

Oregon Chapter American Fisheries Society
ExCom Conference Call, 13 April 2006
Approved by ExCom on 4 May 2006

Meeting was called to order at 1:01 p.m. Present were: President Barry McPherson, President-Elect Mike Reed, Student Representative Aaron Chappell from 1:00 to 2:00 p.m., Secretary-Treasurer Ian Reid, Internal Director Neil Ward, Vice President Laura Tesler, Administrative Assistant Loretta Brenner, and Lance Kruzic, Natural Production Chair from 1:00 to 1:30.

Review & approval of past minutes—All

January minutes are on the web. Mike was interested in how often the minutes get opened on the website. Karen might know how to do this. There were some edits to the February minutes and Ian will resend out to ExCom to approve at the May retreat. The 2005 Final Annual Meeting minutes and a Draft of the 2006 Minutes will go on the web, and we will review the 2006 AM minutes at the retreat.

Copper-Salmon Wilderness Proposal—Lance

An original letter of support was prepared by ExCom in 1998. Laura was on the original letter writing committee. Ian had some concerns with some of the verbiage in the Trout Unlimited Action Alert that suggested the wilderness would be open to salmon and steelhead angling (it is currently closed). Lance will write a draft of the letter and get it out to ExCom next week. At least Laura, Ian, and Karen Wegner will respond to Lance's draft. Lance will also forward out the original letter to ExCom. Ian will forward on the TU "Action Alert" to Lance that has a link to Kelly Burnett's dissertation, which could be useful in preparing the letter.

Treasurer's report—Ian

Balances (today):	Main Checking account: \$75,149.13
	Cutthroat: \$14,676.95
	Savings: \$50.15
	Columbia Money Market (as of 12/30/2005): \$64,495.37

Recent Transactions:

A flurry of activity has occurred because of the annual meeting payments, deposits, and reimbursements. Checks for Sunriver (~\$29,000) and others have not cleared yet. \$1,000 has recently been deposited to the Coastal Cutthroat Account from sponsorship from North Pacific International Chapter of AFS. Also some checks were written from the cutthroat account to pay back the Oregon Chapter account. \$5,000 of the coastal cutthroat account is earmarked for a scholarship selected by the Western Division AFS. We are not sure if the monitoring and evaluation workshop is going to occur, which some of the money in the coastal cutthroat account was intended to be used for. No significant change to the savings account (\$0.02) from last month.

Barry and Ian sent a Certificate of Authorization to Columbia Money Market in order to access accounts. This authorization will need to be updated every 6 months.

Ian researched current rates of Wells Fargo CDs and compared them to the Columbia Money Market rates. We could get 3.34% at Wells Fargo CD for 12 months and \$10,000-25,000 invested. There is currently a promotional rate at Wells Fargo at 4.25%. The last month rate at the money market account (SEC yield) was 4.56%. Ian will research other CD options with better rates and see if any exist. Otherwise, we will not move the money out of the Money Market into CDs.

OSU Student Subunit—Aaron

Three trips are planned for spring term:

1. Marine trip with OSU graduate students studying barotrauma in rockfishes.
2. Trip to Columbia River to discuss sea lion and hydropower issues.
3. Trip to the Rogue River basin to help out with a Forest Service stream restoration project.

Aaron will provide ExCom with a more specific list of field trips including dates, contact names and affiliations, and trip goals. Members of ExCom might be interested in helping out or participating in some of these trips. Aaron should be able to make the ExCom retreat on Friday.

Annual Meeting Review from Sunriver:

Arrangements (Neil):

There are no loose ends to tie up. We had originally budgeted for 400 lunches but we had 454 meals prepared. Despite this, we still came in about \$1,100 under budget. Sponsorship of the workshop social by the three telemetry workshop vendors was very helpful. We need to think about 2009 and 2010 and if we want to go back to Sunriver, possibly for two years in a row. Loretta commented that Paula from Sunriver office was very helpful and wonderful to work with. Neil will work on drafting up a thank you letter to Sunriver and the workshop social sponsors and Barry and he could co-sign. Loretta will forward addresses to Neil. In May at the retreat we should discuss sponsorship of coffee breaks for next year.

Neil said we could post a lost and found in the spring newsletter for gloves lost at the AM.

Barry will bring T-shirts and storage containers to the retreat to give back to Loretta.

