

DATE: August 10, 2015

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer



SUBJECT: Minutes from ORAFS Executive Committee Meeting, July 10, 2015 from 1400-1530

**Conference Call Information:** Phone: 712-732-0180 Participant Code: 401355 #

**ExCom Present:** President – Troy Brandt, President Elect – Ben Clemens, Past President - Mike Gauvin, Vice President – Christina Murphy, External Director – Cory Sipher, Internal Director – Gary Vonderohe.

#### **1400 Call To Order and Welcome**

1. Review Agenda – Troy reviewed the agenda and asked if there were any additional agenda items to be added. Hearing none, Troy proceeded with the agenda as submitted.

#### **1410 ExCom Updates**

1. Internal Director – Gary Vonderohe
  - a. 2016 ORAFS Seaside meeting
    - i. Gary contacted the caterer and is waiting to hear back from the chef to discuss food options for Seaside meeting.  
**Action Item: Gary will follow up with the caterer and chef.**  
**Action Item: Mike will contact potential beverage chairs and get back to Gary.**
  - b. 2017 ORAFS Meeting
    - i. Gary requested input on location of the 2017 ORAFS Annual Meeting. Mike recommended returning to The River House in Bend.  
**Action Item: Gary will contact The River House to check on availability.**
  - c. ORAFS Annual Meeting Handbook – The Annual Meeting Planning Handbook needs to be updated and used for the planning of the seaside meeting.  
**Action Item: Gary will lead the effort on updating the AMH.**

## 2. President Elect – Ben Clemens

### a. 2016 ORAFS Annual Meeting In Seaside

#### i. Meeting Planning

1. Meeting Theme – Ben has decided on a theme for the meeting: “Communication, Brokers in Information.”
2. Plenary Speakers – Ben has selected two plenary speakers: Jeremy Monroe of Freshwater Illustrated, and Emma Coddington of Willamette University. We will NOT seek a 3<sup>rd</sup> plenary speaker; this will save ORAFS some money.
3. Presentation Format – Most of the talks will follow the 20 minute presentation format for most of the conference but Ben would like to try the 7 minute “Pecha Kucha” or accelerated presentation format to promote discussion. The accelerated presentation format may occur directly after plenary session. Some have suggested having at the end of the conference. The actual date/time is up for discussion. Finally, we have decided that we want this accelerated presentation format to be filled via self-recruitment (i.e., no one will be forced to present in this format).
4. Music – We are considering hiring a live band for the main social and are currently looking into local options.
5. Advertising/Swag – There was a discussion about meeting advertising, Mike advised against more swag but suggested updating The ORAFS banner and/or informational poster.
6. Volunteers – Mike suggested that we begin recruiting volunteers from the membership to lead committees and get involved.
7. Announcements - Mike recommended including announcement in Summer Piscatorial Press and to check the 2014 Summer PP for timeline, ideas, and narrative for Annual Meeting planning.

**Action Item: Ben will develop a timeline and start putting together committees for Annual Meeting planning.**

## 3. Past President – Mike Gauvin

- a. Chapter of the Year award – ORAFS was selected AFS Outstanding Chapter of the Year Award. ExCom will receive award at the Portland meeting.
  - b. ORAFS Chapter Awards Ceremony – Our awards ceremony will be held Monday night of the AFS Portland meeting.
    - i. Mike has put in a request to the planning committee for an open bar and appetizers for the ceremony. The Chapter award plaques and scholarship recipients will be awarded/recognized.  
**Action Item: Troy will get proofs of plaques for the awards ceremony and will distribute to Excom for review and comment.**
  - c. Chapter Apparel – Mike has been working with Todd Buchholtz to complete the ORAFS apparel order for the Portland meeting sales. Items include shirts, hoodie sweatshirts, pins, and patches.
  - d. Fee Waiver Policy and Guidelines – The policy was summarized the presented to ExCom for approval. There was motion made to accept the Fee Waiver Policy and Guidelines; The motion was seconded and all ExCom members approved.  
**Action Item: The Fee Waiver Policy and Guidelines will be added to the ORAFS handbook.**
4. Vice President – Christina Murphy
- a. Student Chapter Involvement/Scholarships – Chrissy will promote the Chapter and Chapter scholarships in the fall when classes are back in session. Chrissy will summarize what the student subunit has completed for the upcoming summer Piscatorial Press.  
**Action Item: Chrissy will provide a student write-up for Piscatorial Press.**
5. External Director – Cory Sipher
- a. Marine Sanctuaries White Paper – The paper has had a couple of reviews. Cory the paper to Ben for review. Ben responded with edits and suggestions to Cory. Cory will send the updated white paper to ExCom when the edits are incorporated.
  - b. Native Fish Committee Workshop – Jim Capurso requested financial assistance from ORAFS for campsite fees for the Non-Game Native Fish workshop. Tony sent a check to cover the campsite fee.
  - c. External Committee Work Plans – Cory has heard back from most of the committees regarding their work plans.
    - i. Cory plans to get together with Haley and Josie to review the Legislative Committee’s work plan.

- ii. Fish Habitat and Native Fish committees will send work plans soon.
  - iii. Education Committee will follow-up as well.
    - 1. The Education Committee completed the Urban Stream Continuum poster. 1,500 copies were printed and committee members will mail out copies. Posters will also be distributed at AFS Portland meeting. Mike suggested the committee seek other sources of funding for postage.
6. President – Troy Brandt
- a. Hatchery:Wild White Paper – The paper is still under review. Troy expects to have the paper completed by the AFS Portland Meeting in August.  
**Action Item: Troy will work towards finalizing the Hatchery:Wild White Paper by the Portland Meeting.**
  - b. Chapter Bank Accounts - Troy and Tony opened a new ORAFS checking account at Bank of America and will close the Umpqua Bank account. Tony will also look into a savings account and investment account with Bank of America.
  - c. Fall Retreat Scheduling – There was a conflict on the Doodle Poll schedule for the Fall Retreat. Troy will reissue another Doodle Poll with the weekend of September 11-13 included.
  - d. AFS Portland Meeting
    - i. Troy and Tony have been involved with promoting the AFS tours that will follow the conference.
    - ii. Troy is chairing a Hatchery-Wild Salmonid Symposium as part of the conference. He is working on a program and will send out to those interested in reviewing.
    - iii. Troy and Tony will get together with Mary Buckman to discuss booth operation and selling merchandise at Portland meeting.
    - iv. Troy will send out request for assistance at ORAFS booth and work towards putting together a schedule.
  - e. Seaside Meeting
    - i. Troy will assist Ben with Seaside meeting promotion.

### **1520 Upcoming ORAFS meetings**

- 1. ExCom calls are typically held second Thursday of every month from 1500 to 1700 hours.
- 2. The next meeting is scheduled for Thursday, August 13, at 1500 hours.

**1530 Meeting Adjourned By Motion and Vote**