

DECEMBER 2004 FINAL MINUTES OREGON CHAPTER AFS  
(Revised and Approved by Oregon Chapter ExCom 03-29-05)

DECEMBER 13, 2004 – OREGON CHAPTER AFS EXCOM CONFERENCE CALL

Present on call:

Doug Olson (President), Dave Ward (Past President), Molly Webb (Internal Director), Tom Friesen (External Director), Laura Tesler (Vice President), Barry McPherson (President-Elect), Peter Ober (Student Representative), and Loretta Brenner (Administrative Assistant)

Loretta Brenner recorded minutes.

1) October Minutes: Minutes revised and approved by ExCom.

2) Administrative Handbook Review: Loretta will send out the current draft to ExCom for review and comments. Doug, Barry, and Loretta met on December 8, 2004, to do an overall review and edit the complete document. They nearly finished, and hope to have this wrapped up soon after the 2005 annual meeting.

3) ExCom 2005-2006 Candidate Search: Dave Ward has a candidate for each office. They are:

Doug Olson – Past President;  
Barry McPherson – President;  
Mike Reed (City of Portland) – President-Elect;  
Laura Tesler – Vice President;  
Neil Ward (CBFWA) - Internal Director;  
Karen Wegner (ODFW) – External Director;  
Ian Reid (US Forest Service) – Secretary-Treasurer

Only one person responded to Dave's request to the Nominating Committee to assist in selecting candidates for the 2005-2006 cycle. Need to contact new committee members soon after the annual meeting to make this work. Doug Olson will be responsible for the committee and nominations for the 2006-2007 cycle.

4) Annual Meeting 2005 (Barry McPherson and other Committee Chairs)

- Workshops: no change or updates.
- Plenary / Technical sessions: Barry has more than enough abstracts. Will need to make a decision about adding more sessions and/or sending some paper abstracts to the poster session if there is room. Barry would like to try to include all who submitted abstracts. Dave W. reminded Barry that he can ask conveners to include extra papers in their sessions, Barry has the final word on this not the convener.
- Need to check on microphone for Trysting Tree room. Loretta has a small PA system that might work. Need to try it out.
- Laura Tesler can moderate a session if needed.
- Need to remind conveners that they are responsible for the computers / projectors to be used in their sessions.
- Still need a Technical / AV Support person. Kevin can't do it this year, Ruth Farr with ODFW may be a possibility. Peter Ober said their F & W Club webmaster might be interested, too.

- We will have refreshment breaks in both the CH2M Hill Alumni Center and the LaSells Stewart Center.
- Presentation and Practice room for speakers will be upstairs at the CH2M Hill Alumni Center (Stevenson Conference Room at this point). The ExCom room will also be upstairs. Will have to get someone to unlock it when we need it.
- Signs: Molly Webb and Doug Olson will cover this. Get them signage needs. Student-Mentor social needs better signs.
- Best Student Paper / Poster candidates need to be enrolled as a student at the time of the presentation.
- Trade Show: posted information on the web site. Targeting approximately 12 vendors. Contact the workshop coordinators and ask them to invite any of their speakers (who may be vendors) to participate.
- Poster Session: need more students in this session. There is room for 6 more posters in this session.
- Business Lunch: Doug Olson is working on this.
- Resolution: Loretta has final resolution from Bob Hughes regarding making the newsletter primarily electronic. Will print in the newsletter, post on the website, and print copies for the annual meeting vote. Gretchen Oosterhout has dropped the “Critical Habitat” resolution proposal, because it would perhaps be more effective through other channels.
- Auction / Raffle: still looking for an auctioneer. ExCom approved payment for hiring an auctioneer up to \$250. Proceeds from the Trade Show registrations will help offset these costs. Budget for the Auction and Raffle is now \$1,750, up from \$1,500.
- Old Poster Boards: We have 10 old boards in good condition that can be used for the raffle and auction for displaying items. The F & W Club has sandwich boards and one dry erase board that ORAFS can borrow.
- Imbibements: Full Sail Brewery will provide most of the beer. The deal is “Buy One / Get One Free” each keg costs \$52.50. Molly needs help in picking up the kegs and returning them after the meeting.
- Entertainment: All set with the karaoke DJ, and folks can sign up in advance.
- Signs for the Room Doors: Barry can work on this and Doug O. can help if necessary for printing.
- Sponsorships: Doug O. has \$7,750 committed to donations from sponsors. With Trade Show revenues there will be close to \$10,000 in donations.
- Rooms for Volunteers: Need to reserve 3 rooms for volunteers and scholarship recipients by January 14, 2005.
- Meals at the Meeting: Need to confirm counts 7 days before the meeting, submit an early count in January.

5) External Director (Tom Friesen):

Jen Stone (Education and Outreach): Followed up on Commissioner training and has not received any responses, so it won't happen. Zoo Workshop Evaluations were very positive.

Lance Kruzic: Working on Statutes and Revisions to Hatchery Listing Policy and Critical Habitat Proposal.

Tom Stahl: Working on Forest Practices revisions and National Fish Habitat Initiative.

Susan Gutenberger: No update.

Mary Buckman: Will meet with Jim Myron on December 21, 2004 to discuss how to increase Chapter effectiveness in the Legislature. Need to send invitation to legislators to attend the Oregon Chapter Annual Meeting. Also working on matching Oregon Chapter members to Legislators for letter writing and contact.

Information Sharing Network Ideas: Establish a list of topic areas that could evolve into other groups. Don Ratliff is helping with this effort. Need to have clipboards at the Oregon Chapter annual meeting to sign folks up. Don will also put something in the winter ORAFS newsletter. Committees will need to help with the infrastructure. Instead of formal committees, this structure allows people to connect on an unscheduled basis. But they would help identify important issues for the Chapter to work on. Professional development and connecting people with similar interests could come out of this. One suggestion was made to use student volunteers to hold clipboards at registration, but someone needs to contact Don Ratliff about this idea. Need assertive, positive people to do the recruitment on a pro-active basis.

6) Student Report (Peter Ober): The student club has gone on one field trip and is putting their energy into the AFS and TWS meetings. They are planning a spring trip to the redwoods. Also looking at an Oak Creek restoration project to keep sheep out of the Creek. Suggested that the Student-Mentor Social needs better signs. Peter thanked Laura Tesler for helping them make contacts for an Idaho field trip. ExCom discussed ideas for how the student group could request money earlier in the fall so they will be able to better plan and budget for trips.

7) New Business:

- Reduction in Critical Habitat: How should we comment on this? What format to use? Public Comment session on January 11, 2005, 6:30-9:30pm. The National chapter is sending someone to Washington DC to discuss this issue with Wyden and Smith. The written comment period ends: February 12, 2005.
- T-Shirts at Annual Meeting: request was made to order small fry sizes of t-shirts, too.

8) Next ExCom Conference Call: January 18, 2005, 1:30-3:30pm.

9) Meeting adjourned.

Minutes respectfully submitted by:  
Loretta Brenner, Administrative Assistant