We discussed if we should be charging for the proceedings from the 1995 Sea-Run Cutthroat Trout Conference. Currently we charge for them on the website, but some have

been given away to students at prior Annual Meetings. We are still getting orders for them from the website and we charge on the web to pay for administration and postage. We agreed to still charge for them on the web but give some of the 1995 proceedings away free at the Coastal Cutthroat Trout Monitoring and Evaluation workshop.

Loretta will buy some new timers and all the laser pointers were returned.

Posterboards were returned by Doug Olson. Extension cords are back in Barry's storage locker. The wheeled storage container is ripping apart and Barry will replace the container by next Annual Meeting.

Awards and Payments:

Loretta and Ian will finish up checks to student awards for membership.

Barry will check with Doug Olson and possibly someone from Fisheries magazine to see how a summary of the AM should be formatted.

Mike is working on thank you letters to plenary speakers (he has already done emails) and had requested Jane Lubchenco's PowerPoint presentation to be posted on the AFS website. Mike is also considering writing thank you letters to conveners. Loretta will bring extra letterheads to the retreat.

Mike will look at the website and see what needs to get changed. Barry suggested moving some of the 2006 AM items to the archives.

At the ExCom retreat, we will be discussing the 2006 AM in detail and Mike will be presenting statistics and comments from evaluations filled out by AM attendees..

Raffle-Auction:

Laura will work with Martyne and Loretta on thank you letters to donors and determining how much was earned from the raffle/auction. Donors should get a thank you letter as a receipt of their tax-deductible donation. Discussion occurred over policy for thank you letters to donors.

Spring Piscatorial Press—Loretta

Loretta has all the pieces and is working on putting it all together. It should go out next week.

Administrative Assistant contract—Loretta and Laura

Laura and Loretta are meeting next week to review contract. Loretta will work through September and turn it over to the new person at the end of September. Mike would like

Loretta to be available on an as-needed basis to help the new person get up to speed. Discussion occurred about how to put this in the contract and in the budget.

Loretta might know of some potential people for her replacement. Need to know how the position is going to be advertised and the legal implications. It might be good to have the new Administrative Assistant also be the webmaster as part of their duties. Loretta will send out a proposed contract before the retreat to have ExCom review.

ISN Report—Karen (absent)

Barry said ISNs should be open to non-AFS members. Motion was made and seconded to include non-members on ISNs to be consistent with External Committees and to encourage participation. Motion passed unanimously.

Karen may have found a potential webmaster. Many of the scholarship winners, award winners, ISN chairs, etc. need updating. If you have edits to the website send to Karen and cc to ExCom.

Support letters for Oregon Hatchery Research Center—Barry

Letters requesting financial support for the OHRC from Congress were written and sent off to the Congressional delegation.

Administrative handbook revisions—Loretta

Loretta worked on it this week and will get it out next week to Doug and Barry to have a final copy at the retreat to have ExCom to vote on.

Chapter of the Year Award—Barry

Do we want to apply and if yes, who is going to write the applications? What are the major accomplishments of the chapter this year? The coastal cutthroat symposium and support letters were mentioned. ExCom thought the application for Chapter of the Year would be a good idea. Barry will look further into this.

WDAFS conference call—Laura

The Portland Chapter will likely dissolve and give their money to ORAFS for scholarships (about \$700). The Parent Society AFS Governing Board is responsible for deciding if a chapter can dissolve and determining where the assets of dissolved chapters go. The Hawaii Chapter appears to be fading out. The AZ/NM Chapter is likely going to turn into a student subunit. The cost of the AM in San Francisco is going to be high. Discussion occurred about what the Parent Society can give to the chapters and what they expect out of the chapters during Annual Meetings.

Barry will be attending the Western Division meeting in Bozeman on 15 through 18 May. Neil and Dave Ward will also attend.

WD made a documentary on cutthroat trout with a Rocky Mountain emphasis. Barry will bring a copy to the ExCom retreat.

For the retreat bring folding lawn chairs, sleeping bag and pad.

Arrangements for 2007 AM in Eugene—Neil

Nothing new to report.

Updated conference call schedule:

1 June, 20 July, 22 August. 1:00 to 3:30 p.m.

Meeting adjourned at 3:23 p.m.

Respectfully submitted,
Ian S. Reid
Secretary-Treasurer