



DATE: September 13, 2010

TO: ORAFS Executive Committee

FROM: Michele Weaver, Secretary-Treasurer

SUBJECT: Minutes for ORAFS Executive Committee Meeting, Sept 9, 2010 from 1500-1700

Conference Call Information: 1-877-393-3856 Passcode: 495-819

Present: Demian, Colleen, Michele, Jeremiah, Rich, Scott Heppell (scholarship discussion, only)

1500 ITEM 1: Review

1. Introductions, life, and work updates – Shivonne is en route to Pittsburg today for the national AFS meeting

2. Contact Information (ExCom and Chairs) – Michele will send updated contact info to Kara and Allison

3. Approve Previous Minutes: July 8, August 12 – both were approved, Michele will clean each up and send to Kara. Michele will also get the minutes out earlier this month for review.

4. Review Today's Agenda – no changes were suggested

5. Piscatorial Press schedule – content deadline 9/15 – everybody get your info to Allison by 9/15

1515 ITEM 2: President's Report

1. National AFS –

- Demian and Shivonne to 9/2010 Annual Meeting – will report back on this next month
- Planning for 9/2011 Annual Meeting Seattle – there is a plea for planning committee help, Demian will send out more information.

3. Old business -- requests and issues – we received the last outstanding payment from Vemco for the 2010 workshop costs. Last year's meeting can now be wrapped up.

4. New business – requests and issues

- Conservation Leaders Meeting 9/13 (1300-1500) – there was talk of going to this; Demian thinks we should have a presence if possible, because of the stakeholder diversity. It turns out the meeting was rescheduled for Oct 18th from 1300-1500 at the Tualatin Wildlife Refuge, we should keep this on the agenda for next month.

- OWEB conference, Pendleton, November 15-17 – participation – Colleen has volunteered to attend, would not like to staff a booth the entire time however. Rich will look into what it will take to get a booth at the conference.
- Other? – none at this time

1530 ITEM 3: ExCom updates

1. Past-president –recruiting for ExCom – Rich will draft potential bylaw and handbook revisions per past discussions prior to the retreat.

2. President-elect – Annual Meeting Planning update – Plenary speaker confirmed (Don Chapman), imbibements chair on board (Mike Gauvin), workshop ideas in place (Rich: photography; instream flow, AIS, PIT tag part II), have had some contacts to facilitate sessions. Committee chairs should moderate a session – both Jeremiah and Colleen will e-mail them to remind them.

It's 1528 – Rich joined the conversation in true past-president form (fashionably late)

Jeremiah will talk to Karen and Jason to make sure the grant recipients will present in the education session of the ORAFS 2011 meeting.

3. Vice president – bylaws, resolutions, student issues – not present to report
 - Student Subunit structure review – status
4. Secretary-Treasurer – minutes and money – Michele needs to get with Shaun to transfer banking, files and other information
 - recent income and expenses – received bank statements, will update files when transferred from Shaun.
 - Overall financial / investment status – will update files when transferred from Shaun.
 - Taxes – Michele will ask Shaun for an update on taxes
 - Insurance Rider is due Oct, Michele will get renewal and payment to AFS
6. Internal Director – arrangements, historian, awards, scholarships – not present to report. Rich provided some discussions based on email conversations w/ Scholarships and Awards chair, Scott Heppell and student subunit representative Justin Huff.
 - Scholarship edits – want to move toward a generic announcement to streamline the process and make it more useable from year to year. Would like to also have an on-line application form that would consolidate submitted documents. Allison suggested we can have the scholarship announcement in the PP and then offer more detailed information on the website. The abstract submission database for our annual meetings was developed for a fee; maybe they can do a scholarship application for us also (Kara will look into this). Regarding scholarship application revisions, it was decided to NOT add in any preferential treatment for “underrepresented groups”. If the chapter wished to further encourage diversity it would best be done as a separate program unrelated to this student scholarship program. There was also talk about increasing the diversity of scholarship applicants (e.g. from more colleges), these topics can be discussed in more detail at the retreat.

