

DATE: March 8th, 2016

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer



SUBJECT: Minutes from ORAFS Executive Committee Meeting, February 11, 2016 from 1500-1700

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Troy Brandt, President Elect – Ben Clemens, Past President - Mike Gauvin, Vice President – Christina Murphy, Internal Director – Gary Vonderohe, Student Subunit Representative – Justin McKinney, Secretary-Treasurer – Tony Siniscal.

1502 Call To Order and Welcome

1. Review Agenda – Troy reviewed the agenda and asked if there were any additional agenda items to be added; Hearing none, the meeting proceeded as laid out in the agenda.

1504 ExCom Updates

1. Secretary-Treasurer – Tony Siniscal
 - a. Tony reviewed the outstanding action items:
 - i. Gary will draft a “legacy document” that outlines when/why/how a scholarship/grant/award was created and how long it is expected to continue and will update the information on the website.
 - ii. Mike will draft an announcement for the piscatorial press outlining the new financial plan once adopted.
 - ~~iii. Troy will work on migrating the list serve replacement.~~
 - iv. Chrissy will review scholarship information on orafs.org and update information as necessary. Chrissy will send updates to Troy for posting.
 - v. Troy will work towards finalizing the Hatchery:Wild White Paper by the end of the Calendar year.
 - vi. Cory will pull together information pertaining to the Frank Moore Scenic Sanctuary bill and report to ExCom.
 - vii. The Annual Meeting Planning Handbook should be complete by February 1.

b. Accounts Update

i. Business Checking

1. December

11/30/2015 – \$35,632.88

Credits \$14,309.05

Debits \$991.08

12/31/2015 – \$46,518.85

ii. Money Market

1. December

11/30/2015 – \$100,644.19

Monthly Interest Accrued - \$1.71

Interest since inception - \$5.68

12/30/2015 – \$100,645.90

2. President – Troy Brandt

- a. Administrative Handbook Update – Troy sent out the administrative handbook for ExCom review. Everyone should have had a chance to review it. Tony made a motion to accept the Administrative Handbook as submitted by Troy. Chrissy seconded the motion. There was no discussion and the motion passed unanimously.
- b. 2016 Oregon Legislative Session Update – Legislative Committee Chair, Haley Blake has been tracking three bills in the Oregon State Legislature. These bills are
 - i. Bill 1517 – Wetland Restoration – If approved this bill would require county approval for any proposed wetland restoration projects. There are some issues with this by Trout Unlimited and Ducks Unlimited. The basic issue is that anyone could stop a restoration project by making a case with the county. This bill is going to the senate floor soon.
 - ii. Bill 1518 – Artificial Beaver Dams – This bill is probably not going anywhere this session. Haley will keep tracking.
 - iii. Bill 1530 – Suction Dredge Mining – This bill would extend the moratorium on suction dredge mining past 2021. There is a lot of opposition to this bill from the mining community. There are many environmental public interest groups in support of this bill.
- c. Scholarships – Scott Heppell sent a scholarship update to Troy. There are at least 2 applicants in each scholarship category. ExCom discusses the award process and will review by email.
- d. Sponsorship requests – There have been several recent funding requests. Troy presented the following sponsorship requests to ExCom:

