

ORAFS ExCom Minutes for 12/13/2005

Oregon Chapter American Fisheries Society
ExCom Conference Call, 13 December 2005
Approved by ExCom on 15 February 2006

Meeting was called to order at 1:03 p.m. Present were: President Barry McPherson, President-Elect Mike Reed, Past President Doug Olson, Student Representative Aaron Chappel, Secretary-Treasurer Ian Reid, Internal Director Neil Ward, Vice President Laura Tesler, and Administrative Assistant Loretta Brenner.

Review & approval of past minutes—All

Several edits were made to the October and November 2005. Mike needs to send his edits of October minutes to Ian. Both minutes were approved unanimously. Ian will convert to pdf files and send to Karen and copy to the rest of ExCom and Loretta.

Treasurer's report—Ian

Balances (today): Main Checking account: \$21,318.86 (recent deposit of \$490 has not been processed)
 Cutthroat: \$15,232.20
 Savings: \$40.12 (Service fee is \$10/month)
 Columbia Money Market (as of 11/18): \$64,207.80

Ian has deposited the \$490 sent by the Parent Society for member dues. We made \$135.23 on the money market account last quarter. Ian still needs to talk with Barry and Mike Matylewich about 3, 6, and 9-month CDs and moving the money from the money market account. Ian also needs to ask Mike M. again when he is going to send out his recommendations of mutual funds for ORAFS investment. Ian also needs to contact Wells Fargo and see if the savings account money can be taken out and put somewhere else otherwise it will be gone in 4 months due to service fees.

Doug suggests checking with Columbia to see if they have CDs and moving forward with moving money from money market account into 3, 6, and 9 month CDs. Ian needs to review old minutes to see what ExCom direction is and touch base with Mike and Doug about investments strategy.

The website hosting company is OneWorldHosting and the payment is due 8 January 2006. They will send the bill to Mary Buckman and she will forward it to Ian to pay with his ORAFS debit card. It is \$250 to renew for two years with 750 MB of space. Mary Buckman felt that would be enough space, but did not run it by the webmaster. Discussion occurred about who to have as the future contact and ExCom agreed if Mary Buckman was willing to continue to be the contact, to continue with that arrangement.

Martyne Reesman sent Ian her receipts for postage reimbursement for mailing potential raffle and auction donor requests. Ian will write Martyne a check for \$37.

Loretta will add Mary Buckman to the list of contacts on the webpage for website domain and hosting.

ExCom needs to remember to include the website costs when preparing the annual budget.

Funding Requests—Barry

\$250 is left under a separate fund for Aquatic Education (where the Wolfree donation came from) and \$589 is left under Misc. Donations (although we just had an unexpected cost of \$250 for website hosting so we're looking at \$339 available to fund requests).

A written request came from Rebecca Goggans of Oregon State University for \$833 to help fund efforts to increase student diversity in the Fisheries and Wildlife Department. She goes out to different high schools to recruit diverse students. She lost her funding for this program and will be requesting financial help from AFS and the Wildlife Society. It is a goal of ORAFS to support diversity recruitment (Goal 5 and Objective 5.4 of our Strategic Plan). Doug made a motion to grant OSU F&W \$250. Neil seconded. It was decided the \$250 was contingent on if OSU could keep the program going with the limited funds received. Motion passed with one nay (Tesler) and one abstain (Reid). (Note that after the conference call the President confirmed with Goggans that a grant of \$250 could be used effectively, so he sent her the funds)

A request was made from the Jefferson Fish Society to fund \$250 toward start-up costs of a website that would help keep fisheries biologists, aquatic scientists, and the public-at-large connected in the Klamath-Siskiyou region. Discussion occurred about whether JFS had contacted other potential contributors such as the Cal-Neva AFS chapter, Humboldt AFS chapter, or some private consulting firms, other agencies, or JFS members at-large. ExCom felt the request of \$250 was too much as it was over 50% of the total costs. Neil made a motion to fund JFS at a reduced level of \$125 (about 1/3 of costs). Mike seconded. Loretta added that they should have ORAFS as a link and as an acknowledgement and send ORAFS their link so ORAFS can put it on their website. Barry added JFS should put on their website that it was partially funded with a grant from ORAFS. Motion passed with one abstain (Reid).

