

## ORAFS 17 October 2005 ExCom Minutes

Oregon Chapter American Fisheries Society  
ExCom Conference Call Minutes, 17 October 2005  
Minutes approved by ExCom on 13 December 2005

Meeting began at 1:05 p.m. Present on call: President Barry McPherson, President-Elect Mike Reed, Internal Director Neil Ward, Past President Doug Olson, Vice-President Laura Tesler, Administrative Assistant Loretta Brenner, Secretary-Treasurer Ian Reid, and External Director Karen Wegner.

### **Coastal cutthroat trout symposium** – Barry

Proceeds will be split among Oregon Chapter, North Pacific International Chapter (WA & BC), Humboldt Chapter, and Alaska Chapter. Proceeds will be in the range of \$1,500 for each chapter, to be granted out for cutthroat trout research, scholarships, etc, at the discretion of each chapter.

About 130 people attended at cutthroat conference—good result and well organized. The organizers are trying to decide how many copies of the symposium proceeding to print (thinking less than 500 copies because there are still copies of the last one left)

Doug Young, one of the main organizers, told Barry that Loretta did a great job of taking care of registration and other key tasks for the meeting.

ORAFS should plan on keeping the cutthroat account open to manage the profits earned and also possibly to pay for additional proceeding print costs if the organizers decide to order more. ORAFS might also be a clearinghouse to help distribute/sell extra copies if cutthroat conference orders more.

Barry is in favor of ORAFS being a clearinghouse for selling/distributing extra copies of proceedings. Motion made, seconded, and approved unanimously.

**Minutes**—Ian needs to distribute directly to ExCom the updated August and September minutes ASAP.

### **Treasurer's report**—Ian

Check writing: Ian and Barry got check-writing authority transferred from Mike and Doug. Doug Olson has the checks # 494-520. He will send to Barry so Barry has some blank checks. Barry has check-writing authority on general AFS account but not on coastal cutthroat account—he does not feel it is necessary. Loretta has check-writing authority on the coastal cutthroat account, but not the primary checking account.

Investment strategy: Ian needs to communicate w/ Mike on moving funds into 3, 6, and 9 month CD accounts and strategize to look at what mutual funds would be good to invest in (only ExCom can approve mutual fund selection). Ian also needs to ask Mike about current money market account status.

Account balances: General account: \$25,584.93. Coastal cutthroat account: \$15,594.68.

**OSU Subunit request from ORAFS—Barry**

The OSU Student Subunit requested \$992 for 3 field trips for Fisheries and Wildlife Club. ExCom felt the proposal was excellent but the Subunit needs to provide an accomplishment report from last year. Motion made, seconded, and approved unanimously to grant the \$992 funding contingent upon receiving an acceptable 2005 accomplishment report. Barry will be the sole judge of report acceptability and hopefully be able to hand the Subunit the check at one of their November meetings.

**Annual meeting update**

Loretta—We still might do online registration although some questions need to be answered by AuctionPay. She will still put a paper form on the website and in the next newsletter. There is the potential in 2007 or 2008 to have the online registration go through the parent society and use their software. There was discussion about the need to use AuctionPay since it is designed for fundraising and that is not the only goal of ORAFS. Ease of registration for the meeting is the main goal. We need to decide if we will go online for 2006 meeting through AuctionPay by the November 17 ExCom conference call. ExCom generally agreed there was value in going to an online registration system, but the proposal should be closely scrutinized.

Neil—Internal Director's report:

Meeting rooms and equipment. We have two rooms reserved for the Tuesday night marine reserve session and workshop social and things are going well. We also have a packet assembly room reserved for ExCom to assemble packets on Tuesday night starting at 7:00 p.m..

Meals and break. Vegetarian and meat options available. Salmon is wild-caught. Neil will look into the "chef's surprise" veggie option and try to tie Sunriver down on what it is.

Early morning coffee will be in the Homestead Room next to the plenary speaker so people don't arrive late to the plenary.

Singles, doubles, suites, condos, and houses are available through Sunriver Resort. January 27 is the deadline for making reservations. Star Productions is hosting the karaoke—songs can be picked out online.

The Pineland Room will have to be used because of the size of the conference and number of concurrent sessions. Making signs to direct attendees to the Pineland Room was discussed but not resolved.

Neil and Laura will discuss food needs for the Student Mentor Social. ExCom discussed expanding the time of the mentor social so it wasn't rushed into an hour and it was agreed to expand it a bit.

