

ORAFS ExCom Minutes for 8/23/2005

Oregon Chapter American Fisheries Society
23 August 2005 ExCom Conference Call Minutes
Minutes approved by ExCom on 17 November 2005

Attendance: Doug Olson (President), Dave Ward (Past President), Mike Reed (Incoming President-Elect), Neil Ward (Internal Director), Aaron Chappel (Student Representative), Barry McPherson (President-Elect), Tom Friesen (External Director), Karen Wegner (Incoming External Director), Loretta Brenner (Administrative Assistant), and Mike Matylewich (Secretary-Treasurer).

2006 Budget:

\$100 was added to cover the September ExCom Meeting expenses. Under Goal 1, the Oregon Zoo workshop for teachers is not happening this fall; the item was restated as aquatic education. Under Goal 4, one scholarship targeting Community College students was added. Doug Olson spoke with Steve Parker, Scholarship Committee Chair about adding the additional scholarship and the selection process. The ExCom discussed the selection process and agreed that there should be flexibility if candidates are not available for each of the categories. AFS memberships are offered to scholarship winners. A deposit for 2007 Meeting is not required and that line item was changed to \$0. The budget was balanced by reducing the amount in miscellaneous donations.

2006 Annual Meeting Budget:

BPA will not be able to provide printing of the programs for the 2006 Annual Meeting. The cost of printing program (\$1500) was added to the budget. BPA may provide a direct donation instead (\$500?).

2006 Work Plan:

The activities under Goal 1 and Goal 3 were modified to reflect that the Oregon Zoo workshop for teachers would not take place, but we would still look to support K-12 aquatic education programs. Planning for hosting the 2008 Western Division meeting in Portland was added and preparing a bid for the Parent Society meeting was changed to the 2011 meeting. Distributing copies of the *Stream Continuum* poster at educational events was added under Goal 3. The activities under Goal 4 were modified to include providing certification scholarships, changing the number of student scholarships in accordance with the revised budget, and listing the categories of outstanding accomplishments that we give awards for at our annual meetings. Goal 5 was modified to reflect that student subunit officers receive AFS memberships

Move to approve budget and Work Plan as discussed. Motion passed.

Annual Meeting Plans:

2007 Annual Meeting Location: The Eugene Hilton is excited about hosting the meeting again and provided a good proposal. OSU/Corvallis drug their feet in providing a proposal and didn't offer suitable dates for a 2007 meeting. ExCom asked Neil to get a commitment from the Eugene Hilton.

2008 Western Division Location: Neil is working with POVA on potential sites (with help from soon-to-be WD secretary treasurer Dave Ward). The search was narrowed down to two candidates: DoubleTree Lloyd Center or Marriot Waterfront. The DoubleTree rooms are cheaper. Parking is an issue at both locations. The proximity to the light rail is a plus for DoubleTree. The off-site banquet/social would potentially be at OSMI. The Portland Spirit is probably too costly for the off-site social. The profit sharing with Western Division needs to be determined. The target date is the first two weeks of May. The selection is leaning toward the DoubleTree. Neil plans to visit DoubleTree next week.

2006 Annual Meeting: Sunriver assigned a manager to the event. Arrangements are progressing on schedule. The deadline for details in the next newsletter is September 15. The registration form needs to be developed.

Website Registration: Mike, Loretta and Martyne Reesman attended the AuctionPay demo. The service may be less costly than expected. An added plus is the security provided through the website. The cost of the service may be balanced by fewer hours needed by Loretta. Other groups have used AuctionPay with good experiences. The initial reaction is that the service is worth pursuing. More discussion will take place at the September ExCom meeting.

2006 Program: Session organizers are being recruited by Mike. Eight sessions have been identified. On workshops, Mary Buckman wants to offer half-day statistics workshop on sample size and power, as a follow-up on last year's workshop. Mike is waiting for Carl Schreck to respond on a potential telemetry workshop. We may need to look for others to help in organizing a telemetry workshop. The costs of putting on a GIS workshop are probably prohibitive. It is anticipated that a legislative workshop may not be well attended and may go with a communications workshop instead. The plenary speakers are Jane Lubchenco (Thursday morning), Erik Sten (Friday morning), and a surprise speaker for the Wednesday kickoff. Not much progress has been made by Barry on fundraising, sponsors, and the trade show.

Minutes: The May Retreat, June and July minutes were distributed. After reviewing the corrections from Loretta for the retreat minutes, it was moved that we adopt May retreat minutes as edited. Motion passed. The June, July and August minutes will be considered at the September meeting. Corrections can be sent to Mike.

Treasurer's Report: The checking account balance is \$31,294.02 (main account) and \$6,109.60 (Coastal Cutthroat symposium). The Money Market account balance was not available.

Doug, Dave and Mike met on the Investment Policy. A potential strategy is to invest one year's budget in CDs and the remainder in mutual funds consistent with Chapter's mission. Because the investment committee did not reach consensus about investing the remainder in mutual funds, ExCom will have to decide if that is what they want to do.

Student Report: A funding proposal was sent to ExCom reflecting last year's field trip. Aaron will wait until the student club meets and a new proposal will be developed. The new proposal will not be available until mid-October at the earliest. Hopefully, ExCom can approve it and Barry will be able to award the grant at the November meeting of the OSU F&W Club. The Chapter received a letter of appreciation from outgoing student representative Peter Ober. Aaron will work with Laura Tesler, Mary Buckman, and Barry McPherson to reformat the student-mentor social at the Annual Meeting to make it more productive. Laura needs to find a person to help her recruit and coordinate student volunteers for the Annual Meeting. This person should join Barry in attending the November meeting of the OSU F&W Club. Barry acknowledged the student club for an excellent job at 70th Anniversary of the OSU Fish and Wildlife Department.

External Committee Reports and Information Sharing Networks (ISNs):

Education and Outreach Committee Chair Lucy Heron requested \$70 for copying and a kit of office supplies, including a file. It was moved to allocate \$70 to E&O Committee for supplies. Motion passed. Lucy developed an E&O Calendar with contact names and phone numbers for the sponsoring group of each activity. The list of activities was discussed by ExCom.

Steve Parker sent a proposed work plan for the newly created Marine Ecology and Habitat Committee. Tom will format the work plan to make it consistent with Administrative Manual and the work plan will be distributed one week prior to the September 22 ExCom Meeting.

A survey of ISN leaders was completed. Of the 10 responses, only 2 leaders had contacted the people on their list.

The website is in good shape. Potential changes will be discussed at the September ExCom meeting.

IMST: The Governor's Office is looking for a replacement for Stan Gregory on the ISMT (Gregory's term expired in June). Suggestions can be forwarded to Barry, as soon as possible.

Administrative Manual: Doug, Barry, and Loretta met and made many updates July 27 in Corvallis. More updates are being worked on. The plan is to distribute a new version by the September ExCom meeting.

Letters: The Chapter received a letter from the Freshwater Mussel Group thanking the Chapter for use of the posterboards.

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Western Division Business: The Annual Report has been completed. Doug contributed the section on Oregon Chapter activities. The Western Division nominated the Alaska Chapter for Chapter of the Year Award (final selection to be made by the Parent Society and awarded at the national meeting in September). Subversion of science is a pressing topic, particularly as it relates to endangered species. WD will seek help from the Parent Society on the issue at the national meeting in September. Any ideas to be brought up at that meeting (ORAFS code of ethics?) can be sent to Barry.

Next Meeting: September 22 from 10 to 2. Barry is looking at potential sites in Corvallis.

Respectfully submitted,
Mike Matylewich
Secretary-Treasurer