

DATE: August 21st, 2014

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer



SUBJECT: Minutes from ORAFS Executive Committee Meeting, August 14th, 2014 from 1505-1640

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Mike Gauvin, President Elect – Troy Brandt, Past President – Todd Buchholz, Vice President – Jason Seals, External Director – Holly Huchko, Internal Director - Kelly Coates, Secretary/Treasurer – Tony Siniscal, Symposia Planning Team – Gary Vonderohe, Wildlife Society Liaison – Laura Tesler.

1505 Call To Order and Welcome

1. Review Agenda – There were no new items added to the agenda.

1520 ExCom Updates

1. Secretary-Treasurer – Tony Siniscal
 - a. Meeting Minutes – June ExCom Meeting minutes were distributed to ExCom for review. There was a motion to approve the June Meeting Minutes as submitted by Tony. The motion passed unanimously.
 - b. Outstanding Action Items – Tony went through a list of action items that have been assigned since April. Completed items were crossed off. Those that are outstanding are as follows:
 - i. ExCom will work with Andrew Futerman and OSU faculty to develop a process for drafting white papers.
 - ii. Guidelines for FY 2015 elections need to be outlined.
 - iii. ORAFS upcoming events need to be posted in “Fisheries”.
 - iv. The student subunit will review the work plan section “Promote development of fishery and aquatic science students” and provide comments to Mike.
 - v. An investment plan and committee need to be implemented.
 - vi. Holly will continue to work with Mike Meeuwig on website issues.
 - vii. Programs, abstracts, and metrics from past Annual Meetings should be posted on the website.
 - viii. Todd will work on drafting the ‘Successful Chapter’ article for “Fisheries”.
 - ix. ExCom will research costs and revenue and come up with a proposal for a new price matrix for dues and meeting registration.

- x. Todd will work on updating the list of current chapter members.
- xi. ExCom will have a strategic financial plan in place by the end of Fiscal Year 2014-2015.
- xii. ExCom will issue a new plaque to Jeff Yanke with the correct dates. Mike will check with Jeff to see if this has been done.
- xiii. All ExCom members need to clean out their officer email inboxes. Holly will send out instructions on how to access webmail.
- xiv. Mike will send the completed budget and work plan to Mike Meeuwig for posting to the website.

c. Accounts Update

i. Business Checking-

1. June	05/30/2014 – \$61,327.07
	0 Credits \$0
	3 Debits \$1,459.93
	06/30/2014 – \$59,867.14
2. July	06/30/2014 – \$59,867.14
	2 Credits \$3,536.30
	3 Debits \$1,088.82
	07/31/2014 – \$62,314.62

ii. Money Market-

1. June	05/30/14 \$100,179.98
	Interest accrued in June - \$4.25
	Interest since inception - \$184.23
	06/30/14 \$100,184.23
2. July	06/30/14 \$100,184.23
	Interest accrued in July - \$4.25
	Interest since inception - \$188.48
	07/31/14 \$100,188.48

2. President – Mike Gauvin

- a. Piscatorial Press – The summer Piscatorial Press (PP) is due. Allison sent out an email with a draft.
Action Item: ExCom needs to review the PP draft and submit comments to Allison by Friday (08/22).
- b. Parent Society
 - i. Mike will be attending the Society meeting in Quebec City next week.
 - ii. The Memorandum of Understanding for the Portland 2015 meeting will be finalized and signed.
- c. Fall Retreat – The fall retreat will likely be in November. Dates and location still need to be finalized.
Action Item: Mike will send out a doodle poll with proposed dates.

- d. ODFW Budget – ODFW has asked if ORAFS is willing to officially support the recently submitted ODFW budget.

Action Item: Mike will draft a letter and submit to ExCom for consideration.

3. President Elect – Troy Brandt

a. Hatchery Vs Wild Workshop

- i. The date for the workshop has been set for January 22nd and 23rd at the Portland Hilton.
- ii. Gary gave an update on the symposium planning progress; 18 speakers have been confirmed, there are 6 available slots remaining.
- iii. ExCom and the planning committee have agreed that, due to budgetary constraints, we will not be offering honorariums or travel awards to symposium speakers.
- iv. Troy sent out a draft announcement for the symposium.
Action Item: ExCom officers will review the announcement and submit comments to Troy by Friday (08/22).
- v. We will use 123signup for the symposia registrations. Registration should open on October 1st.
Action Item: Tony will work with Troy to set up registration.
- vi. Investment Committee – This discussion was tabled for the fall retreat.

4. Past President – Todd Buchholz

- a. ExCom Nominations – Todd is soliciting nominations from ExCom members.

Action Item: ExCom members should submit nominations to Todd for the 2015 elections.

- b. Electronic Voting for ExCom Elections – Todd will be in contact with the Society about how they conduct their electronic voting. There is a possibility that ORAFS may be able to use the Society's system.

5. Vice President – Jason Seals – No Update.

6. External Director – Holly Huchko

a. Social Media

- i. Holly has been uploading information and photos to Facebook and the ORAFS webpage.
- ii. Holly has been working with Mike Meeuwig to determine alternative options for our web page provider.

- b. ORAFS Brochure – The Chapter brochure has been updated and printed. Rich Grost donated the cover photo for the brochure. The photo is copyrighted through 2015 and the Chapter will need to ask permission to use the photo again upon reprint.

c. Legislative Committee

- i. Haley Blake and Eric met last week and have been drafting a legislative timeline for ExCom to use for planning purposes.
- ii. Lobbying – Eric has registered with the Oregon Government Ethics Commission (OGEC). This is technically required for any lobbying activity by a non-profit organization. The OGEC requires activity reports on a quarterly basis. The secretary/treasurer will submit these reports as required. The only lobbying will be formal comments, with ORAFS's permission, on legislative bills and these will be very limited.
- d. White Papers
 - i. Hatchery/Wild - Doug Olson has been working on the Hatchery Vs Wild White Paper; a draft is forthcoming.
 - ii. Marine Reserves – Mike Harte and Josie Thompson have been in communication on development of the Marine Reserves White Paper. Work on it will start later this fall when Professor Harte returns from South America.
 - iii. Riparian Zone and Water Allocation – We are hoping to enlist OSU involvement on these two white papers.
- e. External Committee Work plans – The FY 2014 Work Plans have been submitted.

Action Item: ExCom will review the Work Plans and approve/disapprove via a doodle poll, which will be sent out next week. Votes should be completed by September 1st.

- 7. Internal Director - Kelly Coates
 - a. 2016 Annual Meeting Venue – The Seaside venue has been reserved for the 2016 meeting. We will need to send a deposit for the venue at the beginning of FY 2015.
 - b. ExCom Fall Retreat – The fall retreat will be scheduled for November. Kelly will work with Mike Gauvin on planning the fall retreat.
- 8. The Wildlife Society (TWS) – Laura Tesler, liaison for The Wildlife Society, gave an update of TWS activity. TWS is facing very similar issues as ORAFS with respect to state budgets, meeting attendance, legislative issues, finances and investments, and is also looking at increasing dues and meeting fees. TWS is willing to share some of its knowledge in investment options.
- 9. Other Items – None.

1640 Upcoming ORAFS meetings

- 1. ExCom calls are typically held second Thursday of every month from 1500 to 1700.
- 2. The next meeting is scheduled for Thursday, September 11th at 1500.

1640 Meeting Adjourned By Motion and Vote