

DATE: February 8, 2016

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer

SUBJECT: Minutes from ORAFS Executive Committee Meeting, January 11, 2016 from 1600-1700



Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Troy Brandt, Past President - Mike Gauvin, Vice President – Christina Murphy, External Director – Cory Sipher, Internal Director – Gary Vonderohe, Student Subunit Representative – Justin McKinney

1602 Call To Order and Welcome

1. Review Agenda – The call began with a review of the 2016 Seaside Annual Meeting planning with committee chairs. Following the Annual Meeting review, Troy reviewed the agenda and asked if there were any additional agenda items to be added.

1604 ExCom Updates

1. Secretary-Treasurer – Tony Siniscal (absent, reviewed by Troy Brandt)
 - a. Troy reviewed the outstanding action items and treasurer's report.
 - i. Gary will draft a "legacy document" that outlines when/why/how a scholarship/grant/award was created and how long it is expected to continue and will update the information on the website.
 - ii. Mike will draft an announcement for the piscatorial press outlining the new financial plan once adopted.
 - ~~iii. Troy will work on migrating the list serve replacement.~~
 - iv. Chrissy will review scholarship information on orafs.org and update information as necessary. Chrissy will send updates to Troy for posting.
 - v. Troy will work towards finalizing the Hatchery:Wild White Paper by the end of the Calendar year.
 - vi. Cory will pull together information pertaining to the Frank Moore Scenic Sanctuary bill and report to ExCom.

vii. The Annual Meeting Planning Handbook should be complete by February 1.

b. Accounts Update

i. Business Checking

1. December

11/30/2015 – \$35,632.88

Credits \$14,309.05

Debits \$991.08

12/31/2015 – \$46,518.85

ii. Money Market

1. December

11/30/2015 – \$100,644.19

Monthly Interest Accrued - \$1.71

Interest since inception - \$5.68

12/30/2015 – \$100,645.90

2. President – Troy Brandt

- a. Troy requested final feedback on the Administrative Handbook update, he would like to call for a vote on the updated Administrative Handbook during the February conference call.
- b. Troy provided an update on Annual Meeting fund raising, promotion, and the Piscatorial Press status.
- c. Troy provided an update on the upcoming short session of the Oregon Legislature. Expected bills include the suction dredge mining moratorium bill.
- d. John Feskens, an Oregon State University graduate and avid outdoorsman passed away in December and named ORAFS as a beneficiary for donations. ORAFS was contacted by three possible donors and received one donation in John's name. Troy and Tony conferred and sent a thank you note to the donor.
- e. Troy and Tony started a PayPal account for the Chapter in order to make it easier to accept donations. Troy is working with Mike Meeuwig to add a PayPal donation button to orafs.org.

3. Past President – Mike Gauvin

- a. Troy will help Mike with the electronic ballot for the 2016-2017 ExCom officers election. Voting to be Feb 1 – Feb 28.

4. Vice President – Christina Murphy

- a. Updated scholarship information in the Administrative Handbook and sent to Troy to incorporate in Administrative Handbook update. The primary change to scholarship applications is a cover letter. The goal of

- the revised application is to attract more reviewers by making the review process shorter.
- b. Chrissy and Mike will follow up with Scott Heppell on expanding the Scholarship Committee to ease application review burden.
 - c. Chrissy suggested the Internal Director be responsible for following up with Scholarship Chair to ensure the scholarship announcement is appropriately publicized.
5. External Director – Cory Sipher
- a. Cory has been working with the external committees to schedule committee meetings during the Seaside Annual Meeting. Three committees will meet on Wednesday, March 2. Three committees will meet on Thursday, March 3.
 - b. Cory will contact Haley about preparing an update for the Legislative Committee for the Seaside Business Meeting.
6. Internal Director – Gary Vonderohe
- a. Gary reviewed the student-mentor mixer schedule and he was in communication with Colleen Fagan regarding ORAFS awards.
 - b. Gary was also contacted by an Ashland, Oregon hotel group inquiring about the possibility of hosting a future ORAFS annual meeting. Gary thought the facility was too small to accommodate ORAFS.
7. Student Subunit Representative – Justin McKinney
- a. Justin had presented the student subunit’s budget request. The request was tabled for the February call.
 - b. ExCom also discussed ORAFS sponsorship of the RAFWE conference. The sponsorship was tabled for the February meeting.
 - c. Mike noted that the student representative typically provides a student subunit update during the business meeting at the Annual Meeting. Justin said he would prepare a summary of activities the subunit engaged in over the last year.

1705 Upcoming ORAFS meetings

1. ExCom calls are typically held the second Thursday of every month from 1500 to 1700 hours.
2. The next meeting is scheduled for Thursday, February 11, 2016 at 1500 hours.

1700 Meeting Adjourned By Motion and Vote