



DATE: November 1st, 2014

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer

SUBJECT: Minutes from ORAFS Executive Committee Meeting, October 9th, 2014 from 1508-1645

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Mike Gauvin, President Elect-Try Laws, Vice President – Jason Seals, External Director – Holly Huchko, Internal Director - Kelly Coates, Student Subunit Representative – Emily Schroeder, Secretary/Treasurer – Tony Siniscal.

1508 Call To Order and Welcome

1. Review Agenda – Some additions were suggested.
 - a. Comments on Bull Trout Recovery Plan – Holly.
 - b. Freshwater Habitat Workshop Update for Portland 2015 Meeting - Holly.

1520 ExCom Updates

1. Secretary-Treasurer – Tony Siniscal
 - a. Meeting Minutes
 - i. There was a discussion on the September ExCom meeting minutes. The Hatchery vs Wild Update should have been under the President's section rather than the Vice President's update. Tony will make the changes to the meeting minutes.
 - ii. There was a motion made to accept the September meeting minutes with inclusion of the aforementioned change. The motion was seconded and passed unanimously.
Action Item: Tony will make the suggested change and send the final September meeting minutes to Mike Meeuwig for posting.
 - b. Outstanding Action Items – Tony sent out a list of outstanding action items that still need to be completed. Those that remain are as follows:
 - i. Holly will continue to work with OSU faculty to develop a process for drafting white papers.
 - ii. Guidelines for FY 2015 elections need to be outlined.
 - iii. The student subunit will review the work plan section "Promote development of fishery and aquatic science students" and provide comments to Mike.

- iv. An investment plan and committee need to be implemented.
- v. Todd will work on drafting the 'Successful Chapter' article for "Fisheries".
- vi. ExCom will research costs and revenue and come up with a proposal for a new price matrix for dues and meeting registration.
- vii. Todd will work on updating the list of current Parent Society members who aren't OR chapter members.
- viii. ExCom will have a strategic financial plan in place by the end of Fiscal Year 2014-2015. Mike will meet with other chapter's ExCom members at the WDAFS meeting and discuss.
- ix. All ExCom members need to clean out their officer email inboxes. Holly sent out instructions on how to access webmail.
- x. Tony will determine how long we need to keep our financial records and solicit volunteers to help clear out old files/materials from Demian's basement.
- xi. Mike will check with ExCom to determine availability for a postponed fall retreat to be held after the Hatchery Wild Symposium. Mike will send out a Doodle Poll and confirm a date.
- xii. ExCom members should submit 2015 officer nominations to Todd.

c. Accounts Update

i. Business Checking-

1. September	08/29/2014 – \$60,455.62
	0 Credits \$00.00
	3 Debits \$3,319.85.00
	09/30/2014 – \$57,135.77

ii. Money Market-

1. September	08/29/14	\$100,192.46
		Interest accrued in August - \$4.39
		Interest since inception - \$196.85
	09/30/14	\$100,196.85

2. President – Mike Gauvin

- a. ORAFS Historian – ExCom needs to consider recruitment of a new historian to prepare for when Don Ratliff steps down upon retirement.
Action Item: ExCom will look into recruiting a new historian.
- b. Membership Fees – We need to implement the fee increase for chapter membership; the current membership price of \$2 is much lower than any other chapter that we are aware of. The fee should be increased to \$5.
Action Item: Troy will look into what needs to be done with the Parent Society in order to increase the fee. Jason will look into the chapter bylaws and determine what the due process is (if any) and determine what changes would be needed (if any).

- c. WDAFS Update
 - i. Mike will be attending the WDAFS Retreat in December in Jackson Hole, WY. While amongst other chapters' ExCom members Mike will discuss financial planning and solicit advice.
 - d. Student Scholarships – After some consideration of this fiscal year's unique timeline Mike recommends continuing with the scholarship selection process/timeline as usual but presenting the awards during the ORAFS business meeting at the Portland 2015 meeting in August. From our perspective this should not affect a student financial planning as these scholarships are not a guarantee for any student and not something they depend on.
 - e. Piscatorial Press – Mike has been in contact with Allison (Niggemyer) Evans to discuss the Fall Piscatorial Press. Allison will be contacting ExCom soon to solicit content for the Fall Piscatorial Press.
3. President Elect – Troy Brandt
- a. Hatchery/Wild Symposium
 - i. Troy has received some additional feedback regarding the title of the symposium; commentary has been that the title might instill conflicts between interest groups. ExCom has decided to stick with the title as we have already posted material and announced the symposium.
 - ii. The schedule for the symposium is continually evolving and the structure of the conference has been finalized.
 - iii. We need to make sure that registration does not exceed the room capacity of the Hotel conference room; which is 230. This number needs to include speakers and ExCom members.
Action Item: Tony will set the registration cap at 197 for now to ensure we don't go over capacity.
 - iv. There was a discussion on whether speakers and ExCom members need to register and pay for the event; the answer is yes, everyone needs to register for the event. If ExCom member's employers refuse to pay the registration fee, it will be waived by ORAFS.
 - v. There was a discussion as to whether we should accept sponsorships and auction/raffle donation items for the symposium. We will continue to consider this but we do not want the symposium to favor a particular interest group.
 - b. Portland 2015 Update – Troy has been participating in the vendor/sponsorship meetings to plan for the Portland 2015 meeting.
 - c. Salmon Summit Conference – Troy will attend the Salmon Summit to represent the chapter. Registration for Troy was waived by SSC as ORAFS was a sponsor.

- d. In-stream Flow Council Sponsorship Request – We have received a request to sponsor the In-Stream Flow Council’s meeting.

Action Item: ExCom will follow up on the request to sponsor the In-Stream Flow Council meeting.

4. Past President – Todd Buchholz – Not Present
5. Vice President – Jason Seals - No update
6. External Director – Holly Huchko
 - a. Hatchery Wild White Paper – A draft of the white paper has been developed and comments have been received. Legislative committee co-chair, Haley Blake has been working with our legislative liaison, Eric Kancler, to synthesize the comments for final review and direction by Mike that will then be sent to Doug Olson.
 - b. OSU White Paper Partnership – Scott Heppell is interested in working on the Water Allocation White Paper and has suggested collaboration with The Wildlife Society. Holly is facilitating cooperation between ORAFS/ORTWS/OSU.
 - c. Bull Trout Recovery Plan – The Native Fish Committee has been compiling comments on the bull trout plan. ExCom will review the plan and comments for submission by Dec 3.
Action Item: Mike will draft a formal letter to the US Fish and Wildlife Service in response to the Recovery Plan. ExCom members will review the Plan and letter and submit comments to Mike.
7. Internal Director - Kelly Coates – No update
8. Student Subunit Representative – Emily Schroeder
 - a. Emily gave an update on the student subunit activities. The student subunit’s fall calendar is developing and officer elections will be held soon.

1640 Upcoming ORAFS meetings

1. ExCom calls are typically held the second Thursday of every month from 1500 to 1700 hours.
2. The next meeting is scheduled for Thursday, November 13th at 1500 hours.

1645 Meeting Adjourned By Motion and Vote