

**Oregon Chapter American Fisheries Society
ExCom Conference Call Minutes
June 22, 2005**

Approved: September 22, 2005

Attendance: Doug Olson (President), Dave Ward (Past President), Mike Matylewich (Secretary-Treasurer), Peter Ober (Student Representative), Neil Ward (Incoming Internal Director), Tom Friesen (External Director), Mike Reed (Incoming President-Elect), Barry McPherson (President-Elect), Loretta Brenner (Administrative Assistant), Molly Webb (Internal Director), Ian Reid (Incoming Secretary-Treasurer)

Administrative Manual: No comments were received since the retreat. Doug, Barry and Loretta will meet to finalize the Administrative Manual in July.

Website Online Registration: AuctionPay offers services to nonprofits for setting up online registration and fundraising. Mike M. and Loretta looked at the website. The next step is to set up an on-line demo for week of July 11. The costs need to be examined relative to the budget. The service may save some of Loretta's time associated with the Annual Meeting and the savings might pay for the service.

Newsletter: Articles are coming in for the issue. An article on the highlights from the retreat is needed. Dave will lift material from the retreat minutes. Deadline protocols are being followed. Tom is working on External Committee reports. Molly will provide an article on the Annual Meeting arrangements. The call for nominations for awards and applications for scholarships and the information on the cutthroat trout symposium will be run again. Danielle Warner will be poster chair for the Annual Meeting

Minutes: The May 2005 retreat minutes will be e-mailed today. The updated March minutes were circulated.

Treasurer's Report: The balance in the checking account is \$35,502.89. The Cutthroat Symposium account has a balance of \$7,970. The Investment Policy needs to be finalized for ExCom approval. The interest rates for CDs at the bank were reviewed.

Annual Meeting: Doug will follow up with thanks to sponsors and tradeshow participants. Phone calls will be followed up by letters.

2006 Draft Work Plan and Budget: The actual 2004 expenses for Sunriver Resort were used as a basis for the 2006 estimate. Food costs have increased over 2004. Molly faxed a copy of the contract to Neil. Full Sail gave the Chapter a price break for beer at the 2004 Annual Meeting. Neil will check on prices with other breweries. The work plan continues to follow the format of the Chapter's strategic plan rather than that of Western Division. WD voted for OR Chapter to host the Western Division Meeting in 2008. The time and place is up to the Chapter. Initial contact will be made with convention planners in Portland.

Letters from the President: A letter will be sent to Bernie Taylor declining his request for financial support for research for his next book. A request was received to support a community college student undergoing cancer treatment. The consensus was not to make a special offer, but that the student could be considered during the regular scholarship process. An option to include a fourth scholarship in the budget at the Community College level was discussed. Details of it will be discussed at the next ExCom meeting.

External Committees/Information Sharing Network (ISN) Report: The website was updated and reorganized, including new pictures. A link was suggested for Governor Kitzhaber's speech and Nate Mantua's presentation from the Annual Meeting. Lucy Herron will be the Education and Outreach chair. Jim Grimes has organized the Aquatic Habitat Committee. Steve Parker not yet completed a work plan for the new Marine Habitat and Ecology Committee. Work plan responses from the other committees were varied. A survey will be sent to leaders of each ISN to determine activity. Dave Ward, leader of the Urban Streams ISN, contacted the distribution list and solicited interests. Don Ratliff was asked to serve as ISN Liaison. He will get back to Tom.

Hatchery Research Center: ODFW is preparing to open the new Hatchery Research Center. Barry is serving as a representative on the advisory committee in the Science-at-Large position. Barry's affiliation was listed by ODFW as ORAFS without his asking, but ExCom had no objection. Barry will keep ExCom informed on the activities of the advisory committee.

Student Report: The 70th Anniversary of the OSU F&W Department is planned for next month. Barry will attend the celebration and accept an accolade for ORAFS as a long-standing cooperator with the F & W Department. An article will be included in the next newsletter. Contact information is needed for Aaron Chappell, the new student representative.

Annual Meeting Plans:

Now that Molly Webb has moved to Bozeman, MT, there was a motion to accept her resignation as Internal Director and for Neil to take over official duties immediately. Molly said she will help as necessary and was thanked for all her good work for the Chapter. Motion passed

2007 Location: Neil will contact Eugene for a bid. Neil started talks with Corvallis. Parking is an issue in Corvallis.

2006 Arrangements: Some the immediate issues include food and beverages. It was suggested to add a breakfast for External Committee chairs and ISN leads on Thursday morning with an anticipated head count of around 30. Neil needs to identify a space for the breakfast.

2006 Program: The theme “Addressing Fishery Issues in the 21st Century” was suggested by Mike Reed and accepted by ExCom. Several potential plenary speakers were contacted. Potential sessions include Modeling and Urbanization, Salmon Ecology, Non-Salmonids, Hydro Issues, Education, Aquatic Habitat, Hatcheries, Underwater Video and Lake & Reservoir Management. Sessions focused on eastside issues need to be included. Potential workshops include GIS, Telemetry, Working with the Legislature (Mary Buckman), a follow-up Statistics Workshop (Mary Buckman), and Genetics. Barry will work on the Trade Show as well as fund raising and sponsorships. The Trade Show will have less space than at OSU.

Western Division Business: Barry plans to go to the National and WD meetings in Alaska in September as the Chapter representative. The WD has identified a cost-effective liability insurance policy that covers events like annual meetings (\$100 gets \$1M limit coverage). Neil will check out the applicability for our Chapter annual meetings and make a recommendation to ExCom on whether to purchase it.

Next Meetings: Conference calls will be held on July 19 and August 23, at 9am.

Respectfully submitted,
Mike Matylewich,
Secretary-Treasurer