7. Student Representative -- Student Subunit update – update via e-mail, see below for notes

8. External Director's Update

- Committee updates
 - Marine Reserve Reviews – talked with Paul Englemeyer, asking us to review boundary proposals, there is potential that there is not enough information for an adequate review, but we decided that if there was, we would review them. Scott Heppell joined the conversation at 1611 and said he will look into whether it is appropriate for ORAFS to chime in on these proposals or not.
- Legislative Liaison search update – cost proposals – there were 3 proposals to our request (Sue Marshall, Michael Mason, Stephen Kafoury). Michael's and Sue's proposal were very thorough (Sue's had the least cost to ORAFS). Stephen's proposal was the most expensive and least detailed of the three. Sue's proposal was well thought out, highly detailed, seemed more in-line with the needs of ORAFS, and was the lowest cost. Michael's proposal was also good, and fell in the middle of the three for cost to ORAFS but still beyond our current budget. Both Sue and Michael had high recommendations from Dave Moskowitz, our former Legislative Liaison. Given Sue's cost proposal, added value, and lowest cost to the Chapter, we felt there was really no reason not to offer her the position. Rich made a motion to hire Sue Marshall – Trillium Consulting - seconded by Colleen, there was no additional discussion and nobody was opposed. Motion carried. Demian will finalize a contract with her (after adding a termination clause).
- Website updating, archiving, and maintenance – status? – Kara doesn't have time to work on major revisions, but can make minor edits and changes as needed. There is a class in Newport that does non-profit web site revisions for no cost; they agreed to look into and potentially revise ours. Kara is willing to implement, direct and manage the process with the class, and needs to be involved in any website changes so she can maintain and manipulate the end product. There was discussion about whether using MS Frontpage software is a limitation – ORAFS would entertain a software purchase if useful or necessary. Jeremiah will talk with her to get her feedback re: software needs.

1630 ITEM 4: Fall Workshop(s)

1. Salmon in the City – flyer finished, 20 people registered so far, will have talk titles and abstracts soon, \$500 Entrix sponsor, and \$5-750 City of Portland sponsor. Everybody is encouraged to go through your list of contacts and get the word out to bring together a broad range of people. Jeremiah will get announcement into the Western...? and also send to his twittersphere folks.

2. Science and Policy workshop for legislative staff – had a discussion with Steve Kafoury (TWS legislative liaison) and will have more input after the ORAFS legislative liaison is in place to assist in planning. Can talk details at the retreat.

3. Others? (renewable energy development impacts, riparian connections, etc) – seems like 2-off season workshops in one year is plenty. There are ideas for riparian connectivity and energy development (Jeremiah's had discussions w/ Audrey Hatch [TWS] on this), but we'll

hold off for now as we currently are planning two off-season workshop between now and the 2011 ORAFS annual meeting.

1700 ITEM 5: Upcoming meetings

1. ExCom calls every 2nd Thursday 1500-1700 hrs – there was mention of changing the time, Michele can't do 2nd Thursday mornings, and Jeremiah and others like the afternoon time, so it looks like we will continue as scheduled.

2. Fall Retreat – Riverhouse 10/8-9 (Fri-Sat) – plan on full day Friday, and half day Saturday. Demian is accepting agenda items now. We talked about possibly inviting other interested cast members (external committee chairs, legislative liaison) but then thought that probably those who would have more input in the annual meeting would get more out of it. Jeremiah and Jason will send a note to the external committee chairs to provide input to the agenda for the ExCom retreat.

On a “past meeting” side note...the box sorting party was a success, Jason, Shivonne, and Demian emptied 3 boxes of “stuff” and sorted and organized the rest. There is still A LOT of “stuff”.

Meeting adjourned at: 1657

e-mailed update from Student Subunit Representative Justin Huff:

Since the last conference call not much has taken place within the student subunit. With the approaching end of the field season, and the start of classes our plan is to continue to work on updating our bylaws, as well as letting students know of volunteer opportunities and helping to organize these. On a side note I approve of the changes that Scott suggested for the student scholarship process. As last years winner (and seemingly its only applicant) of the undergraduate award, I feel that an easier application process would allow for more competition for the awards.