

Oregon Chapter AFS  
Conference Call Minutes  
November 16, 2004

Attendance: Doug Olson (President), Barry McPherson (President-Elect), Dave Ward (Past President), Tom Friesen (External Director), Mike Matylewich (Secretary-Treasurer), Loretta Brenner (Administrative Assistant), Molly Webb (Internal Director)

Secretary/Treasurer's Report: Checking balance is about \$14,900. The investment balance is about \$62,000. Organizers of Cutthroat Symposium inquired about creating a second checking account or a sub-account. One of the advantages is that symposium registrations would go into a separate account. Some questions were raised about accounting for the costs of the Visa machine. The general consensus expressed was a need to keep accounts as a way to simplify accounting. A motion was made to create a separate account for Cutthroat Symposium. The ad-hoc group on investing (Mike, Dave, and Laura Tesler) needs to get together to formulate investment options for discussion at the January Excom meeting.

Review of Minutes: Loretta provided correction to the draft September minutes. A motion was made to approve the September minutes as amended. Draft October minutes will be provided by Monday November 22.

Administrative Handbook Review: A sub-group of Loretta, Barry and Doug will meet on December 8 in Corvallis to review the Administrative Handbook. Other interested Excom members are invited to attend. Contact one of the sub-group members for details on time and location.

Excom Candidate Search: No candidates were identified for President-Elect or External Director. Neil Ward is a candidate for Internal Director. Ian Reed is the candidate for Secretary-Treasurer. It was recommended that a committee be formed to create a list of qualified candidates. Other names of potential candidates can be forwarded to Dave Ward.

#### 2005 Annual Meeting:

Workshops: The Certification workshop is moving forward. Mary Buckman is working with OSU on the Statistics workshop. Tom Rien is working on getting a diverse group of presenters, working on different species, for the workshop on growth and ageing. It covers both age and growth. A social for workshop participants is scheduled for Tuesday night.

Plenary: Former Governor John Kitzhaber is expected to arrive at 11:45 on Wednesday. The schedule is tight on Wednesday. Nate Mantua from the University of Washington – Climate Impacts Group will talk about global climate change on Friday. In order to accommodate Nate Mantua's schedule, author John DeGraff was moved to Thursday.

The expenses for the plenary speakers have not been determined. The budgeted amount for plenary speakers is \$1750.

Program-At-A-Glance: Barry reviewed the current draft program. Sessions may be shifted around. A better idea on the number of contributed papers will be available after the November 29 deadline for abstracts.

Trade Show: Doug agreed to organize the trade show. Vendors may have the option of paying a participation fee or sponsoring a coffee break.

Poster Session: Jen Stone needs up to three volunteers to assist.

Auction: The collection of items for the auction is proceeding on schedule.

Sponsors: Doug has received commitments from several agencies. The amount of sponsorships will exceed last year's level. BPA agreed to print the programs again.

External Committee Reports: Files for inclusion on the website can be forwarded to Donna Allard. Donna is resigning as webmaster after annual meeting. Steve Haysacker was identified to participate in the review of FCRPS Biological Opinion on behalf of the Chapter. Tom is organizing a meeting to look at increasing external committee participation. Don Ratliff has provided some initial ideas. The comments on the federal Hatchery Listing Policy are complete.

Letters from the Chapter President: The letter containing the comments of the federal Hatchery Listing Policy was hand delivered to NOAA-Fisheries. External committees are encouraged to follow protocol and go through External Director. There was consensus on posting letters from the Chapter President on the website. Copies of comment letters signed by the Chapter President should be sent to the Western Division and to the parent society.

Student Report: Doug forwarded a message from Peter summarizing the student sub-unit activities to the rest of the Excom.

Other Business: Loretta announced the availability of training on Non-profit management

Next Meeting: Conference calls are scheduled for December 13 at 11 am and for January 18 at 1:30 pm.

Respectively submitted,  
Mike Matylewich,  
Secretary-Treasurer