



DATE: December 1st, 2014

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer

SUBJECT: Minutes from ORAFS Executive Committee Meeting, November 13th, 2014 from 1500-1615

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Mike Gauvin, President Elect-Troy Brandt, External Director – Holly Huchko (for part), Student Subunit Representative – Emily Schroeder (for part), Secretary/Treasurer – Tony Siniscal.

1500 Call To Order and Welcome

1. Review Agenda – There were no items added to the agenda.

1520 ExCom Updates

1. External Director – Holly Huchko
 - a. Legislative Liaison – Eric Kancler will participate in the next ExCom conference call and will give a legislative update.
 - b. Hatchery Vs Wild White Paper – Mike is currently reviewing the comments and will submit an official statement and comments to Doug.
Action Item: Mike will submit official comments to Doug on the Hatchery Vs Wild White Paper.
 - c. Education Committee Scholarship – The education committee has budgeted \$2,000 for grant awards for the 2014-1015 FY. Holly will work with the committee chair to draft an RFP for the awards. ExCom will need to determine how to recognize the award recipients. The Education Committee will be responsible for reviewing the RFPs and suggesting the candidates to ExCom for final approval and vote.
 - d. Bull Trout Recovery Plan – Holly will compile the comments received from ExCom and ORAFS membership and forward to Mike. Mike will draft a formal letter. A final draft will be submitted to USFWS, sent to Native Fish Committee participants, and posted on ORAFS website.
2. Secretary-Treasurer – Tony Siniscal
 - a. Meeting Minutes – Approval of the October ExCom Meeting Minutes was tabled for the December Conference call.

Action Item: Tony will make the suggested changes and resubmit to ExCom for consideration at the December conference call.

b. Outstanding Action Items

- i. Holly will continue to work with OSU faculty to develop a process for drafting white papers.
- ii. Guidelines for FY 2015 elections need to be outlined.
- iii. The student subunit will review the work plan section "Promote development of fishery and aquatic science students" and provide comments to Mike.
- iv. An investment plan and committee need to be implemented.
- v. Todd will work on drafting the 'Successful Chapter' article for "Fisheries."
- vi. ExCom will research costs and revenue and come up with a proposal for a new price matrix for dues and meeting registration.
- vii. Todd will work on updating the list of current Parent Society members who aren't OR chapter members.
- viii. ExCom will have a strategic financial plan in place by the end of Fiscal Year 2014-2015. Mike will meet with other chapter's ExCom members at the WDAFS meeting and discuss.
- ix. All ExCom members need to clean out their officer email inboxes. Holly sent instructions multiple times on how to access webmail.
- x. Tony will determine how long we need to keep our financial records and solicit volunteers to help clear out old files/materials from Demian's basement.
- xi. Mike will check with ExCom to determine availability for a postponed fall retreat to be held after the Hatchery Wild Symposium. Mike will send out a Doodle Poll and confirm a date.
- xii. ExCom members should submit 2015 officer nominations to Todd.
- xiii. ExCom will look into recruiting a new historian.
- xiv. Jason will look into the chapter bylaws and determine what the due process is (if any) and determine what changes would be needed (if any).
- xv. Troy will follow up on the request to sponsor the In-Stream Flow Council meeting.

c. Accounts Update

i. Business Checking-

1. October	09/30/2014 – \$57,135.77
	0 Credits \$00.00
	4 Debits \$1,107.57
	10/31/2014 – \$56,028.20

ii. Money Market-

1. October	09/30/14	\$100,196.85
		Monthly Interest Accrued - \$4.25
		Interest since inception - \$201.10
	10/31/14	\$100,201.10

d. Instream Flow Council Meeting – There has been a sponsorship request for this meeting and a request to borrow our poster board displays.

Action Item: ExCom will follow up on the requests to sponsor the Instream Flow Council meeting and to lend our poster board displays.

e. Check The Damn Box Campaign – Tony suggested that we could sign up ORAFS members at chapter functions (i.e., annual meetings, workshops and symposia), collect dues, and forward the member info and dues to the parent society.

Action Item: Tony will look into the details of adding Oregon members through our own process rather than online through AFS.

3. President – Mike Gauvin

a. Fall Piscatorial Press – The fall issue is being drafted. Content should be sent to Allison as soon as possible.

b. Internal Director Duties – Kelly is out on leave and there is a need to fill her duties while she is out.

Action Item: Mike will ask Jason if he is willing to fill in for Kelly until she returns to active ExCom duty.

c. ORAFS Membership – ORAFS needs to submit a request to AFS to increase our chapter membership fees.

Action Item: Troy will work with AFS to increase our chapter membership dues.

d. Northwest Fish Culture Conference (NWFCC) Request – The committee for the NWFCC has asked us to hold onto their profits from their annual meeting in our 501(c)(3) accounts so that they may be disbursed next year prior to their annual meeting. This item was tabled for discussion at the December ExCom meeting.

Action Item: ExCom will address the request by the NWFCC committee to hold onto their profits in ORAFS bank accounts.

e. WDAFS – Mid-Year Retreat – Mike will be attending the WDAFS mid year retreat in Jackson Hole, WY next month.

4. President Elect – Troy Brandt

a. Hatchery/Wild Symposium Update

i. Schedule – A schedule including presenters and presentation titles will be distributed to the ORAFS listserv soon.

ii. Silent Auction – Troy brought up the idea of having some of our Tomelleri prints framed for a silent auction.

Action Item: Someone needs to go to Demian's house and inventory our meeting supplies and Tommelleri print collection.

- iii. Symposium Program and materials – There was a discussion on program printing and nametag printing/lanyard needs.
 - b. WDAFS Endowment Fund – Troy recently met with WDAFS endowment committee and discussed the endowment fund. This could potential be a good place to invest some of our savings.
 - c. Portland 2015 – Troy has been attending the trade show and sponsorship committee calls for the Portland 2015 Meeting.
 - d. West Coast Salmon Summit – Troy recently attended the West Coast Salmon Summit to represent ORAFS. Troy suggested that we put some effort into updating/improving our AFS conference booth.
5. Past President – Todd Buchholz – Not Present.
 6. Vice President – Jason Seals - Not Present.
 7. Internal Director - Kelly Coates – Not Present.
 8. Student Subunit Representative – Emily Schroeder
 - a. Emily has been promoting the Hatchery Vs Wild Workshop amongst students and spreading the word around campus.
 - b. The student subunit recently took a trip to Madras for the Oregon Falconer's Association Fall meet. Members of the student subunit were able to accompany falconers on a hunt.
 - c. Emily has offered her and the student subsection's assistance for the Hatchery Wild Symposium.

Action Item: Let Emily know if she can be of assistance for the Symposium Planning/Implementation.

1600 Upcoming ORAFS meetings

1. ExCom calls are typically held second Thursday of every month from 1500 to 1700 hours.
2. The next meeting is scheduled for Thursday, December 11th at 1500 hours.

1615 Meeting Adjourned By Motion and Vote