Bob Lackey has requested ORAFS support for the Salmon 2100 Conference to be held January 25th in Portland. Mike felt the Oregon Chapter should participate at some level in large fisheries events such as this. Laura also agreed with Mike. Doug felt if we really wanted to show support we should contribute more than \$100. Neil felt the Oregon Chapter did already contribute to the project by providing a venue at last year's Annual Meeting.

There was discussion to contribute \$114 to Salmon 2100. Discussion occurred about whether this was too little. Neil suggested contributing in-kind or posterboards if Salmon 2100 wanted assistance in other areas. Doug made a motion to offer \$100 and offer in-kind services, if desired by Salmon 2100 and agreed upon by ExCom. Barry noted there

should be acknowledgment of ORAFS's contributions in print if there is still time. Motion passed unanimously. There is \$14 left in misc. donations. (Note that after the conference call Excom corrected its accounting spreadsheet and recognized that an additional \$100 was available for funding support. Through email Excom agreed to provide this additional \$100 to the Salmon 2100 conference. Total donation to Salmon 2100 is \$200).

Annual Meeting Plans for Sunriver

Neil: Arrangements

Mike and Neil cancelled their 9 December trip and will visit Sunriver on 6 January to do a walk-through and have a discussion with the resort managers.

Neil cancelled the additional room for the marine reserve video on Tuesday evening and is extending the time for the Student Mentor Social rooms (Heritage 1 and 2) to show the marine reserve video on Wednesday evening concurrent with the poster session at 8:00 p.m.

Neil asked if Hal Weeks could moderate the marine reserve video. Neil didn't feel it was a major commitment for a moderator, only introducing the video and possibly answering questions at the end. Barry will ask around at the Hatfield Marine Science Center and get back to Mike.

Mike: Program Updates.

There was great turnout on technical papers, although one of the sessions (urban streams) currently only has 5-6 speakers. The Columbia hydropower session is getting reduced to a half-day and the Upper Klamath session received 22 submissions and will be staying full day (split between Thursday and Friday) and sending some papers over to the contributed session. A contributed paper session (without students) will take the place of the 2nd half of the Columbia hydro on Thursday afternoon (with ten 20-minute sessions).

Mike has conveners for all the technical sessions but is lacking conveners for 4 for contributed papers. Doug and Laura said they will convene contributed paper sessions if necessary. Conveners should be responsible for providing laptops and projectors if possible. Barry has a lot of extension cords.

Mike has to follow up in January with Dr. Jane Lubchenco, Commissioner Sten and Kulongoski's staff to confirm their engagements.

Mike needs to get Loretta a draft program with confirmed speakers and tentative times soon so she can post it on the website and in the Piscatorial Press.

Barry needs to look into who is printing the programs (about 500 copies with about 40 pages per copy). BPA is not printing the programs this year but might contribute \$500 to

printing costs. Barry will follow up and see if they are still interested in contributing money or have changed their mind about printing the programs. Doug will check with USFWS and see if they are interested in printing.

Poster session: Danielle Warner has had 26 submissions and is going to hold off on adding any more until Mike decides if some paper submissions turn into posters if the paper sessions are full.

Mike has sent out a couple requests to Northwest artists for interest in producing cover art. It needs to be reproducible in black and white and a final draft submitted no later than the end of January. Mike is looking for a donation of art since there is no line item for it in the budget. Aaron had Rebecca Goggans send out an interest request to OSU Fisheries and Wildlife students, and will have her resend it because it is now the winter break and students might have more time to prepare artwork.

Mike got an email from a submitter who saw conflicting guidelines on the website for submitting abstracts. Barry suggested listing the session number in the abstract where the speaker will be speaking so people can easily find the location of a talk they would like to see.

Barry: Sponsor Recruitment

\$5000 confirmed so far, USDA Forest Service \$1,000, BLM \$2,000, NOAA Fisheries \$1,000, EWEB \$1000. Doug will ask USFWS for money. Other potentials are Pacificcorp, Floy Tag, and NW Marine Technology.

