



DATE: March 14, 2013

TO: ORAFS Executive Committee

FROM: Garth Wyatt, Secretary/Treasurer

SUBJECT: Minutes for ORAFS Executive Committee Meeting, March 14, 2013 from 1500-1700

Conference Call Information: 1-877-581-9247 participant code **290657**

1500 ITEM 1: Review

1. Introductions, life, and work updates
2. Review Agenda
3. Action Items from January meeting
 - a. Sponsorship check to National AFS 2013 – Garth-DONE
 - b. Sponsorship check to 2013 STEP Conference – Garth-DONE
 - c. Chapter LinkedIn account – Michele
 - i. Working on starting a social media committee with Shivonne and Demian.
 - d. Conservation Leaders Meeting Notes to ExCom - Shivonne
4. Approve February minutes
 - a. Todd motioned to approve the February minutes; Colleen seconded the motion, the motion passed unanimously.

1510 ITEM 2: President's Report

1. WDAFS Update
 - a. The Western Division Meeting in Boise, Idaho is April 15-18th. Jeff will attend to represent Oregon ExCom at the WDAFS business meeting that Monday morning.
2. Parent Society Update
 - a. Climate Change Letters
 - Jeff informed ExCom that the Parent Society, with other organizations, issued a letter to President Obama describing the need for more attention to climate change, including a specific request to convene a summit on the topic.
 - b. 2015 ORAFS program chair / planning committee
 - Vote on final selection process-Todd, Colleen, and Jeff met with Dave and Neil to determine how the program chair represented by the Oregon Chapter would be selected.

1. The chapter and planning committee chairs will put nominees in a pool. We will vote on August 1st who that person will be. We discussed who would get the final vote on whom that individual would be, the planning committee chairs or ORAFS.
 - a. Bill motioned that we allow Neil and Dave and the current ExCom (joint vote) select the representative for the program chair. Shivonne seconded the motion. The motion passed unanimously.
- c. 2016 Annual Meeting update
 - The meeting will be in Kansas City, and the North Central Division will host in agreement with the current rotation
 - The governing board discussed contracting a planning consultant for future meetings (after Portland) to help in the planning of the meetings. This would relieve a lot of the burden from hosting divisions and state chapters.
3. Old Business
 - a. Work plan home stretch- Work plan accomplishments.
 - Jeff started a discussion on outstanding items from this year's work plan, and whether or not we can get remaining work plan items completed by the spring retreat.
 1. We acknowledged the highest priority is completing the white papers outlined in the work plan and subsequent meetings.
 2. Item: Response: This was basically a placeholder for Todd to decide if he wants the chapter to host a fall workshop. The topic doesn't necessarily have to be river restoration monitoring.
 - a. Item: Advertise ORAFS current events on the National website. Response: will post meetings and workshops to Parent Society.
 - b. Item: When available provide support for ORAFS members to attend conferences not affiliated with ORAFS. Response: Colleen made a motion for the Chapter to support Michele to attend the STEP conference. Todd seconded the motion. The motion passed unanimously.
 - c. Item: Establish funding to send representatives to the National meeting or other meetings or representatives to our annual meeting. Response: Demian attended the conservation leaders meeting, so this would qualify as meeting this objective.
 - d. Item: Maintain an AFS/TWS liaison. We do have Laura Tesler, and Jeff will solicit her ahead of the monthly conference calls for updates from The Wildlife Society Item: Link website to Facebook and Twitter. Response: Our website still needs Facebook and twitter badges that connect with our respective accounts. Jeff will work with Kara (or new webmaster) to make sure links are on the home page.
 - e. Item: Distribute the PP on social media. Response: After the spring PP is released, the social media committee will ensure

that links to the newsletter is posted on Facebook and tweeted.

- f. Item: Create an online submission for nominations for annual awards. Todd volunteered to put this together at the fall retreat, and will get going on this and recruit Kara (or new webmaster) for help.
- g. Item: Continuing education through workshops. Response: we haven't resolved the issue on how to make ORAFS workshops count towards continuing education credits.

b. Spring retreat planning

- The doodle poll indicated the best dates for the spring retreat are 17th- 19th of May, in Hood River. Tony and Bill won't be able to make it, but Garth will fill in as note taker one last time. Because of schedules, we agreed to start the meeting at 9:00am Saturday, and will meet a half-day on Sunday.
- Jeff will look into a vacation rental to accommodate the larger group.