- i. RAFWE – Research Advances in Fisheries, Wildlife and Ecology Symposium has asked for a sponsorship. Tony made a motion to sponsor the event for \$250. Ben seconded the motion; there was no discussion, and the vote passed unanimously.
 - ii. Fish & Wildlife Student Subunit – The OSU Fish and Wildlife Club submitted a grant request for money allocated in the ORAFS budget to the student subunit. Chrissy motioned to award the requested amount (\$2,000) to the student subunit. Tony seconded the motion; there was no discussion, and the vote passed unanimously.
 - iii. AFS Skinner Fund – AFS Education Section has initiated the Skinner Fund Challenge; A match-funds incentive to donate to the John E. Skinner memorial Fund. Chrissy made a motion to send a \$500 contribution to the Skinner memorial fund. Ben seconded the motion; there was no discussion, and the vote passed unanimously.
 - iv. **Action Item: Tony will send checks accordingly. Chrissy, Justin, and Troy will forward mailing addresses for the corresponding recipients.**
 - e. Annual Meeting Swag – Troy has ordered ORAFS printed pint glasses as a swag item for the Annual Meeting. The pint glasses will be an in-kind donation to the meeting by River Design Group.
 - f. Annual Meeting Awards – All award categories have a recipient designated except the Bill Wingfield. We will continue to pursue a nomination.
 - g. ORAFS Investment Account – Troy met with a Charles Schwab account manager regarding setting up an investment account for ORAFS. Troy will report back to ExCom on the conversation; Troy advised that it would be good to move on investments before the market recovers from the recent downturn.
 - h. Fall Workshop – Troy asked if ExCom was interested in holding a workshop or symposium in the fall. This discussion was tabled for after the annual meeting and up for discussion at the spring retreat.
 - i. WDAFS Chapter of the Year Award – Troy announced that we have received the WDAFS Chapter of the Year Award and thanked everyone for their hard work over the past year.
3. Vice President – Christina Murphy
- a. Annual Meeting planning – The raffle-auction committee has amassed a large amount of items for the annual meeting. Chrissy is very

encouraged with the number and quality of items. The committee is already working on thank you cards to send the donors.

- b. Scholarship Outreach – Chrissy is working to streamline the scholarship advertisement process and will be focusing on after the annual meeting.
4. President Elect – Ben Clemens
 - a. Steve Kucas Contact – Ben has been contacted by Steve Kucas from the Portland Water Bureau. He is interested in putting together a contact list of student mentors and mentees to work from throughout the year and not just at the annual meeting.
 - b. Annual Meeting Program – Ben is compiling a list of errata for the program to include at the registration desk. Ben requested any information that ExCom may have. The few items received so far are cancellations.
 5. Past President – Mike Gauvin
 - a. ExCom Election – The votes are still coming in. The voting period will close during the annual meeting and the results will be presented at the business meeting on Thursday. There have been a few write in candidates. Mike suggested contact those people for future ExCom positions.
 - b. Vendor Update – Mike announced that Smith-Root will be bringing an electroshocker boat and another vendor will be bringing a large Unmanned Aerial Vehicle. Mike has also just received notice that BioSonics will be a vendor.
 - c. Meeting Metrics – Mike advised that we should make sure to keep the information from this meeting organized and to catalog it in the Chapter Archives for future reference and planning. The information should be sent the Chapter Historian, Jason Seals for incorporation into the archive.
 6. Internal Director – Gary Vonderohe
 - a. Catering – Gary is anticipating that we may be slightly under budget on catering. Gary will need to have final food order to the caterer two days before the awards lunch and banquet dinner. Tony will send updated numbers up to that time; 5% will be added to the final order to account for walk ups.
 7. Student Subunit Representative – Justin McKinney
 - a. Student Subunit Update – The student subunit will be having a joint meeting with the OSU Bird Nerds. They have also invited a fisheries biologist from ODFW to speak to the club in the upcoming weeks. Justin has been working on planning the student mentor mixer; things

are coming along nicely; Justin requested an updated list of mentors that have signed up.

Action Item: Tony will send an update list of mentors to Justin.

8. New Business

- a. Spring Retreat – Mike advised that we should reserve a time and location for the spring retreat soon and recommended that Ben work with Troy to develop his work plan and budget for the upcoming fiscal year.

Action Item: Troy will work on reserving a venue for the spring retreat.

1620 Upcoming ORAFS meetings

1. ExCom calls are typically held the second Thursday of every month from 1500 to 1700 hours.
2. The next meeting date and time is to be determined as the Annual Meeting will be the first week of March.

1625 Meeting Adjourned By Motion and Vote