Mike: Twelve convened sessions and one contributed session (led by OSU grad students) are confirmed so Mike needs conveners for 3 other contributed sessions.

We need to start determining which sessions will be scheduled to be the shorter morning sessions and how the rooms set up will be coordinated with Sunriver. Mike will run a draft “program at a glance” by ExCom within 3 weeks to start getting sessions scheduled.

Workshops are finalized but need to determine costs—Mike was thinking \$50 for the one-day (statistics and legislative) and \$100 for the telemetry session. Mike needs to find a convener for the Tuesday night marine reserve session (free).

Danielle Warner is chair for poster session and has reviewed information on the session that will go in the fall newsletter.

Mike will ask for cover art—possibly a humorist from the Oregonian. A call for cover art will be put in the fall newsletter. ORAFS might be able to pay \$100-150 if the artist donates the proof to the auction.

Barry has got about \$5000 in commitments for fundraising to date. EWEB (Eugene Water and Electric Board) is going to be a sponsor again after not being a sponsor for a number of years.

Karen is going to take on coordinating student volunteers. She will attend OSU F&W Club meeting on 16 November at 5:30 p.m. with Barry and possibly Laura.

Student mentor social—Laura talked with Aaron Chappel about what students want to see in the mentor session and will discuss with them at the club meeting. Some ideas were greeters at the door, Mardi Gras style fish beads, and dividing the students into groups based on interest (e.g., salmonids, marine fish, estuaries, fish diseases, etc.). Laura would like some type of door prizes for students provided by ExCom.

Neil left call at 3:00 p.m..

Martyne Reesman is going to handle the auction and raffle including recruiting the auctioneer. ExCom agreed it would be good if one person (auctioneer) handled both events.

**External director report—Karen**

There is not much happening with Information Sharing Networks (ISNs). People are reluctant to be in a leadership role. She has not heard from about 50% of committee chairs, but the Natural Production and Education & Outreach committees are active.

Barry: There has been some push from members to have ORAFS to respond to Pombo’s ESA amendment. We need to consider having a joint policy statement prepared by the Freshwater Habitat and Natural Production committees. There is a need to find out when

the input is due. Karen will follow up and investigate the deadline for comments and talk to the above committee chairs.

Donna Allard would like ORAFS to find a new volunteer webmaster but will continue in the interim until it is filled. Barry will send Donna a thank you letter.

Doug—Nominating Committee. Most people are interested in running again, Laura is not running again and Tom Friesen expressed interest in running for Vice President.

**Misc.**

Doug also drafted a description of the investment committee for the administrative handbook. Doug also volunteered to work on the scholarship section.

Nothing new to report on the 2007 annual meeting. Dave Ward and Neil signed a contract for the Lloyd Center Doubletree Hotel for the 2008 WDAFS Annual Meeting to be held May 3 through May 9.

The newsletter will come out next week and Loretta will handle the website updates.

Barry: The meeting of the Advisory Committee to the Oregon Hatchery Research Center meeting went well on October 13 at OSU. Dr. David Noakes is the Senior Scientist of the facility and was there to meet the committee and exchange some ideas about the center's future. The grand opening of the facility on October 14 also went well. About 150 to 250 people attended. Governor Kulongoski, Oregon Fish and Wildlife Commission Chair Marla Rae, Dr. Noakes, and Head of OSU Department of Fisheries and Wildlife Dan Edge spoke. At least 3 other research hatcheries are in the NW; research needs to be coordinated among facilities. There will be a session at this year's annual meeting that will be organized by Dr. David Noakes and Charlie Corrarino, Conservation and Recovery Program Manager from the Oregon Department of Fish and Wildlife. The session will be geared towards presenting the field of emerging hatchery science and research that the Center will be focusing on.

Posterboard policy—Ian will revise based on Barry and Doug's edits and send new version out to ExCom.

Ian will list in the draft minutes and other documents whose edits have already been incorporated. He will also list the date of ExCom approval in the final minutes.

There will be a WDAFS ExCom conference call tomorrow and Barry will attend. Loretta would like Barry to ask what type of software they are using for their registration and what company they have contracted with in the past.

Barry will continue to work on administrative handbook revisions.

Meeting adjourned at 3:45 p.m.

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Next meeting is 17 November 1:00 to 3:00 p.m. using the same call-in information as today's.

Respectfully submitted,

Ian S. Reid  
ORAFS Secretary-Treasurer