

DATE: January 9<sup>th</sup>, 2014

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer

SUBJECT: Minutes from ORAFS Executive Committee Meeting, January 9<sup>th</sup>, 2014 from 1500-1630.



**Conference Call Information:** Phone: 712-732-0180 Participant Code: 401355 #

**ExCom Present:** President – Todd Buchholz, President Elect – Mike Gauvin, Past President – Jeff Yanke, Vice President - Kevin McDonnell, Secretary-Treasurer – Tony Siniscal, External Director – Holly Huchko, Internal Director – Michele Weaver, Student Subunit Representative – Andrew Futerman.

**1500 ITEM 1: Review**

1. Review Agenda – Holly added an item to the agenda regarding an additional scholarship plaque.
2. Meeting Minutes
  - a. There was a motion made to accept the December Meeting Minutes. All approved.

**1505 ITEM 2: President's Report**

1. WDAFS Update – Registration for the Annual Meeting is open. WDAFS has requested a sponsorship from the OR chapter. We have budgeted \$1000 for Western Division and Parent Society sponsorships. There was a motion made to sponsor the WDAFS Annual Meeting for \$500. All approved
2. Parent Society Update – No Update.
3. Old Business
  - a. A check and letter were sent to OSU Fisheries and Wildlife Graduate Student Association in support of their Research Advances in Fisheries, Wildlife, and Ecology (RAFWE) Symposium.
4. New Business
  - a. Request for Book Publishing Support – ORAFS has been asked if they would donate funds to support the publishing of a Fishes of Oregon Book. Publishing would likely occur during FY 2014-2015. We will discuss as we get closer.

- b. ORAFS has been asked to sign on to a letter from PEW Charitable Trusts on the Reauthorization of the Magnuson-Stevens Act. Todd will forward letter to ExCom for discussion.

**1515 ITEM 3: ExCom updates**

1. Student Subunit Representative – Andrew Futerman
  - a. The Student Subunit is planning a trip to eastern Oregon. Andrew asked about key fisheries destinations.
  - b. Students in Scott Heppell’s class will receive internship credits for attending the annual meeting. Their registration fee will also be covered by OSU. **Action Item:** Tony will send an invoice to Scott once all of the students have registered.
2. Past-President – Jeff Yanke
  - a. Absentee Ballots – Jeff is looking membership interest in being able to vote for ExCom position without attending the annual meeting. Concerns raised were: voter anonymity, repeat voting, and logistics. Jeff will get a feel for the volume to see if it is worth pursuing further.
3. President-Elect – Mike Gauvin
  - a. 2014 Annual Meeting Updates
    - i. 155 presentation and poster abstracts have been received.
    - ii. Draft Program needs to go to the printer by February 5<sup>th</sup>.  
**Action Item:** Please have all program items to Mike by the last week of January.
    - iii. We need to take inventory of our meeting supplies, T-shirts, and artwork that we have on hand. **Action Item:** Mike, Tony, and Michele will meet at Demian’s house and see what we have and make a list of items to order.
4. Vice President – Kevin McDonnell
  - a. Resolutions and bylaws – There was a discussion on proposed changes to the Chapter bylaws.
    - i. The two bylaws up for discussion are:
      1. Change the term durations of the Secretary/Treasurer and External Director to two year terms.
      2. Move the deadline for proposed bylaw changes from mid-November to mid-December.
    - ii. ExCom discussed both of the proposed changes. There was a motion to table the discussion regarding the term durations and to approve the change to the bylaw deadline date to Mid-December. All approved.

- b. Raffle Auction Items – Everything is going smoothly and items are being received. Kevin is meeting with the auctioneer next week.  
**Action Item:** Kevin will send photos and/or descriptions of some of the auction items to Mike for the program.
- 5. External Director – Holly Huchko
  - a. NWFCC Award – Holly asked if we have enough money in the budget for an additional plaque for the additional NWFCC scholarship. We have a line item in the budget for award plaques to cover this.
  - b. Workshops – Holly indicated that the workshop presenters are willing to hold the workshops even if attendance is low.
- 6. Internal Director – Michele Weaver
  - a. 2015 AM Planning – Michele participated in the 2015 core planning team meeting. The team is working on getting committees filled. Base price for the whole meeting has been set at \$390. Plenary speakers have been selected. Some of the AFS Parent Society staff and key organizers of the meeting will be coming to Portland in May for a site visit.
  - b. 2015 AM Loan - The 2015 planning committee has asked the Western Division and the Oregon Chapter for a \$10,000 loan from each to cover some of the initial planning costs for the 2015 annual meeting. There was a motion to approve this loan to the 2015 annual meeting planning team. **Action Item: Michele will ask for an official request from the planning committee.**
- 7. Secretary/Treasurer – Tony Siniscal
  - a. Accounts Update
    - i. Business Checking-
 

11/29/2013 – \$84,319.22
2 Credit \$4,147.85
8 Debits \$3,157.96
12/31/2013 – \$85,309.11
    - ii. Money Market-
 

11/29/2013 \$100,155.01
Interest accrued in December - \$4.39
Interest since inception - \$159.40
12/31/13 \$100,159.40
  - b. FOOW Application Review and Acceptance
    - i. 4 applications have been received. Tony will send the applications to ExCom on 01/10 for review. Please respond with your decisions to Tony by 01/14 so that the applicants have plenty of time to register before the early registration deadline.

c. Credit Card Options at the Meeting – Tony is leaning towards the iPad card swiper. No objections were heard; Tony will arrange the card swiper and account with Umpqua Bank.

d. 123signup Update

General Registration	63
One Day Registration	3
Workshop-R	6
Workshop-Structured Decision Making	5
Workshop-Scientific Writing	3
Texas Hold-em Fundraiser	1
Vendor Exhibit space	8
Vendor Exhibit Space - Non-Profit	1
Sponsor The Meeting	\$3000 (ORRFID & BLM)
Spawning Run (5K)	10

**1630 ITEM 5: Upcoming ORAFS meetings**

1. ExCom calls every 2<sup>nd</sup> Thursday 1500-1700 hours
2. Next call – scheduled for February 13<sup>th</sup>, 2014.