

ORAFS ExCom Minutes for 11/15/2006

Oregon Chapter American Fisheries Society
ExCom Conference Call, 15 November 2006
Final Minutes, Approved by ExCom on 17 January 2007

Present were: Past President Barry McPherson, President Mike Reed, Secretary-Treasurer Ian Reid, Internal Director Neil Ward, Vice President Tom Friesen, President-Elect Doug Young, Administrative Assistant Danielle Warner, Student Subunit Representative Hayden Howell.

Minutes—All

Three sets of minutes passed with some edits to the 12 October minutes from Barry. Ian will make corrections, convert to pdf and forward on to Brad.

Treasurer's report—Ian

Current Balances (as of 15 November 2006):	
Checking:	\$37,655.32
Coastal Cutthroat:	\$12,631.11
Savings:	\$50.21
Northwest Fish Culture Conference (NWFCC, as of 10/11):	\$13,485.76
Money Market (as of 3/31/2006)	\$65,189.19

Ian wrote checks to Mike Reed for reimbursement. He still needs to get a more current statement of the money market account balance forwarded on from the Administrative Assistant (AA). He has not yet received addresses for the poster winners to send membership checks to. Hayden will email Ian these addresses with an explanation of issues. Tax info due to Mary Downs a month from today.

Annual Meeting

Registration—Danielle

She is on her 3rd draft of the online registration form.
Please look at it and get edits back to Danielle.

We need to figure out how to handle student registrations. We will have students give a credit card number on the electronic registration and if they volunteer satisfactorily, they will be reimbursed. We will list meal prices the same as we currently have them; OSU wanted them rounded to whole numbers.

Registration will begin at 10:00 a.m. on Wednesday morning.

Doug stressed that the software needs to be compatible with having links to session agendas, the Oregon chapter website, etc. for the WDAFS 2008 mtg.

Arrangements—Neil

2007 meeting

Meal arrangements are going well; the salmon is farmed so we will be having halibut as a lunch option instead. Entertainment and beverages (Full Sail) reserved already.

Continental breakfast for the business breakfast will be fruit, bagels, scones, etc. It will be nice to have a headcount from the electronic registration so we do not waste food and money at the breakfast.

The poster session social will not be concurrent with the student-mentor session at 6:00 p.m., but will start one hour later at 7:00 p.m. The student-mentor session will have snacks and water, but no beer.

2008 joint WDAFS meeting

Mike sent out a recent proposed agenda. We will plan on 600 attendees and will split the proceeds 50-50 with the Western Division. Sunday and Thursday workshops are planned. We need to make sure some of the workshops are continuing education workshops that attendees get credit through AFS for fisheries certification or other requirements.

A potential workshop is the new Hankin and Moore protocol of stream habitat surveys. Rosgen would be a huge draw but he charges a lot. A stream restoration workshop is also in the works with Bianca Streif, Janine Castro, Dan Shively.

We need to make sure to schedule talks all the way up to the banquet so that people don't leave early. We need to make sure that some of the sessions stay "Oregon chapter" sessions so we don't lose our base.

Tuesday there will be a WDAFS business lunch and then an ORAFS business coffee on Thursday. Other workshops considered were hydroacoustics, telemetry, and statistics. Send workshop ideas to Neil. Some concurrent session ideas were: exotics/invasives, physiology, lakes/reservoirs, urban fisheries. Sponsors are very important and the chapters should be contributing money, in addition to requesting money from the federal and state agencies, tribes and NGOs.

We need to find out if donations also get split 50-50 between ORAFS and WDAFS or if it is just the registration fees that get split. Donations would be used to defray costs of the meeting. Mike will ask at the next WDAFS ExCom-chapter presidents meeting. Mike has already secured about \$4,000 of donations for the meeting.

We need to think about the 2009 and 2010 meetings and start think about where we are going to be. 2009 should be Sunriver and Neil will start working on drafting a contract

and seeing if there is any advantage to signing a 2-year deal (2009 and 2010). OSU and Salem convention center are places to think about in 2010.

Nikki Swanson from Willamette National Forest will be leading the grant writing workshop.

Spring Chinook fishing workshop is going very well. NW Sportfishing Industry is donating a guided fishing trip and sponsoring a social.

Species translocations workshop with Jason Dunham is going well. There will be audience participation, and there will be a technical session associated.

The two plenary sessions are confirmed.

