. Meeting Minutes – August ExCom Meeting minutes were distributed to ExCom for review. There was a motion to approve the August Meeting Minutes as submitted by Tony. The motion passed unanimously.
 - b. Outstanding Action Items – Tony sent out a list of outstanding action items that still need to be completed. Those that remain are as follows:
 - i. ExCom will work with Andrew Futerman and OSU faculty to develop a process for drafting white papers.
 - ii. Guidelines for FY 2015 elections need to be outlined.
 - iii. The student subunit will review the work plan section “Promote development of fishery and aquatic science students” and provide comments to Mike.
 - iv. An investment plan and committee need to be implemented.
 - v. Holly will continue to work with Mike Meeuwig on website issues.
 - vi. Programs, abstracts, and metrics from past Annual Meetings should be posted on the website.
 - vii. Todd will work on drafting the ‘Successful Chapter’ article for “Fisheries”.
 - viii. ExCom will research costs and revenue and come up with a proposal for a new price matrix for dues and meeting registration.
 - ix. Todd will work on updating the list of current chapter members.

- x. ExCom will have a strategic financial plan in place by the end of Fiscal Year 2014-2015.
 - xi. ExCom will issue a new plaque to Jeff Yanke with the correct dates.
Tony volunteered to contact R3 Engraving, order a new plaque for Jeff Yanke and send them a check.
 - xii. All ExCom members need to clean out their officer email inboxes.
Holly will send out instructions on how to access webmail.
- c. Accounts Update
- i. Business Checking-
 - 1. August 07/31/2014 – \$62,314.62
 - 1 Credits \$29.00
 - 4 Debits \$1,888.00
 - 08/29/2014 – \$60,455.62
 - ii. Money Market-
 - 1. August 07/31/14 \$100,188.48
 - Interest accrued in August - \$3.98
 - Interest since inception - \$192.46
 - 08/29/14 \$100,192.46
- d. Archived Finances – Tony has been working with Demian (former ORAFS President who has been graciously storing our files), our CPA, and the Oregon Department of Justice to determine how long we need to store our financial files. Once the minimum retention time is established, a few ExCom members will need to help clear out our outdated files.
Action Item: Tony will determine how long we need to keep our financial records and solicit volunteers to help clear out old files/materials from Demian’s basement.
2. President – Mike Gauvin
- a. AFS Update – Mike attended the Society meeting in August.
 - i. Only about 1800 people attended due to travel restrictions.
 - ii. The 2015 Portland meeting booth was staffed by Neil and Dave Ward, Colleen Fagan, Michele Weaver, and Mike Gauvin; the temporary tattoos were a big hit throughout conference.
 - iii. ExCom roles on the AFS Portland 2015 planning committee were discussed.
 - iv. ORAFS may need to help solicit moderators/conveners for Portland 2015 through social media and other methods.
 - b. Fall Retreat – None of the suggested dates have been feasible for the majority of ExCom members. Mike has proposed holding the “Fall” Retreat directly after the Hatchery Wild Symposium on January 23-25.
Action Item: Mike will check with ExCom to determine availability for a postponed fall retreat to be held after the Hatchery Wild Symposium.

- c. Piscatorial Press – The Summer piscatorial press has not been posted to the website or the list serve yet. This should be posted as soon as possible. Reminder: Anyone can post to the listserv. The link to the listserv post is on our homepage in the top right corner.
Action Item: ExCom will ensure that the Summer Piscatorial Press gets posted soon.
 - d. Hatchery Vs Wild Symposium –The program is filling up nicely; there are just a few slots left. We need to move forward with announcements, website and a registration page.
Action Item: Tony will set up a registration page, propose a pricing and deadline matrix, and submit to Troy for consideration.
3. President Elect – Troy Brandt – Not Present.
 4. Past President – Todd Buchholz – Not Present.
 - a. ExCom Nominations – Todd is soliciting nominations from ExCom.
Action Item: Please submit ExCom nominations to Todd.
 5. Vice President – Jason Seals – No Update.
 6. External Director – Holly Huchko
 - a. Hatchery Wild White Paper – Holly has received some comments on the white paper. ExCom members should read (or re-read) the paper and reply to Holly by mid-October.
 - b. Committee Work Plans – All committee work plans have been reviewed, finalized and approved. Mike suggested that budgetary placeholders should be outlined for the committees in the future so that they can be incorporated into the incoming presidents’ budgets.
 - c. Native Fish Committee Workshop – A Native Fish Workshop was held on the Blitzen River whitefish and the Borax Lake Chub. The workshop was a great success with 30 in attendance. Holly will post a recap on Facebook when Jim Capurso sends a summary of the workshop.
 7. Internal Director - Kelly Coates – No Update.
 8. Student Subunit Representative – Emily Schroeder
 - a. Subunit Officer Openings –The secretary of the student subunit has stepped down. There are currently opening for secretary and board member positions.
 - b. Subunit Social – The subunit will be hosting a student social which will provide up to \$1,000 in funding.

1610 Upcoming ORAFS meetings

1. ExCom calls are held the second Thursday of the month from 1500 to 1700 hours.
2. The next meeting is scheduled for Thursday, October 9th at 1500 hours.

1615 Meeting Adjourned By Motion and Vote