4. New Business

- a. Pebble Mine – We were solicited by a legal firm in Oregon to sign a letter of support to oppose the Pebble Mine in Alaska. We agreed that the solicitation should be forwarded to the Alaska chapter and the Western Division.
- b. STEP conference support and chapter participation
 - Michele will attend the meeting and staff the chapter's booth. ORAFS will sponsor travel costs for Michele.
- c. Klamath Letter to new Secretary of Interior – Dave Buchanan.
 - At the annual business meeting, Dave Buchanan proposed the chapter resubmit the Klamath support letter to the new Secretary of the Interior. He volunteered to draft a new cover letter that would be sent along with the existing letter. After discussion, ExCom supported Dave's recommendation to re-submit our letter of support. Jeff will contact Dave and request a draft cover letter.

1530 ITEM 3: ExCom Reports

1. Past-President

- a. Check the damn box 2013
 - i. Campaign continuing now that we have a revised member list from National.
- b. Chapter of the Year application
 - i. Colleen is going to submit 3/15/2013.
- c. Webmaster search
 - i. Kara is working on getting a replacement webmaster.
- d. Excellence in Public Outreach Award
 - i. Nominate Kara Anlauf-Dunn. Colleen will draft the nomination.

2. President-Elect

- a. Annual Meeting follow ups
 - 1. Letters of thanks
 - a. Who gets letters of thanks?

- i. Beer distributors.
- ii. Gauvin
- iii. Rich Grost

2. Business Meeting Notes from Garth-Sent awaiting feedback
 3. Kent Mayer one-day registration – Kent did not pay his registration cost, but was only there to present. Therefore, ExCom agreed to not bill Kent for his unpaid registration cost.
 4. Meeting Evaluations – add comments
 - a. Compiling the comments. Todd will bring to spring retreat.
 5. Student Rooms – Bill
 - a. Invoiced Dan Edge for the rooms. He noted that there were some graduate students in those rooms. Dan informed Bill he thought graduate students should attend on their own grants and funds. In the future ORAFS will only invoice Dan for rooms that just had undergraduate students. This will be clarified at the spring/fall retreat.
3. Vice President
- a. Student subunit bylaws – approved at Governing Board meeting and awaiting letter from Gus Rassam.
4. Internal Director
- a. Michele mentioned that we got the invoice from the Riverhouse. The invoice has been paid.
 - b. The archiving project still needs to be scheduled at OSU. Michele will call Don and see how they want to proceed. Action Item: Michele will put a doodle poll together to get a date nailed down for an OSU library field trip.**
 - c. Michele was accepted as a certified fisheries professional, the chapter will reimburse her for the cost.
5. Secretary-Treasurer
- a. Recent income and expenses
 - o **Business Checking-1/31/2013-\$ 96,232.87**
 - 17 Debits in February totaling \$4,222.68
 - Check 1147-\$108.00-Cimarron Trading Company framing costs.
 - Check 1150-\$147.90 Luke Whitman R/A office supplies
 - Check 1151-\$500.00-Idaho Chapter WD Meeting Sponsorship.
 - Check 1152-\$222.02-PC/Nametag/Ribbon for AM
 - Check 1153-\$102.14-Annual Meeting name tags
 - Check 1155-\$267.00-Jeff Yanke WD meeting reimbursement
 - Check 1156-\$33.00-Annual Meeting name tags (additional run)
 - Check 1159-\$174.00-Columbia Distributing AM imbibements.
 - Check 1161-\$100.00-Deschutes Brewery AM imbibments.
 - Check 1162-\$250.00-Boneyard Brewery AM imbibments.
 - Check 1164-\$605.70-Luke Whitman R/A reimbursement.

