

DATE: December 12th, 2013

TO: ORAFS Executive Committee

FROM: Tony Siniscal, Secretary/Treasurer



SUBJECT: Minutes from ORAFS Executive Committee Meeting, December 12, 2013
from 1500-1610.

Conference Call Information: Phone: 712-732-0180 Participant Code: 401355 #

ExCom Present: President – Todd Buchholz, President Elect – Mike Gauvin, Vice President - Kevin McDonnell, Secretary-Treasurer – Tony Siniscal, External Director – Holly Huchko, Internal Director – Michele Weaver.

1500 ITEM 1: Review

1. Review Agenda
2. Meeting Minutes
 - a. There was a motion made to accept the November Meeting Minutes.
All approved.

1505 ITEM 2: President's Report

1. WDAFS Update – Todd will be participating in the WDAFS conference call next week.
2. Parent Society Update – No Update.
3. Old Business
 - a. Listserve – All ExCom members confirmed that they are signed up on the listserve. We need to revamp the list of members on the listserve.
Action Item: There should be a listserve reminder flier and sign-up sheet at the Annual Meeting.
4. New Business
 - a. End antibiotics in farming request – This request doesn't align with the chapter's mission. Todd discussed filtering the requests at his discretion before forwarding them onto the chapter. All in attendance agreed that this would be appropriate.
 - b. Request for Sponsorship - The Department of Fisheries and Wildlife at Oregon State University has requested a sponsorship of the 11th annual Research Advances in Fisheries, Wildlife, and Ecology (RAFWE) symposium to be held on 20 February 2014. ORAFS

sponsored this symposium last year. A motion was made to sponsor this meeting for the same amount as last year, not to exceed \$500. Tony confirmed that we sponsored the meeting for \$500 last year. All approved. **Action Item:** Todd will send a sponsorship letter to Tony; Tony will send a check to OSU Fisheries and Wildlife Dept.

1515 ITEM 3: ExCom updates

1. Past-President – Jeff Yanke – No Update.
2. President-Elect – Mike Gauvin
 - a. 2014 Annual Meeting Updates
 - i. There were several messages sent out by ODFW management about attendance at the annual meeting and the restriction on travel and training. There is a concern that between the state policy and federal sequestration attendance at the meeting might be less than expected.
 - ii. Abstract deadline – While it is expected that abstracts will come pouring in on the current deadline (12/13/13) Mike is going to extend the deadline a week to ensure a full program.
 - iii. Plenary Speakers - Jim Martin and Howard Horton have confirmed. Kat Brigham is awaiting approval from tribal council and should confirm next week.
 - iv. Oregon chub delisting - There is a potential for a special announcement by Department of the Interior staff. Time will be set aside accordingly.
 - v. Waiving registration fees - There have been multiple requests to waive the registration fees for people coming only to present. Our policy is that everyone attending the meeting needs to register and pay the fee. For those that will only come for a day there is a one-day registration fee.
 - vi. 50th Anniversary SWAG – Mike has obtained prices for pint glasses and coffee mugs to be given out as a 50th anniversary gift to registrants. We are looking at about 400 total at this point.
3. Vice President – Kevin McDonnell
 - a. Raffle/Auction Update – Item procurement for the raffle/auction is going very well. A \$600 fly reel has been donated.
 - b. T-Shirt Budget – Kevin met with a printing company and obtained some prices for T-shirts, hats, etc. Based on the current “t-shirt” budget we may not be able to buy as many as originally planned. There is money budgeted for 50th anniversary SWAG, banners, and T-shirts than can be shifted around **Action Item:** Kevin and Mike will agree on

how to split out the budget for shirts and SWAG items by the next planning meeting.

c. Resolutions and bylaws – Kevin is currently working on this.

4. External Director – Holly Huchko

a. Legislative update – Holly is looking into future possibilities for the legislative liaison, as Sue Marshall will be retiring soon. ExCom agreed that Jeremiah and Holly will do the vetting process for a new liaison and recommend the potential candidate(s) to ExCom for approval.

b. Fish Culture Committee – The legislative committee should be currently working on a hatchery vs. Wild White Paper that this committee will review.

c. NWFCC – There will be an additional student scholarship this year from NWFCC funds for \$2000 to a student doing hatchery research or in a hatchery program. **Action Item:** Holly will work with Ryan Couture and Fish Culture committee in January to review the applications and the award will be presented at AM in February. Holly will look into cost for plaque for this one time award.

d. Workshops –

i. A registration waiver for the lead presenter of the workshops will be provided. **Action Item:** Holly will email the workshop presenters to Tony so that he can waive the registration fee on the website.

ii. Wi-Fi – Wi-Fi can be turned on the workshop rooms but we should discourage this as the hotel will charge us for this service.

5. Internal Director – Michele Weaver

a. Historical Committee update – Michele, Holly, Gary, and Don will be having a conference call on 12/17/13 with the historic committee about items/displays for the Annual Meeting.

6. Secretary/Treasurer – Tony Siniscal

a. Accounts Update

i. Business Checking- 10/31/2013 - \$87,454.27
1 Credit \$75.00
4 Debits \$3,210.05

11/29/2013 – \$84,319.22

ii. Money Market- 10/31/13 \$100,151.03
Interest accrued in November - \$3.98
Interest since inception - \$155.01
11/29/13 \$100,155.01

- b. ORAFS Electronic Files
 - i. Google Drive vs FTP site – Tony has been in contact with Mike Meeuwig about setting up a storage site for ORAFS electronic files.
 - c. FOOW Application Review and Acceptance – 1 application has been received so far. Tony will hold onto the applications until the waiver deadline of 01/10/13. ExCom will review the applications and assign the awards beginning on that date.
 - d. Credit Card Reader Options – CC Machine vs. iPad/iPhone Reader. Tony has been in contact with Umpqua about our options for accepting payments at the meeting. The iPad card reader method has some cost saving, assuming that we have an iPad to dedicate to this. We need to look into the record keeping ensuring that the funds can be kept track of and split out afterwards. **Action Item:** Tony will look into the organizational capabilities of the iPad reader account.
 - e. Registration Update
 - i. 23 Registrants
 - ii. Workshops – 1 for Structured Decision Making, 2 for Scientific Writing.
 - iii. 1 Sponsor – Oregon RFID Inc.
 - iv. Spawning Run – 5 (4 from ExCom)
 - v. 6 Vendors
 - 1. River Design Group Inc.
 - 2. Whitney Equipment Co. INC.
 - 3. Oregon RFID
 - 4. Lotek
 - 5. Upper Snake River Tribes Foundation (non-profit)
 - 6. Bio-Oregon
 - f. Education Scholarship Awards
 - i. The award letters year included the cost of a year AFS membership. This topic was tabled for next week’s planning meeting.
 - g. Treasurers Handbook Addendum Update – Tony has been continuing to work on this.
7. Other Items
- Lamprey workshop/symposia requests for sponsorship. This item was tabled because of time constraints. **Action Item:** Todd will follow up on lamprey request for sponsorship and ask for a formal request. This will be on the agenda for the next conference call.

1610 ITEM 5: Upcoming ORAFS meetings

1. ExCom calls every 2nd Thursday 1500-1700 hours
2. Next call – scheduled for January 9th, 2013.