Trade Show. Barry will contact potential vendors and get back to Loretta in early January. There are 10 tables available, and Neil/Mike will ask Sunriver if they can accommodate extra tables during their 6 January trip (there will be a charge of \$35 per table for the conference)

Laura: Student-Mentor Social

Things are moving along. Laura, Mary Buckman, and Aaron are working together on the social. Neil was wondering if they knew how they wanted the tables arranged and to look into having cocktail tables set up. Laura liked the cocktail table idea as she wanted to keep the groups small and the interactions personal. Neil opted for having a mixture of large and small tables. Laura will let Loretta know who has committed to being mentors in order to get them special ribbons to go on their name tags in the registration packet. Laura also discussed the need to provide mentors with some type of training or guidance. Aaron, Laura, and Mary will be involved as greeters at the door and will help escort students to potential mentors.

2007 Annual Meeting—Neil

No changes since last ExCom meeting.

2008 Western Division/Oregon AFS meeting—Neil

Dave Ward and Neil are visiting OMSI on Thursday and are trying to have the social there. The tentative registration costs would be about \$275, which is comparable to other Western Division meetings.

External Director Report—Barry

Barry sent comments to ODFW for draft Native Fish Status report. Need to get this letter and the acceptance letter to OSU Subunit on the website. Barry will resend to Loretta to get on the web.

Hiram Li will replace Mary Buckman as the Legislative Committee chair. Mary and one other person will assist. The Legislative Committee might propose funding a lobbyist and this might have to get voted on by the ExCom or entire Chapter membership.

A potential new webmaster who works for ODFW might have been found. Karen needs to contact and determine if this person is interested.

There is a proposal to build a ship salvage center in Yaquina Bay at Newport. Some scientists from Hatfield have had some questions about the proposal and suggested ORAFS deliver comments in the form of a letter outlining potential risks to the Newport Port Commission. Barry will contact the appropriate committee and see if there is interest, as there is a short deadline before the Port Commission meets and votes on the request.

OSU Student Subunit report—Aaron

OSU ExCom has tentatively planned some events for winter term. The same events ORAFS funded will take place but potentially in a different order than originally described in the funding request.

Nominating Committee Report—Doug

One person in every category except President Elect has shown interest in running.

Administrative Handbook revisions – Barry, Loretta

Loretta is still working on administrative handbook revisions and trying to get finalized by the end of the year. Barry completed the section on Student Volunteer Coordination. Loretta is going to put together a new draft for Barry and Doug to review and get out to ExCom by the 10 Jan meeting.

Administrative Assistant Report – Loretta

She is currently working on the Piscatorial Press. Deadline is this Friday December 17.

Misc.—All

Resolution from Dave Buchanan—Laura

The resolution needs to be edited and condensed into a manageable format. It needs to be massaged before getting it into this newsletter, but it was not submitted by the 5 December deadline. Laura will talk to Dave to try and see if he is interested in postponing his submission.

Western Division Conference Call—Barry

Russ Kiefer and Dave Ward are on an adhoc committee representing each state that will produce a letter to the planning council and other interests regarding the need to keep the Fish Passage Center (FPC). The letter should be drafted by 9 January. BPA put out a Request for Proposal with a short turnaround of about 3 weeks that would select a group/contractor/agency that would do the work FPC does currently. The current FPC is set to close on 20 March.

Posterboard Policy—All.

ExCom made two edits and approved unanimously. Ian will convert to a pdf and send to Karen to post on the website.

Future Conference Call Schedule – Barry

ExCom agreed to hold conference calls January 10th and February 15th, both being held from 1:00 to 3:00 p.m., although they may need to be an extra conference call in one or both of these months to account for Annual Meeting arrangements.

The next conference call is scheduled for Tuesday, 10 January at 1:00 p.m. using the same call-in information as this call.

Adjourned at 3:31 p.m.

Respectfully submitted,

Ian S. Reid
Secretary-Treasurer