- Check 1168-\$542.25-Demian Ebert framing costs AM.
 - Electronic payment-\$204.07 AM t-shirts
 - Electronic payment-\$99.99 Fishing reel for Beaver rod
 - Electronic payment-\$100.00-The Crossings Bend, OR Pizza
 - Electronic payment-\$573.00-Zydeco Plenary dinner.
 - Electronic payment-\$17.98-Staples credit card tape.
 - Electronic payment-\$271.00-Deschutes Brewery debriefing lunch.
- 3 Credits in January totaling \$ 51,335.41
 - 2/25/2013-\$42,584.00-123signup January 2013 payment, various registration dues for the annual meeting.
 - 02/05/2013-\$730.00-Confederated Tribes of annual meeting registration dues.
 - 02/27/2013-\$8,021.01 Merchant Services deposit from AM/RA sales.
- Business Checking-2/28/2013-\$ 143,345.60
 - Western Division-2/28/2013-\$11,344.58
 - Money Market-2/28/2013-\$100,113.04
 - Interest accrued in February-\$5.38
 - Interest accrued since inception-\$113.04
 - Value indicated in the January minutes (\$101,107.66) was a typo. The balance was \$100,107.66.
- b. Financial recap from Bend (Preliminary values, QA/QC tabular values will be issued at the spring retreat)– spring retreat
- Annual meeting venue fees-(39,865.55)
 - Annual meeting programs-(2,650.00)
 - Cover art for programs-(100.00)
 - Plenary speaker fee-(854.51)
 - Plenary dinner-(573.00)
 - Fly fishing WS-(550.00)
 - Bill Brignon travel-(136.68)
 - R/A cost-(2,391.17)
 - Annual meeting supplies-(353.53)
 - Annual meeting imbibements-(474.36)+(beer)
 - Annual meeting name tags-(135.14)
 - Debriefing lunch-(271.00)
 - Poker supplies-(14.69)
 - Auctioneer fee-(150.00)
 - Band (Moon Mountain Ramblers)-(1300.00)
 - T-shirts and Polo Shirts-(542.25)
 - Banners-(250.00)
 - Printer for annual meeting-(483.97)
 - Student Awards-(114.68)
 - Total Costs (preliminary)-(51,210.53)
 - Total collected by credit card machine at R/A-\$8,021.01

- Total collected by 123-\$61,345.00
 - Preliminary Profit-\$18,155.48
- c. Investment Committee Update
 - No Update.
- 6. Student Representative
 - a. Student Subunit Update-No update.
- 7. External Director
 - b. Legislative Liaison update
 - i. Bill Tracking update
 - 1. ExCom was provided with an update by Sue Marshall
 - 2. Large Woody Debris bill is out of committee and up for floor vote
 - a. Requires DSL permit to remove LWD
 - b. Establishes that LWD is important
 - ii. Native Fish Society request for ORAFS feedback
 - 1. HB 2022 modifies the definition of Native Fish for STEP.
 - a. Is there a better terminology to describe “natural propagation in watershed” than using the broad scale term of “watershed”?
 - b. Is there a better definition of scale than “a given watershed”?
 - 2. Jeff will call Jim Myron or Bill Bakke to determine what input they are requesting from ORAFS.
 - iii. Genetically Modified Organism update
 - 1. Up for public hearing on March 21.
 - 2. The Parent Society policy paper was passed on to Rep. Holby.
 - a. Sue will put a cover letter out to committee members
 - iv. February report from Sue—any discussion?
 - 1. ExCom agreed that a Parent Society position paper can be provided to the legislature without ExCom approving. Ex-Com should be contacted prior to distribution, to ensure they are in the loop.
 - a. New white papers need Ex-Com approval
 - c. White Paper Development
 - i. Hatcheries
 - 1. No update on the white paper.
 - ii. Suction Dredge
 - 1. Sue: multiple bills that may influence this issue
 - a. State scenic waterways may be an avenue to influence the language/enforcement of whatever bill is finalized.
 - b. Regulate/California leads...moratorium of mining
 - i. The State Legislation is committed to move some kind of dredge mining bill through the legislative process
 - 2. Ian: white paper to Ex-Com for review by March 18.
 - a. Habitat committee is up to 35 members
 - 3. April 15 deadline for Lower Columbia coho CH, draft white paper to Ex-Com soon

- d. Education and outreach committee
 - i. Progress on RFP for education award, materials award
 - ii. Did not receive any requests for funding
 - iii. Added the \$1k from above for teacher programs + education materials = \$2500
 - 1. Karen Hans developed RFP, will distribute it.
 - 2. Spend the \$2500 by end of May and 2012/2013 work plan
 - 3. Shivonne will follow up with Karen to finalize RFP
 - iv. EX-Com ok to just send out the RFP.

1700 ITEM 5: Upcoming ORAFS meetings

- 1. Next call scheduled for April 11th at 1500