There are 14-15 concurrent sessions planned so far, so no requests for new session ideas will be taken. A diverse program is planned. The grad student session might be a full day long, but they need to present by noon on Thursday in order to get judged and awards present. A “mini-session” is 3 to 4 papers.

Nothing yet on cover art, but Doug is working on it.

Sponsors—Mike

Formal letters for sponsorship are in to EPA, Forest Service, with calls in to PacifiCorp and other organizations. Mike feels pretty confident in securing about \$8,000. He will also be recruiting heavily for trade show vendors.

Tom—Student-mentor session

No alcohol will be served this year; there will also be a more regimented fashion by splitting students and mentors up into groups and having them rotate. Having electronic registration enables querying the number of students or mentors and sending out preparatory emails. There will be time for some general mingling at the end. Mary Buckman will be unable to assist, but there is an ad hoc committee of Brad, Tom, Doug Markle, and Hayden.

Brad is helping Tom with the student volunteer coordination and is starting to compile a list of potential student volunteers. Hayden is also available to help out and Tom would like him to spread the word. Barry and Mike will also recruit when they attend the Subunit meeting this week. The question was raised if they are outreaching to other schools aside from OSU. Karen had a list of contacts from the other schools.

Martyne—Raffle-Auction

No updates. There will be a reduced list of auction items to sell to expedite the auction people will be able to pick out their raffle prizes, also to save time. An auctioneer will be

hired. The Clackacraft drift boat would be possibly available for the WDAFS-ORAFS 2008 meeting at cost to ORAFS.

Administrative Assistant Report—Danielle

The newsletter will be distributed tomorrow by Loretta.

Doug: Newsletter deadlines are a very high priority. Danielle should keep Loretta's strategy of sending out reminders to ExCom about 1 month before the newsletter goes out in order for ExCom to know their assignments. It would be good to get the winter newsletter out 1 week before the early registration deadline for the AM. The deadline should be the week of 17 January, because the early registration deadline is 26 January.

Danielle should be getting an outline and an "ExCom wish list" out soon in order to meet this deadline.

Doug thought about reformatting the newsletter and having the Annual Meeting info on the front page in the winter edition instead of the President's Corner. Danielle will work on having a draft out for ExCom to review by 12 January. Barry warned of the timelag to get a newsletter on the website through.

We need to keep getting current information on the web before it comes out in the newsletter, e.g. annual meeting agendas.

Danielle will follow up on getting statements from Columbia Money Market account from last 2 quarters forwarded to Ian.

AA contract—Tom

He is working on finishing up contract. It needs to coincide with the fiscal year (1 May to 30 April), but will stipulate this year's contract is good for a calendar year. Tom will make edits and resend out to ExCom.

Mike—External Director Report

\$1000 reserved was for all external committees, not just the legislative committee.

Hayden—Student Subunit Report

The fall term and field trips are going on schedule. The Belize trip is cancelled due to too much interest. They are now planning their winter calendar and the Belize replacement trip is scheduled for the Sonoran Desert and Sea of Cortez and endangered pupfish in Organ Pipe National Park. The club meetings usually draw about 30-40 people.

There is a \$2,000 placeholder in the budget. Barry made the proposal to fund the \$1,000 request for the Gold Beach trip that has already occurred, and keep a \$1,000 potentially

in reserve for the future such as the Sonora Desert trip. Motion passed unanimously and Barry and Mike will bring a check for \$1000 down to the student F & W club meeting in Corvallis.

Doug—Website

It needs link updating, content updating, and some formatting revision. We need to determine what we want our message to be and what needs to be updated. Mike encouraged ExCom to review the website and come prepared to next month's meeting with suggestions.

Barry—Nominating Report

One candidate, Neil Ward is incumbent for internal director. Brad Houslet may run again for External Director. Barry is in negotiations with possible candidates for President, secretary-treasurer and vice-president positions.

Ian—Klamath River dams and FERC comments

Ian will get a copy of the Parent Society letter and paraphrase it, and send out for ExCom to review by 20 November. We need a very quick turnaround in order to get comments in by 24 November. In the future these type of issues need to go through the appropriate committees, but this was an urgent deadline.

Mike—Future meetings

Dec 13, 1-3:30

Jan 17, 1-3:30

Feb 7, 1-3:30

Meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Ian S. Reid

Secretary-Treasurer